

Town of St. Armand
Tuesday, October 20, 2026
Budget Work Session # 3 – 5:30 pm
Public Hearing # 1 – FEMA Project – 6:30 pm
Public Hearing # 2 – Water District PFOA
Regular Monthly Board Meeting – immediately Following

- Call to Order
- Pledge of Allegiance

PUBLIC HEARING #1 – FEMA Floodplain Maps

Notice read by Town Clerk

Discussion/Comments/Questions

Motion to Adjourn Public Hearing #1

PUBLIC HEARING #2 – PFOA Project

Notice read by Town Clerk

Guest Speaker: Greg Swart, Suozzo, Doty & Associates

Discussion/Comments/Questions

Motion to Adjourn Public Hearing #2

REGULAR BOARD MEETING

DEPARTMENT REPORTS

Highway Superintendent – Douglas Snickles, Jr.

Water Superintendent – Jonathan Nielsen

Wastewater Superintendent – Joshua Woodruff

Water & Sewer Clerk – Barbara Darrah - Adjustments

Code Enforcement Officer – Zacharia Peltier

Town Justice – Francis Whitelaw

* Adirondack IT quote for security camera

RESOLUTIONS # 76 - # 83

Resolution # 76 – Public Order for Proposed Increase and Improvement of Water District

Resolution # 77 – Bond Resolution Authorizing \$10,239,705.22 for Water District No. 1

Resolution # 78 – Adoption of Fund Balance and NYClass Savings Policy

Resolution # 79 – St. Armand Employee and Officer Longevity Step Raise Policy

Resolution # 80 – Fire Hydrant Service Agreement for Saranac Lake Fire Protection (Rockledge) District

Resolution # 81 – Fire Hydrant Service Agreement for Bloomingdale Fire Protection District

Continued on Page 2

Resolution # 82 – Town Board Appointment of St. Armand Town Clerk Kate Lewis

Resolution # 83 – Town Board Appointment of St. Armand Code Enforcement Officer Zacharia Peltier

Resolution # 84 - Adoption and Implementation of St. Armand Health Reimbursement Account (HRA)

Motion to approve monthly payments for October 2026: Read aloud then followed by Roll Call Vote

General Vouchers # 245 - # 265 in the amount of \$ 10,627.65

Trust and Agency Voucher # 17 in the amount of \$ 198.00

Highway Vouchers # 126 - # 138 in the amount of \$ 13,656.30

Water & Sewer Vouchers # 126 – # 139 in the amount of \$ 20,546.40

General B Fund Vouchers # 12 – # 13 in the amount of \$ 1,794.39

PFOA Project Voucher # 4 - # 5 in the amount of \$ 4,247.50

- Motion to approve Town Supervisor's Report for the Month of September 2026
- Motion to approve Meeting Minutes for the Regular Board Meeting held on September 15th, Public Hearing held on October 1st, Budget Work Session held on October 7th, and Public Hearings and Budget Work Session held on October 15th, 2026.
- Motion to approve Town Clerk's Monthly Report for September 2026
- Review of Old Business
 - * NY Plays Pavilion Playground Grant – The Town was awarded a grant in the amount of \$276,489.00 for the NY Plays Playground grant.
 - * EPC Grant – The Town was not awarded the EPG Grant for the West Main St. Project from the Y to the four corners.
 - * Annual Harvest Dinner turn-out. The Thanksgiving Basket Raffle will be held on November 18th at noon.
 - * REMINDER – Halloween Decorating Contest – Best Decorated House, Best Scarecrow, Best Carved Pumpkin
 - * REMINDER – Public Hearing on Unsafe Structure on October 21, @ 5:30 pm
 - * REMINDER – First Zoning Committee Meeting will meet on Tuesday, October 27th @ 5:30 pm
 - * REMINDER – Public Hearing on November 5th at 5:30 pm for 2027 Budget and 2027 W&S rates
 - * Davina and Karl Law met with OurGeneration with Mark Trudeau today at 10:00 am - HANDOUT

Continued on Page 3

Review of New Business

- * Fiscal Stress Score – St. Armand has no designation for Fiscal or Environmental Stress – Handout
- * Supervisor Thurston is on a committee for Essex County ECPT – Essex Plan Advisory Committee for public transportation (bussing services to/for Bloomindale and other small towns)
- * Halloween Trick or Treating – if you want Trick or Treaters to come to your house for treats, leave your porch light on to let them know you welcome trick or treaters.
- * Motion to approve Veterans Day Ceremony at the Town Hall

Questions or Concerns from Guests/Staff

MOTION TO ADJOURN REGULAR BOARD MEETING

Town of St. Armand Highway Report

Submitted by Highway Superintendent Douglas Snickles

October 15, 2026

- 1.) Helped with another section of sidewalk.
- 2.) Doing our normal mowing one more time.
- 3.) Helped with the sewer break on River Road.
- 4.) Completed more patching before plant closes down.
- 5.) Removed debris from side of well field.
- 6.) Finished helping other towns with their paving.
- 7.) Hauling our winter sand.
- 8.) Getting prices for contractor to do more sidewalks in the Spring.
- 9.) We will have at least one plow truck ready to go this week. We have the Harrietstown water truck to flush a couple of culverts.

Town of St. Armand October 2026 Board Meeting

Water Treatment Plant Updates

1. Meter Reads done for Re-levy, Reader swap outs, Chlorine Residual Testing, Daily testing at the Plant, Daily site checks
2. Routine Ednyne Labs were collected and sent out this month for E-coli, Total Coliform and Sodium all were all ok.
3. Lead and Copper samples were taken at multiple homes to satisfy EPA, DOH, and NYS. Documentation was completed and results were sent to homeowners.
4. Dig safe permits
5. Helped Josh with getting Clarifier 2 working and replacing a pump at WTP pump station

General Maintenance

1. Basic Maintenance at townhall/youth building
2. Helped Pour sidewalks

WATER AND SEWER CLERK MONTHLY BOARD REPORT FOR October 20, 2026

The Water and Sewer total amount of Receivables to date is: \$ \$109,607.43

Several payments have been received in the week pending processing.

There are seven adjustments for the 4th Qtr: Bates, Chase, Dora, Pino, Snickles, Waltke, Serrano-Hovey

This quarter is the Re-levy quarter, with unpaid balances being forwarded to the County in November.

The due date for the 4th quarter bills is Thursday, November 5, 2026.

Town of St Armand
Receivables Summary Report
Tuesday, October 20, 2026

Page 1 of 1

TRANSACTION TYPE:	DB AMOUNT:	CR AMOUNT:
WATER USAGE:	\$21,620.05	
WTR DEBT / CRWIF / CRWRF:	\$3,176.75	
SEWER USAGE:	\$31,511.48	
SWR DEBT / CRSF:	\$25,148.96	
PAYMENT - WATER USAGE:		\$2,809.51
PAYMENT - WATER DEBT SERVICE:		\$305.91
PAYMENT - SEWER USAGE:		\$2,913.76
PAYMENT - SWR DEBT / CRSF:		\$2,033.69
WATER LATE PENALTY:	\$0.00	
PAYMENT - WATER LATE PENALTY:		\$182.53
SEWER LATE PENALTY:	\$0.00	
PAYMENT - SEWER LATE PENALTY:		\$406.54
TOTALS:	\$81,457.24	\$8,651.94
NET TOTAL:		\$72,805.30
ARREARS - WATER USAGE:	\$9,483.27	
ARREARS - WATER DEBT SERVICE:	\$973.85	
ARREARS - SEWER USAGE:	\$14,120.67	
ARREARS - SWR DEBT / CRSF:	\$8,614.73	
ARREARS - WATER LATE PENALTY:	\$1,117.58	
ARREARS - SEWER LATE PENALTY:	\$2,492.04	
ARREARS - TOTAL:	\$36,802.14	
UNPAID TOTAL:		\$109,607.43
BALANCE - WATER USAGE:		\$28,293.81
BALANCE - WATER DEBT SERVICE:		\$3,844.68
BALANCE - SEWER USAGE:		\$42,718.39
BALANCE - SWR DEBT / CRSF:		\$31,730.00
BALANCE - WATER LATE PENALTY:		\$935.05
BALANCE - SEWER LATE PENALTY:		\$2,085.50
BALANCE - TOTAL:		\$109,607.43

Code Report - Submitted by Rodger Tompkins

Sept 2026 - Prepared on 10/18/2026

New Residential Building Permits Issued Since Last Report: 4

New Water or Sewer Line Permits Issued Since Last Report: 2

Extension of Residential Building Permits Issued Since Last Report: 0

Commercial Building Permits Issued Since Last Report: 0

Certificates of Completion Issued Since Last Report: 8

Stop Work Orders Issued Since Last Report: 0

Demolition Permits Issued Since Last Report: 2

Solar PVS Permits Issued Since Last Report: 0

New Short Term Rental Permits Issued Since Last Report: 0

Code Violations Issued Since Last Report Issued: 0

Sewer Code Violations Issued Since Last Report: 0

Total number of Residential Building permits issued for the year 2026: 24

Total number of Residential Certificates of Completion issued for the year 2026: 24

Total number of Commercial Building permits issued for the year 2026: 2

Total number of Commercial Certificates of Completion issued for the year 2026: 0

Total number of Demolition permits issued for the year 2026: 3

Total number of Demolition Certificates of Completion issued for the year 2026: 0

Total number of Short Term Rental Permits Issued for the year 2026: 0

Total number of Solar permits issued for the year 2026: 0

Total number of Solar Certificates of Completion issued for the year 2026: 0

Total number of Code Violations issued for the year 2026: 5

Total number of Code Violation Certificates of Completion issued for the year 2026: 0

Total number of Sewer Code Violations issued for the year 2026: 0

Total number of Sewer Code Violation Certificates of Completion issued for the year 2026: 0

Amount of fees collected for Code Office since last report: \$250.00

Amount of fees collected for Water Department since last report: \$0

Amount of fees collected for Sewer Department since last report: \$0

Total amount of Water/Sewer fees collected via Code Office since last report: \$50.00

Total amount of fees collected via Code Office for the year 2026: \$1,698.00

St. Armand Town Court Report for September 2026

Total fines and surcharges collected for the month of September 2026: \$951.00

Total collected year-to-date: \$8120.64

Total parking fines for September 2026: \$0.00

Total parking fines year-to-date: \$150.00

Adirondack IT

Estimate

David Genito
PO Box 866
Lake Placid, NY 12946
518.524.3250 Office david@adirondackit.com

Date: 10/19/2026

To: Davina Winemiller-Supervisor
Town of St. Armand
PO Box 338, Main St
Bloomingdale, NY 12913
518.891.3189

Service Tech	Job Description	Payment Terms
David Genito	Estimate for St Armand adding cameras at the town hall	Due upon completion

Qty	Description	Unit Price	Line Total
	Estimate for installation of 3 new wireless network cameras to connect into the current Network Video Recorder (NVR).		
	Note: These cameras will need a power outlet to plug into. I did not see a power outlet close by but there is power at the exit signs and an outlet would be added to this circuit by an electrician.		
3.00	Unifi G6 Instant UVG-G6-INS-W 4K Wi-Fi-connected camera with mounting bracket	261.25	783.75
3.00	Labor for installing cameras	110.00	330.00
	Any extra cost will be in writing and approved in advance		
	Work to be completed within 2 weeks of electrical outlets installed		
	If there is power in the drop ceiling I can supply an extension cord for the hall way cameras.		

Subtotal	\$	1,113.75
Sales Tax		included
Total	\$	1,113.75

Services completed by: *David Genito*

Thank you for your time and business!

RESOLUTION # 76 OF 2026

PUBLIC INTEREST ORDER IN
THE MATTER OF THE PROPOSED
INCREASE AND IMPROVEMENT OF
THE FACILITIES OF WATER DISTRICT
NO. 1, AS EXTENDED IN THE TOWN OF
ST. ARMAND, ESSEX COUNTY, NY

At a regular meeting of the Town Board of the Town of St. Armand, Essex County, New York, held at the Town Hall, in Bloomingdale, New York, in said Town, on October 20, 2026, at 6:30 o'clock P.M.,
Prevailing Time.

PRESENT:

Supervisor

Deputy Supervisor

Councilman

Councilman

Councilman

WHEREAS, the Town Board of the Town of St. Armand, Essex County, New York, has duly caused to be prepared a map, plan and report including an estimate of cost, pursuant to Section 202 b of the Town Law, relating to the proposed increase and improvement of the facilities of Water District No. 1, as extended (the "District"), in the Town of St. Armand, Essex County, New York, including certain improvements to the Town's water treatment system, storage system, distribution system, and related facilities in and for the Town of St. Armand, Essex County, New York, together with original furnishings, equipment, machinery, apparatus, appurtenances, and site and incidental improvements in connection therewith at a maximum estimated cost of \$10,239,705.22, and

WHEREAS, at a meeting of said Town Board duly called and held on September 15, 2026, an Order was duly adopted by it and entered in the minutes specifying said Town Board would hold a public hearing on October 20, 2026 at 6:30 P.M. to consider the proposed improvement of the facilities of Water District

No. 1, as extended in said Town, and to hear all persons interested in the subject thereof concerning the same at the Town Hall, in Bloomingdale, New York, in said Town; and

WHEREAS, notice of said public hearing was duly published and posted as required by law; and

WHEREAS, a public hearing will be duly held at the time and place set forth in said notice, at which all persons desiring to be heard will be duly heard; and

WHEREAS, said capital project described, as proposed, has been determined to be an Unlisted Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act ("SEQRA"), the implementation of which as proposed has been determined will not result in any significant environmental impact;

NOW, THEREFORE, BE IT ORDERED, by the Town Board of the Town of St. Armand, Essex County, New York, as follows:

Section 1. It is hereby found and determined that it is in the public interest to make the increase and improvement of the facilities of Water District No. 1, as extended, in the Town of St. Armand, Essex County, New York, including certain improvements to the Town's water treatment system, storage system, distribution system, and related facilities in and for the Town of St. Armand, Essex County, New York, together with original furnishings, equipment, machinery, apparatus, appurtenances, and site and incidental improvements in connection therewith, at a maximum estimated cost of \$10,239,705.22, as described at said public hearing.

Section 2. This Order shall take effect immediately.

The question of the adoption of the foregoing order was duly put to a vote on roll, which resulted as follows:

Supervisor Davina Thurston	Voting AYE
Deputy Supervisor Karl Law	Voting AYE
Councilperson Donna Whitelaw	Voting AYE
Councilperson JP O'Neil	Voting AYE
Councilperson Joseph Fisher	Voting AYE

The order was thereupon declared duly adopted.

Dated: October 20, 2026

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 77 OF 2026

BOND RESOLUTION DATED OCTOBER 20, 2026
A RESOLUTION AUTHORIZING THE ISSUANCE OF
\$10,239,705.22 SERIAL BONDS OF THE TOWN OF
ST. ARMAND, ESSEX COUNTY, NEW YORK, TO
PAY THE COST OF THE INCREASE AND
IMPROVEMENT OF THE FACILITIES OF WATER
DISTRICT NO. 1, AS EXTENDED, IN THE TOWN OF
ST. ARMAND, ESSEX COUNTY, NEW YORK

, who offered its adoption, offered the following Resolution:

WHEREAS, said capital project described, as proposed, has been determined to be an Unlisted Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act ("SEQRA"), the implementation of which as proposed has been determined will not result in any significant environmental impact; and

WHEREAS, pursuant to the provisions heretofore duly had and taken in accordance with the provisions of Section 202 b of the Town Law, and more particularly an Order dated the date hereof, said Town Board has determined it to be in the public interest to improve the facilities of Water District No. 1, as extended, in the Town of St. Armand, Essex County, New York, at a maximum estimated cost of \$10,239,705.22;

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of the Town of St. Armand, Essex County, New York, as follows:

Section 1. The increase and improvement of Water District No. 1, as extended, in the Town of St. Armand, Essex County, New York, including certain improvements to the Town's water treatment system, storage system, distribution system, and related facilities in and for the Town of St. Armand, Essex County, New York, together with original furnishings, equipment, machinery, apparatus, appurtenances, and site and incidental improvements in connection therewith, is hereby authorized at a maximum estimated cost of \$10,239,705.22.

Section 2. It is hereby determined that the plan for the financing of such class of objects or purposes is by the issuance of \$10,239,705.22 serial bonds hereby authorized to be issued therefor pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is forty years pursuant to subdivision 1 of paragraph a of Section 11.00 of the Local Finance Law, calculated from the date of the first bond anticipation note issued therefor. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will exceed five years.

Section 4. The faith and credit of said Town of St. Armand, Essex County, New York, are hereby irrevocably pledged to the payment of the principal of and interest on such obligations as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. To the extent not paid from monies raised from said Water District by assessments upon the properties therein as provided by law, there shall annually be levied on all the taxable real property of said Town, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the Supervisor, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Supervisor, consistent with the provisions of the Local Finance Law.

Section 6. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the Supervisor, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as the Supervisor shall deem best for the interests of said Town, including, but not limited to, the power to sell said bonds to the New York State Environmental Facilities Corporation; provided, however, that in the exercise of these delegated powers, the Supervisor shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the Town shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 7. Such bonds shall be in fully registered form and shall be signed in the name of the Town of St. Armand, Essex County, New York, by the manual or facsimile signature of the Supervisor and a facsimile of its corporate seal shall be imprinted or impressed thereon and may be attested by the manual or facsimile signature of the Town Clerk.

Section 8. All other matters, except as provided herein relating to such bonds, including determining whether to issue such bonds having substantially level or declining debt service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the Town by the facsimile signature of its Supervisor, providing for the manual countersignature of a fiscal agent or of a designated official of the Town), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Supervisor.

Section 9. The Supervisor is hereby further authorized, at the Supervisor's sole discretion, to execute a project financing and loan agreement, and any other agreements with the New York State Department of Health and/or the New York State Environmental Facilities Corporation, including amendments thereto, and including any instruments (or amendments thereto) in the effectuation thereof, in order to effect the financing or refinancing of the class of objects or purposes described in Section 1 hereof, or a portion thereof, by a serial bond issue of said Town in the event of the sale of same to the New York State Environmental Facilities Corporation.

Section 10. The power to issue and sell notes to the New York State Environmental Facilities Corporation pursuant to Section 169.00 of the Local Finance Law is hereby delegated to the Supervisor. Such notes shall be of such terms, form and contents as may be prescribed by said Supervisor consistent with the provisions of the Local Finance Law.

Section 11. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 13. This resolution, which takes effect immediately, shall be published in summary form in the official newspaper, together with a notice of the Town Clerk in substantially the form provided in Section 81 of the Local Finance Law.

This Resolution was duly seconded by _____, and adopted by Roll Call Vote as follows:

Supervisor Davina Thurston	Voting AYE
Deputy Supervisor Karl Law	Voting AYE
Councilperson Donna Whitelaw	Voting AYE
Councilperson JP O'Neil	Voting AYE
Councilperson Joseph Fisher	Voting AYE

The resolution was thereupon declared duly adopted.

Dated: October 20, 2026

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 78 OF 2026

RESOLUTION ADOPTING A FUND BALANCE
AND NYCLASS SAVINGS POLICY

, who moved its adoption, offer the following Resolution:

WHEREAS, the Town Board recognizes the importance of maintaining adequate financial reserves to ensure the continued delivery of essential municipal services, meet unexpected expenditures, and protect the financial stability of the Town; and

WHEREAS, maintaining sufficient savings for each Town fund promotes responsible budgeting, long-term financial planning, and protection of taxpayer resources; and

WHEREAS, the Town utilizes the New York Cooperative Liquid Assets Securities System (NYCLASS) for the investment and management of municipal funds; and

WHEREAS, NYCLASS provides liquidity, with funds generally available for withdrawal within twenty-four (24) hours, subject to applicable processing deadlines and banking days; and

WHEREAS, the Town Board desires to establish a minimum savings requirement equivalent to three (3) months of average operating expenditures for each applicable Town fund.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby adopts the following Fund Balance and NYCLASS Savings Policy:

Section 1. Minimum Savings Requirement

The Town shall maintain a minimum savings balance equivalent to three (3) months of average operating expenditures, or twenty-five percent (25%) of annual operating expenditures, for each applicable Town fund. This minimum shall be maintained in NYCLASS and provide stability during emergencies, unexpected expenses, or temporary revenue shortfalls.

Section 2. Funds Subject to This Policy

This policy applies to the following Town funds, as applicable:

General Fund – Townwide (A); General Fund – Part-Town (B); Highway Fund – Townwide (DA); Highway Fund – Part-Town (DB); Fire Protection Funds (BD, SL); Bloomingdale Water District (SW); Wastewater District (SS); and Rockledge Water District.

Each fund shall independently maintain its required minimum savings balance. Balances from separate funds shall not be combined to satisfy another fund's requirement.

Section 3. Calculation of Minimum Savings Balance

The minimum for each fund shall be calculated annually using actual operating expenditures from the most recently completed fiscal year.

$\text{Annual Operating Expenditures} \div 12 \times 3 = \text{Minimum Required Savings Balance}$

The minimum shall be reviewed and adjusted annually to reflect changes in expenditures.

Section 4. Maintenance and Accessibility of Funds in NYCLASS

The Town shall maintain the required minimum savings balance for each applicable Town fund in its designated NYCLASS account.

NYCLASS funds are generally available for withdrawal within twenty-four (24) hours, allowing prompt access for emergencies, unexpected expenditures, or other authorized municipal needs, subject to processing deadlines and banking days.

Each fund's savings shall be separately identified and accounted for. Deposits, investments, and withdrawals shall comply with New York State law, the Town's investment policy, and restrictions governing individual funds.

Section 5. Interest Earnings

Interest and investment earnings generated by NYCLASS funds shall be credited to the respective Town fund from which the money originated, consistent with applicable municipal accounting requirements. Earnings retained in NYCLASS shall count toward the minimum savings requirement.

Section 6. Use of Savings and Town Board Authorization

Minimum savings are intended to protect financial stability and shall not ordinarily support routine annual operating expenditures. The Town Board may authorize their use for emergencies, unforeseen circumstances, significant revenue shortfalls, or other extraordinary municipal needs.

Any withdrawal that would cause a fund's NYCLASS balance to fall below its required three-month minimum shall require prior authorization by Town Board resolution, except where otherwise required by law.

Section 7. Replenishment of Savings

If a fund falls below its required minimum, the Town Board shall establish a reasonable plan to restore the balance through future budget appropriations, expenditure adjustments, or other legally available revenues, as promptly as practical while maintaining essential services.

Section 8. Annual Review and Reporting

The Town Supervisor, with Town financial staff, shall review each fund's NYCLASS balance annually during budget preparation and report the required minimum, actual balance, surplus or shortfall, and recommended corrective action to the Town Board.

Section 9. Effective Date

BE IT FURTHER RESOLVED, that this policy takes effect immediately upon adoption and remains effective unless amended or repealed by Town Board resolution; and

BE IT FINALLY RESOLVED, that the Town Board affirms its commitment to responsible fiscal management, adequate municipal savings, and protecting the financial interests of Town taxpayers.

This Resolution was duly seconded by
follows:

, and adopted by Roll Call Vote as

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O'Neil	AYE
Councilperson Joseph Fisher	AYE

Dated: October 20, 2026

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 79 OF 2026

TOWN OF ST. ARMAND EMPLOYEE AND
OFFICER LONGEVITY STEP RAISE POLICY

, who moved its adoption, offered the following Resolution:

1. Purpose

The Town of St. Armand recognizes the value of experienced employees and officers and the importance of retaining individuals who provide continued service to the Town and its residents.

The purpose of this policy is to establish a fair and consistent longevity step raise program that recognizes continued service at established service milestones.

This policy is based upon the position held, including the position's full-time, part-time, limited-hour, or seasonal classification, rather than upon the individual employee or officer holding the position.

2. Effective Date

This policy shall be effective January 1, 2017.

Only qualifying longevity milestones reached on or after January 1, 2017 shall result in a longevity step increase.

An employee or officer who reached a 5-, 10-, 15-, 20-, or 25-year service milestone prior to January 1, 2017 shall not receive a retroactive or catch-up longevity increase for that milestone.

The employee or officer shall become eligible for the applicable longevity increase upon reaching the next qualifying milestone occurring on or after January 1, 2017.

3. Qualifying Service Milestones

Eligible employees and officers shall receive a longevity step raise upon completion of 5, 10, 15, 20, and 25 years of qualifying service in an eligible position.

Each longevity step is permanent and cumulative.

An employee or officer who qualifies for multiple longevity steps shall retain each previously earned step in addition to subsequent steps, subject to the provisions of this policy regarding changes in position and breaks in service.

4. Longevity Tiers

A. Full-Time Positions - \$1.00 Per Hour

Positions established by the Town Board as Full-Time Positions shall receive \$1.00 per hour for each qualifying service milestone.

For hourly employees, the longevity step shall be added directly to the regular hourly rate.

For salaried full-time positions, the Town shall use a standard full-time equivalent of 2,080 hours per year solely for calculating longevity compensation.

$\$1.00 \times 2,080 \text{ hours} = \$2,080$ annual salary increase per qualifying step.

The 2,080-hour figure is solely a mathematical basis for calculating longevity compensation and does not establish, guarantee, limit, or otherwise define the actual working hours of a salaried or elected Town official or employee.

B. Part-Time Positions Established at 20 Hours Per Week or More - \$0.50 Per Hour

Eligible positions established as part-time at 20 hours per week or more, but which are not classified by the Town Board as full-time, shall receive \$0.50 per hour for each qualifying service milestone.

For hourly employees, the longevity step shall be added directly to the regular hourly rate.

For salaried positions, the annual longevity increase shall be calculated by multiplying the position's established annual hours by \$0.50.

C. Positions Established at Less Than 20 Hours Per Week and Seasonal Positions - \$0.35 Per Hour

Eligible positions established at less than 20 hours per week, together with eligible seasonal positions, shall receive \$0.35 per hour for each qualifying service milestone.

For hourly employees, the longevity step shall be added directly to the regular hourly rate.

For salaried positions, the annual longevity amount shall be calculated by multiplying the position's established annual hours by \$0.35.

Seasonal positions shall remain in the \$0.35 longevity tier regardless of temporary increases in weekly hours during the active work season.

5. Position Classification

Longevity classification shall be based upon the position as established by the Town Board, rather than temporary fluctuations in the number of hours actually worked.

Normal fluctuations caused by workload, emergencies, meetings, employee coverage, weather, seasonal demands, caseload, billing cycles, special projects, or other operational circumstances shall not automatically change a position's longevity classification.

The Town Board may review and amend a position's classification when the established duties, hours, or nature of the position are permanently changed.

6. Salaried Positions

For eligible salaried positions, the applicable hourly longevity rate shall be converted to an annual salary increase using the standard annual hours established for the position in Schedule A.

The resulting longevity increase shall be added to the compensation of the individual employee or officer who earned the longevity step while serving in that position. The longevity adjustment shall remain separate from, and shall not permanently increase, the base wage or base salary established for the position.

7. Elected Officials

Eligible elected Town offices listed in Schedule A are included within this longevity policy.

Longevity compensation applicable to an elected office shall be incorporated into the compensation established for that office, subject to the Town's annual budget process and applicable New York State law. Nothing in this policy is intended to supersede statutory requirements governing the establishment, publication, approval, or modification of compensation for elected Town officials.

Exclusion of Town Board Members. Members of the St. Armand Town Board serving as Town Councilpersons are expressly excluded from this policy and shall not be eligible to earn, accrue, or receive longevity step raises, regardless of years of service on the Town Board.

8. Multiple Town Positions

When an individual holds more than one separately established Town position, each position shall generally be treated separately for longevity purposes.

Service in one position shall not automatically constitute service in another position. A longevity step earned for one position shall not automatically increase compensation paid for another separately compensated position.

Where the Town has expressly determined that multiple duties constitute components of a single position, those duties shall be treated as one position for longevity purposes. Examples include the Town Clerk /

Vital Records Registrar, Town Accountant - General, Water & Sewer, Budget Officer / AFR Officer, and Recreation Attendant positions.

9. Change in Position

When an employee moves from one Town position to another, a previously earned longevity increase shall not automatically be recalculated using the longevity rate applicable to the new position.

The employee shall retain the dollar or hourly value of the previously earned longevity increase, unless otherwise determined by the Town Board.

The longevity service period for earning future steps in the new position shall begin on the effective date the employee begins serving in the new position.

10. Seasonal Service

An employee serving in an established seasonal position shall receive longevity service credit for a calendar year when the employee completes the regularly scheduled seasonal employment for that year.

The customary period between annual seasons shall not constitute a break in service.

Temporary reductions or cancellations of work resulting from weather, program conditions, or circumstances beyond the employee's control shall not, by themselves, constitute a break in service.

Service performed in different seasonal assignments within the Recreation Attendant position shall count toward the same longevity service period.

11. Breaks in Service and Leaves of Absence

An approved paid or unpaid leave of absence shall not, by itself, constitute a break in service.

Resignation, retirement, termination, or other separation from Town employment or service shall constitute a break in continuous service.

If an individual subsequently returns to Town service following a separation, the individual's longevity service date shall ordinarily begin again on the effective date of reemployment, reappointment, reelection, or return to service.

Previously earned longevity increases and prior years of service shall not automatically be restored following a separation.

Town Board Discretion

The Town Board, in its sole discretion, may recognize some or all of an individual's prior Town service when the individual is rehired, reappointed, reelected, or otherwise returns to an eligible Town position.

The Town Board may determine whether prior service will be credited, how much service will be credited, the longevity service date that will apply, and whether previously earned longevity steps will be restored.

Any such determination shall be documented by resolution or other official action of the Town Board.

Recognition of prior service shall not create an entitlement to retroactive compensation for any period during which the individual was not employed by or serving the Town.

12. Service Prior to January 1, 2017

Service occurring prior to January 1, 2017 may be counted in determining when an employee or officer reaches a qualifying milestone occurring after January 1, 2017.

No longevity payment shall be awarded for a milestone completed prior to January 1, 2017.

Example: An employee who completed 10 years of service in 2015 would not receive a longevity step for that milestone. If the employee completed 15 years in 2020, the applicable step would be awarded at 15 years. The next step would be awarded upon reaching 20 years in 2025.

13. Removal of Longevity Adjustment Upon Leaving a Position

Longevity step increases awarded under this policy are personal to the employee or officer who earned them and shall not permanently increase the base wage, salary, or rate of compensation established for the position.

When an employee or officer resigns, retires, is terminated, completes a term of office, moves to another position, or otherwise ceases serving in a position, all longevity step increases earned by that individual in that position shall be removed from the compensation assigned to the position.

The position shall thereafter revert to the base rate of pay or base salary established by the Town Board, exclusive of the departing individual's longevity adjustments.

A successor employee or officer shall not receive or inherit longevity increases earned by a predecessor. The successor's compensation and eligibility for longevity shall be determined based upon the successor's own qualifying service under this policy.

If an employee transfers to another Town position, any treatment of longevity previously earned by that employee shall be governed by Section 9, Change in Position.

Example: If the base hourly rate for a position is \$25.00 per hour and the employee holding that position has earned two \$1.00 longevity steps, the employee's rate would be \$27.00 per hour. Upon that employee leaving the position, the \$2.00 in longevity adjustments would be removed and the position would return to its established base rate of \$25.00 per hour, unless the Town Board separately establishes a different base rate.

14. Administration

The Town shall maintain records necessary to administer this policy, including position title, classification, established hours, service date, qualifying milestones, longevity steps earned, and current longevity adjustment.

15. Town Board Authority

The Town Board reserves the right to interpret, administer, amend, modify, suspend, or discontinue this policy, subject to applicable law and any applicable collective bargaining obligations.

Questions regarding eligibility, classification, service credit, or unusual employment circumstances shall be determined by the Town Board.

The Town Board may amend Schedule A when positions are created, abolished, consolidated, reclassified, or substantially changed. (SEE ATTACHED SCHEDULE A ON PAGE 5, FOLLOWING BOARD ROLL CALL VOTE).

This Resolution was duly seconded by
as follows:

, and adopted by Roll Call Vote

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O'Neil	AYE
Councilperson Joseph Fisher	AYE

Barbara J. Darrah, St. Armand Town Clerk

Dated: October 20, 2026

SCHEDULE A

POSITION CLASSIFICATIONS AND LONGEVITY RATES

A. Full-Time - \$1.00 Per Hour

Position	Classification	Standard Hours	Compensation	Each Step
Town Supervisor	Elected, Full-Time, Year-Round	2,080 hrs/year equivalent	Salaried	\$2,080/year
Wastewater Superintendent	Full-Time, Year-Round	2,080 hrs/year equivalent	Salaried	\$2,080/year
Highway Laborer	Full-Time, Year-Round	Full-Time	Hourly	\$1.00/hr
Highway MEO	Full-Time, Year-Round	Full-Time	Hourly	\$1.00/hr
Highway HEO/MEO	Full-Time, Year-Round	Full-Time	Hourly	\$1.00/hr
Laborer with CDL	Full-Time, Year-Round	Full-Time	Hourly	\$1.00/hr

B. Part-Time - 20 Hours Per Week or More - \$0.50 Per Hour

Position	Classification	Standard Hours	Compensation	Each Step
Town Clerk / Vital Records Registrar	Elected, Part-Time, Year-Round	24 hrs/week; 1,248 hrs/year	Salaried	\$624/year
Highway Superintendent	Elected, Part-Time, Year-Round	20 hrs/week; 1,040 hrs/year	Salaried	\$520/year
Water Superintendent	Part-Time, Year-Round	20 hrs/week; 1,040 hrs/year	Salaried	\$520/year
General Maintenance Supervisor	Part-Time, Year-Round	20 hrs/week; 1,040 hrs/year	Salaried	\$520/year
Town Accountant - General, Water & Sewer	Part-Time, Year-Round	20 hrs/week; 1,040 hrs/year	Salaried	\$520/year

C. Under 20 Hours Per Week - \$0.35 Per Hour

Position	Classification	Standard Hours	Compensation	Each Step
Town Assessor	Part-Time, Year-Round	Approx. 620 hrs/year	Salaried	\$217.00/year
Water & Sewer Clerk	Part-Time, Year-Round	Approx. 581 hrs/year	Salaried	\$203.35/year
Town Justice - also serving as Court Clerk	Elected, Part-Time, Year-Round	Approx. 520 hrs/year	Salaried	\$182.00/year
Clerk to the Supervisor	Limited-Hour, Year-Round	Approx. 416 hrs/year	Hourly	\$0.35/hr
Transfer Station Attendant	Limited-Hour, Year-Round	Approx. 312 hrs/year	Hourly	\$0.35/hr

Court Clerk - separately employed	Limited-Hour, Year-Round	Approx. 312 hrs/year	Hourly	\$0.35/hr
Tax Collector	Limited-Hour, Year-Round	Approx. 275 hrs/year	Salaried	\$96.25/year
Town Justice - with separate Court Clerk	Elected, Limited-Hour, Year-Round	Approx. 208 hrs/year	Salaried	\$72.80/year
Water & Wastewater Backup Operator	Limited-Hour, Year-Round	Approx. 208 hrs/year per operator	Hourly	\$0.35/hr
Town Historian	Limited-Hour, Year-Round	Approx. 104 hrs/year	Salaried	\$36.40/year
Budget Officer / AFR Officer	Less Than 10 Hours/Week / Seasonal	Approx. 100 hrs/year	Salaried	\$35.00/year
Records Management Clerk	Limited-Hour, Year-Round	Approx. 72 hrs/year	Salaried	\$25.20/year
Town Health Officer	Limited-Hour, Year-Round	Up to 15 hrs/year	Salaried	\$5.25/year

D. Seasonal - \$0.35 Per Hour

Position	Classification	Standard Hours	Compensation	Each Step
Cemetery Superintendent	Seasonal	Approx. 300 hrs/season	Seasonal Salary	\$105/year
Cemetery Laborer	Seasonal	Up to 36 hrs/week for approx. 12 weeks	Hourly	\$0.35/hr
Summer Lawns & Grounds Laborer	Seasonal	Up to 36 hrs/week; no more than 12 weeks	Hourly	\$0.35/hr
Recreation Attendant	Seasonal	Hours vary	Hourly	\$0.35/hr

E. Not Eligible for a Separate Longevity Step

Position / Designation	Compensation	Longevity
Deputy Superintendent of Highways	\$1,500 flat annual compensation	None
Deputy Supervisor	No separate compensation	None
Town Board Member / Councilperson	Annual salary established by Town Board	Not eligible

An individual holding either designation who also holds another eligible Town position may receive longevity compensation applicable to the underlying eligible position.

RESOLUTION # 80 OF 2026

RESOLUTION AUTHORIZING A FIVE-YEAR
FIRE HYDRANT SERVICE AGREEMENT FOR
THE SARANAC LAKE FIRE PROTECTION
AREA (ROCKLEDGE) AND ESTABLISHING AN
ANNUAL FEE DETERMINATION PROCESS

, who moved its adoption, offered the following Resolution:

WHEREAS, the Town of St. Armand, through the Rockledge Water District, provides fire hydrant service to the Saranac Lake Fire Protection Area (Rockledge);

WHEREAS, the service area contains 5 fire hydrants for purposes of the proposed agreement, subject to verification and adjustment by written agreement if the number changes;

WHEREAS, hydrant service involves inspection, flushing, testing, maintenance, repairs, replacement, snow removal, personnel, equipment, materials, and related costs;

WHEREAS, the Town Board wishes to authorize a five-year agreement covering January 1, 2027, through December 31, 2031, while establishing the service fee annually during the Town budget process;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board approves, subject to review by Town counsel and approval by the appropriate contracting parties, a fire hydrant service agreement for the period January 1, 2027, through December 31, 2031;

BE IT FURTHER RESOLVED, that the agreement shall provide for "An annual fee established by the Town Board during the fall budget process for the upcoming year";

BE IT FURTHER RESOLVED, that the annual fee shall be determined with consideration of anticipated costs of hydrant inspection, flushing, testing, maintenance, repairs, replacement, snow removal, personnel, equipment, materials, and related expenses;

BE IT FURTHER RESOLVED, that the Town Supervisor is authorized to execute the agreement on behalf of the Town following any required legal review and approvals, provided its material terms are consistent with this resolution; and

BE IT FURTHER RESOLVED, that the Town Clerk shall maintain a copy of the executed agreement and this resolution in the official Town records.

This Resolution was duly seconded by
follows:

, and adopted by Roll Call Vote as

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O'Neil	AYE
Councilperson Joseph Fisher	AYE

Dated: October 20, 2026

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 81 OF 2026

RESOLUTION AUTHORIZING A FIVE-YEAR
FIRE HYDRANT SERVICE AGREEMENT FOR
THE BLOOMINGDALE FIRE PROTECTION
DISTRICT AND ESTABLISHING AN
ANNUAL FEE DETERMINATION PROCESS

, who moved its adoption, offered the following Resolution:

WHEREAS, the Town of St. Armand, through the Bloomingdale Water District, provides fire hydrant service to the Bloomingdale Fire Protection District;

WHEREAS, the service area contains 51 fire hydrants for purposes of the proposed agreement, subject to verification and adjustment by written agreement if the number changes;

WHEREAS, hydrant service involves inspection, flushing, testing, maintenance, repairs, replacement, snow removal, personnel, equipment, materials, and related costs;

WHEREAS, the Town Board wishes to authorize a five-year agreement covering January 1, 2027, through December 31, 2031, while establishing the service fee annually during the Town budget process;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board approves, subject to review by Town counsel and approval by the appropriate contracting parties, a fire hydrant service agreement for the period January 1, 2027, through December 31, 2031;

BE IT FURTHER RESOLVED, that the agreement shall provide for "An annual fee established by the Town Board during the fall budget process for the upcoming year";

BE IT FURTHER RESOLVED, that the annual fee shall be determined with consideration of anticipated costs of hydrant inspection, flushing, testing, maintenance, repairs, replacement, snow removal, personnel, equipment, materials, and related expenses;

BE IT FURTHER RESOLVED, that the Town Supervisor is authorized to execute the agreement on behalf of the Town following any required legal review and approvals, provided its material terms are consistent with this resolution; and

BE IT FURTHER RESOLVED, that the Town Clerk shall maintain a copy of the executed agreement and this resolution in the official Town records.

This Resolution was duly seconded by
follows:

, and adopted by Roll Call Vote as

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O'Neil	AYE
Councilperson Joseph Fisher	AYE

Dated: October 20, 2026

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 82 OF 2026

THE TOWN BOARD OF THE TOWN OF ST.
ARMAND APPOINTMENT OF TOWN CLERK
AND REGISTRAR OF VITAL RECORDS

, who moved its adoption, offered the following Resolution:

WHEREAS, Town Clerk and Registrar of Vital Records, Barbara Darrah, has submitted her resignation for these appointments, effective October 23, 2026 at 11:59 pm, and,

WHEREAS, it is required that the Town has a Town Clerk and Registrar of Vital Records, and

WHEREAS, Kate Lewis has agreed to accept the appointments of Town Clerk and Registrar of Vital Records.

THEREFORE, LET IT BE RESOLVED, the Town Board of the Town of St. Armand hereby accepts the appointment of Kate Lewis as the Town of St. Armand's Town Clerk and Registrar of Vital Records, effective October 24, 2026 at 12:00 am.

This Resolution was duly seconded by
follows:

, and adopted by Roll Call vote as

Supervisor Dayina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O'Neil	AYE
Councilperson Joseph Fisher	AYE

Barbara J. Darrah
St. Armand Town Clerk

Dated: October 20, 2026

RESOLUTION # 83 OF 2026

THE TOWN BOARD OF THE TOWN OF
ST. ARMAND APPOINTMENT OF TOWN CODE
ENFORCEMENT OFFICER ZACHARIA PELTIER

, who moved its adoption, offered the following Resolution:

WHEREAS, Code Enforcement Officer, Rodger Tompkins has submitted his resignation for this appointment, effective October 7, 2026 at 11:59 pm, and,

WHEREAS, it is required that the Town has a Town Code Enforcement Officer, and

WHEREAS, Zacharia Peltier has agreed to accept the appointment of Town Code Enforcement Officer.

THEREFORE, LET IT BE RESOLVED, the Town Board of the Town of St. Armand hereby accepts the appointment of Zacharia Peltier as the Town of St. Armand's Code Enforcement Officer, effective October 8, 2026 at 12:00 am.

This Resolution was duly seconded by
follows:

, and adopted by Roll Call vote as

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O'Neil	AYE
Councilperson Joseph Fisher	AYE

Barbara J. Darrah
St. Armand Town Clerk

Dated: October 20, 2026

RESOLUTION # 84 OF 2026

RESOLUTION AUTHORIZING THE ADOPTION AND
IMPLEMENTATION OF THE TOWN OF ST. ARMAND
HEALTH REIMBURSEMENT ACCOUNT (HRA) PLAN
EFFECTIVE JANUARY 1, 2027

, who moved its adoption, offered the following Resolution:

WHEREAS, the Town Board recognizes the importance of providing eligible Town employees, retirees, and eligible dependents with health reimbursement benefits to assist with qualifying medical expenses;

WHEREAS, the Town currently provides HRA benefits through a program administered in connection with the Teamsters Union;

WHEREAS, the Town Board has reviewed the existing HRA program and determined that establishing a Town-sponsored HRA will provide greater local oversight, financial accountability, and administrative control over Town-funded benefits;

WHEREAS, the Town has developed a Town of St. Armand Health Reimbursement Account Plan establishing eligibility requirements, employer contributions, covered expenses, claims procedures, participant rights, and administrative responsibilities;

WHEREAS, the proposed Plan designates the Town of St. Armand as Plan Sponsor, the Town Board as Plan Administrator, and Lifetime Benefit Solutions, Inc. (LBS) as Third-Party Administrator;

WHEREAS, the Town intends to transition administration of future HRA contributions from the Teamsters-administered program to the Town-sponsored Plan, subject to applicable collective bargaining agreements;

WHEREAS, the Town Board intends that existing HRA balances accumulated under the Teamsters-administered program prior to January 1, 2027 remain available in accordance with the governing Teamsters HRA Plan and applicable negotiated agreements;

WHEREAS, the Town Board determines adoption of the proposed Plan to be in the best interests of the Town and its eligible employees;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby adopts the Town of St. Armand Health Reimbursement Account Plan, effective January 1, 2027, substantially in the form presented to the Town Board, with a final executed copy maintained in the Town's official records and identified as Exhibit A;

BE IT FURTHER RESOLVED, that:

1. Plan Sponsor and Administration

The Town of St. Armand shall serve as Plan Sponsor and the Town Board as Plan Administrator, responsible for oversight, governance, and compliance with applicable law and Plan provisions.

2. Third-Party Administrator

Lifetime Benefit Solutions, Inc. (LBS) is designated Third-Party Administrator, subject to execution of an acceptable administrative services agreement.

3. Effective Date

The Town-sponsored HRA Plan shall become effective January 1, 2027, with benefits administered in accordance with the adopted Plan Document.

4. Employer Contributions

The Town shall fund the HRA through employer contributions established under applicable collective bargaining agreements, employment agreements, Town Board resolutions, and adopted Town policies, subject to appropriation and the Plan provisions.

5. Protection of Existing Teamsters HRA Balances

The establishment of the Town-sponsored HRA shall not, by itself, result in forfeiture, reduction, or termination of HRA benefits previously accumulated under the Teamsters-administered program. The Town shall obtain or maintain written confirmation of continued employee access to existing balances, subject to the governing Teamsters HRA Plan and applicable agreements.

6. Administration of Unused HRA Balances

Unused balances under the Town-sponsored HRA shall be administered under the adopted Plan Document, including provisions on continued eligibility, retirement, separation, death, and forfeiture. Where a participant dies without a surviving spouse or eligible dependent entitled to continued benefits, remaining balances shall revert to the Town to the extent permitted by law and the Plan Document.

7. Authorization to Execute Documents

The Town Supervisor is authorized to execute the adopted HRA Plan Document, an administrative services agreement with LBS, and documents necessary for implementation, subject to Town Counsel review and consistency with this Resolution.

8. Plan Amendments

The Town Board reserves authority to amend, modify, or terminate the Plan by subsequent resolution, subject to applicable law, collective bargaining obligations, and the Plan terms.

9. Implementation

The Town Supervisor and appropriate Town officials are authorized and directed to take necessary administrative actions to implement the HRA Plan effective January 1, 2027.

10. Intent of the Town Board Regarding Future Administrations

It is the express intent of the Town Board of the Town of St. Armand that the Health Reimbursement Account (HRA) Plan established by this Resolution represents a continuing commitment to the Town's employees represented by the Teamsters Union. The Town Board further expresses its intent and expectation that all future Town Boards will honor and uphold the terms of this HRA Plan and the agreements negotiated with the Teamsters Union, including the continuation of employer contributions and the protection of benefits provided to eligible employees. It is the intent of this Town Board that these commitments remain in effect beyond the terms of the current elected officials and that any future modifications be undertaken only in accordance with applicable law, the governing collective bargaining agreement, and established collective bargaining procedures.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon adoption.

This Resolution was duly seconded by Councilperson JP O'Neil, and adopted by Roll Call Vote as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O'Neil	AYE
Councilperson Joseph Fisher	AYE

Dated: October 20, 2026

Barbara J. Darrah
St. Armand Town Clerk

Town of St. Armand

Monthly Report of Supervisor

Pursuant to Section 119 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me, as Supervisor, for the month SEPTEMBER 2026

Receipts (980)

Source: For the Month of SEPTEMBER 2026 Year-to-Date Amount Received

General A Fund 6506	\$243,760.12	\$967,675.55
General B Fund 3451	\$880.73	\$37,511.40
Highway Fund- TOWNWIDE DA 3853	\$1,483.96	\$466,647.39
Highway Fund- OUTSIDE DB 4035	\$605.93	\$56,602.36
Fire District – Bloomingdale 3802	\$96.98	\$65,728.25
Fire District – North Elba 3802	\$0.00	\$6,539.00
Fire District – Saranac Lake 3802	\$98.82	\$145,528.43
Rockledge Water District 3831	\$304.10	\$14,311.39
Sewer District 7670	\$879.12	\$174,513.67
Water District 7670	\$844.81	\$75,479.59

Capital Projects:

Community Center - 1945	\$0.00	\$0.00
Disinfection Project - 1813	\$0.00	\$10,919.51
PFOA Project - 1848	\$5,000.04	\$5,000.35
Rockledge Sewer - 1910	\$0.00	\$0.00
Well Field Purchase - 1872	<u>\$230,951.01</u>	<u>\$306,053.40</u>

Total

\$2,332,510.29

Disbursements (522)

Fund or Account: For the Month of SEPTEMBER 2026 Year-to-Date Amount Expended

General A Fund 6506	\$267,019.36	\$798,755.63
General B Fund 3451	\$3,057.89	\$18,311.25
Highway Fund- TOWNWIDE DA 3853	\$21,684.92	\$252,932.18
Highway Fund - OUTSIDE DB 4035	\$0.00	\$169,534.02
Fire District – Bloomingdale 3802	\$0.00	\$69,718.43
Fire District – North Elba 3802	\$0.00	\$6,539.00
Fire District – Saranac Lake 3802	\$0.00	\$122,403.19
Rockledge Water District 3831	\$0.00	\$0.00
Sewer District 7670	\$8,696.60	\$140,091.48
Water District 7670	\$5,033.81	\$63,980.74

Capital Projects:

Community Center - 1945	\$0.00	\$0.00
Disinfection Project - 1813	\$0.00	\$10,920.00
PFOA Project - 1848	\$2,535.00	\$2,535.00
Rockledge Sewer - 1910	\$0.00	\$0.00
Well Field Purchase - 1872	\$0.00	\$305,407.00

Total

\$308,027.58

\$1,961,127.92

General A Fund 6506	\$5,098.75
General B Fund 3451	\$4,636.98
Highway Fund- Townwide DA 3853	\$230,925.92
Highway Outside DB 4035	\$6,905.39
Fire Protection 3802	\$855.81
Rockledge Water District 3831	\$2,626.92
Sewer/Water Fund 7670	\$40,014.82
CRF Sewer Reserve Emg Repars 6023	\$1.00
CRF Sewer Improvement Reserve 5868	\$3,308.42
CRF Water Improvement Reserve 6058	\$189.00
CRF Water Emg Repairs Reserve 6074	\$189.00
Trust & Agency 4351	\$5,625.04
Capital Projects:	
Community Center - 1945	\$0.00
Disinfection Project - 1813	\$79.51
PFOA Project - 1848	\$2,465.83
Rockledge Sewer - 1910	\$0.00
Well Field Purchase - 1872	\$5,668.76
	\$308,591.15
Total	\$0.00

Class Account	Class Account Name	Fund Account Numbers	Fund Codes	SEPTEMBER Contributions	SEPTEMBER Withdrawals	PRIOR MONTH BALANCE:	SEPTEMBER ER 2025 Interest	CURRENT MONTH BALANCE	Total Int YTD
NY-01-0976-0001	GENERAL FUND A	A 6506	A201C		\$45,000.00	\$222,453.46	\$582.53	\$178,035.99	\$5,289.07
NY-01-0976-0002	GENERAL FUND B	B 3451	B201C		\$5,000.00	\$30,466.86	\$90.73	\$25,557.59	\$391.95
NY-01-0976-0004	HIGHWAY OUTSIDE DB	DB 4035	DB201C			\$202,166.39	\$605.38	\$202,771.77	\$7,679.73
NY-01-0976-0005	HIGHWAY DB - WEST MAIN ST PROJECT	DB 4035	DB201C1			\$161.04	\$0.55	\$161.59	\$5.00
NY-01-0976-0006	FIRE PROTECTION - BLOOMINGDALE	FB 3802	FB201C			\$32,384.29	\$96.98	\$32,481.27	\$899.70
NY-01-0976-0007	SEWER FUND SS	SS 7670	SS201C			\$29,449.11	\$88.19	\$29,537.30	\$688.71
NY-01-0976-0008	SEWER IMPROVEMENTS CAPITAL RESERVE FUND	SI 5868	SS231.100			\$72,476.12	\$217.04	\$72,693.16	\$2,042.58
NY-01-0976-0009	SEWER EMG REPAIRS CAPITAL RESERVE FUND	SR 6023	SS231.101			\$12,025.40	\$36.01	\$12,061.41	\$316.64
NY-01-0976-0010	WATER FUND SW	SW 7670	SW201C			\$68,152.39	\$204.08	\$68,356.47	\$1,933.71
NY-01-0976-0011	WATER IMPROVEMENT CAPITAL RESERVE FUND	WI 6058	SW231.100			\$4,026.13	\$12.06	\$4,038.19	\$101.09
NY-01-0976-0012	WATER EMG REPAIRS CAPITAL RESERVE FUND	WR 6074	SW231.101			\$4,032.55	\$12.12	\$4,044.67	\$101.29
NY-01-0976-0013	ROCKLEDGE WATER FUND	RW3831	RW201C			\$101,546.54	\$304.06	\$101,850.60	\$2,597.90
NY-01-0976-0014	GENERAL A YOUTH BUILDING	A 5146	A202C1			\$2,391.58	\$7.16	\$2,398.74	\$63.02
NY-01-0976-0015	GENERAL A HIGHWAY GARAGE BUILDING	A 5146	A202C2			\$30,092.51	\$90.11	\$30,182.62	\$792.41
NY-01-0976-0016	GENERAL A YOUTH DONATIONS	A 5146	A202C3			\$6,001.61	\$17.99	\$6,019.60	\$158.05
NY-01-0976-0017	GENERAL A TRANSFER STATION	A 5146	A202C4			\$3,360.39	\$10.04	\$3,370.43	\$88.40
NY-01-0976-0018	GENERAL A BROOKSIDE CEMETERY	A 5146	A202C5			\$20,079.27	\$60.12	\$20,139.39	\$528.74
NY-01-0976-0019	GENERAL A FRANKLIN FALLS CEMETERY	A 5146	A202C6			\$2,442.70	\$7.32	\$2,450.02	\$64.22
NY-01-0976-0021	GENERAL A TOWN HALL BUILDINGS	A 6506	A201C1			\$4,476.65	\$13.40	\$4,490.05	\$118.05
NY-01-0976-0022	GENERAL A YOUTH SPORTS & GROUNDS	A 6506	A201C2			\$26,765.86	\$80.13	\$26,845.99	\$704.86
NY-01-0976-0023	GENERAL A VETERANS MEM PARK & DONATIONS	A 6506	A201C3			\$247.23	\$0.71	\$247.94	\$5.94
NY-01-0976-0025	HIGHWAY TOWN-WIDE DA	DA 3853	DA201C		\$31,000.00	\$216,938.51	\$602.99	\$186,541.50	\$9,022.47
NY-01-0976-0026	HIGHWAY FUTURE VEHICLE PURCHASE	DA 3853	DA201C1			\$76,712.44	\$229.72	\$76,942.16	\$1,541.52
NY-01-0976-0027	HIGHWAY FUTURE MACH/EQUIP PURCHASE	DA 3853	DA201C2			\$193,464.89	\$579.33	\$194,044.22	\$4,632.42
NY-01-0976-0028	HIGHWAY DB - FUTURE PAVING PROJECT	DB 4035	DB201C2			\$0.00		\$0.00	\$0.00
NY-01-0976-0029	FIRE PROTECTION - SARANAC LAKE	FS 3802	FS201C			\$32,999.52	\$98.82	\$33,098.34	\$447.43
NY-01-0976-0030	FIRE PROTECTION - NORTH ELBA	FN 3802	FN201C			\$0.15		\$0.15	\$0.00
NY-01-0976-0031	TOWN OF St Armand Sewer Fund Comm Bank	SS 4681	SS201C1			\$19,095.64	\$57.17	\$19,152.81	\$522.58
NY-01-0976-0032	TOWN OF St Armand DA Comm Bank Savings	DA 4495	DA201C3			\$12,466.10	\$37.32	\$12,503.42	\$328.25
NY-01-0976-0033	GENERAL A ROOST	A 6506	A202C7			\$137,761.98	\$446.41	\$137,900.46	\$3,025.70
TOTALS:				\$14,692.07	\$81,000.00	\$1,564,637.31	\$4,588.47	\$1,502,917.85	\$44,091.43

TOWN CLERK'S MONTHLY REPORT

TOWN OF St. Armand, NEW YORK
TO THE SUPERVISOR:DATE: September 30, 20 26

Pursuant to Section 27, Subd. 1, of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office, during the month above stated, excepting only such fees and moneys in application and payment of which are otherwise provided for by law:

Conservation Licenses - DECALS	Commission	\$	
Marriage Licenses No. _____ to _____	@		
Marriage Certificates	@		
Marriage Transcripts	@		
Registrar Fees	@		
Migratory Bird Stamps	@		

A 1255	TOTAL TOWN CLERK FEES	\$	
A 1010 - 1090	REAL PROPERTY TAXES \$ _____ INTEREST and PENALTIES \$ _____		
A 2001	PARK and RECREATION CHARGES _____		
A 2110	ZONING FEES \$ _____ A 2115 PLANNING FEES \$ _____		
A 2530	GAMES OF CHANCE TOWN SHARE.....LICENSE \$ _____ FEE \$ _____ TOTAL		
A 2540	BINGO TOWN SHARE.....LICENSE \$ _____ FEE \$ _____ TOTAL		
A 2544	<u>1</u> DOG LICENSE - SPAYED AND NEUTERED <u>FS</u>	\$	<u>7.00</u>
	DOG LICENSE - UNSPAYED AND UNNEUTERED _____		
	PUREBRED LICENSE _____		
A 2545	OTHER LICENSES _____		
A 2555	BUILDING PERMITS _____		
A 2590	OTHER PERMITS _____		
A 2655	MINOR SALES _____		
A 2770	OTHER UNCLASSIFIED REVENUES _____		

TOTAL TOWN REVENUES TO SUPERVISOR.....	\$	<u>7.00</u>
		<u>6.00</u> *

Amount paid to NEW YORK STATE COMPTROLLER for Games of Chance Licenses

Amount paid to NEW YORK STATE COMPTROLLER for State Share of Bingo Licenses

Amount paid to NEW YORK STATE D.E.C. for Conservation Licenses - DECALS

Amount paid to COUNTY TREASURER for Dog Licenses

Amount paid to NEW YORK STATE HEALTH DEPARTMENT for Marriage Licenses

Amount paid to NEW YORK STATE AGRICULTURE & MARKETS for Unspayed / Unneutered Dogs

Amount paid to NEW YORK STATE for Sales Tax on Sale of Dogs

*Received Payment of these amounts:

October 5, 20 26TOTAL DISBURSED..... \$ 7.00
Supervisor

STATE OF NEW YORK, COUNTY OF _____, TOWN OF _____

of the Town of

, being duly sworn, says that I am the Clerk
that the foregoing is a full and true statement
of all Fees and Moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for
by law.

Subscribed and Sworn to before me this

_____ day of _____ 20

Barbara Darrach Town Clerk_____
Notary Public

Town of St. Armand

1702 NYS Route 3, PO Box 338
Bloomingdale, NY 12913
(518) 891-3189

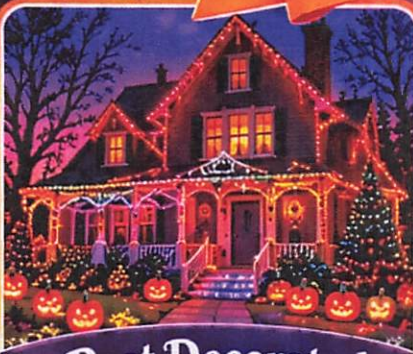
TOWN-WIDE

HALLOWEEN CONTEST

CASH PRIZES!

TRICKS
TREATS
&
COMMUNITY
SPIRIT!

A
SPOOKTACULAR
ST. ARMAND
FOR
EVERYONE!



Best Decorated House

1st place \$100.00
2nd place \$75.00
3rd place \$50.00



Best Scarecrow

1st place \$100.00
2nd place \$75.00
3rd place \$50.00



Best Carved Pumpkin

1st place \$50.00
2nd place \$30.00
3rd place \$25.00

Fill out the application
to participate!

Happy
Halloween
St. Armand!

Decorate Create Celebrate Our Community!

TOWN OF ST. ARMAND

OurGeneration Solar – Trudeau Fields Meeting Concerns & Response Checklist

Meeting date: October 20, 2026 Location: Town Hall

Attendees: Dan Leary, Eli Schechter, Mark Trudeau, Davina Thurston, Karl Law

Purpose: Follow up on concerns raised at the September 10, 2026 public hearing. Record the developer's responses, proposed modifications, written commitments and deadlines.

1. Visual impact, screening & setbacks

- ☐ Updated site plan showing arrays, fences, equipment, access, landscaping and setbacks
- ☐ Earthen berm and substantial evergreen screening along Route 3
- ☐ Greater separation from neighboring homes, including Stephanie Koff's property
- ☐ Visual simulations from Route 3, residences, McKenzie Range and Whiteface; glare study
- ☐ Long-term screening maintenance and replacement obligations

OurGeneration response / commitment: _____

Follow-up owner: _____ Written response due: _____

2. Environmental protection & Saranac River

- ☐ Wetlands, drainage, erosion and stormwater controls
- ☐ Solar panel composition; severe-weather damage, disposal and spill response
- ☐ Protection of neighboring drainage and the Saranac River
- ☐ Environmental liability, indemnification, insurance and successor obligations

OurGeneration response / commitment: _____

Follow-up owner: _____ Written response due: _____

3. Fire safety & emergency response

- ☐ 24-hour qualified emergency contacts and guaranteed response arrangements
- ☐ Emergency shutdown procedures and National Grid high-voltage responsibilities
- ☐ Fire apparatus access, gate access, turnarounds and winter snow clearance
- ☐ Initial and refresher training; specialized equipment costs for Bloomingdale VFD

OurGeneration response / commitment: _____

Follow-up owner: _____ Written response due: _____

4. Decommissioning & financial security

- ☐ Engineer-certified removal and site-restoration cost estimate
- ☐ Bond/security before construction; amount, surety and Town beneficiary rights
- ☐ Periodic reassessment, inflation escalation and adequacy over 25–35 years
- ☐ Bankruptcy, abandonment, ownership transfer and removal deadlines

OurGeneration response / commitment: _____

Follow-up owner: _____ Written response due: _____

5. Neighboring property impacts

- ☐ Noise analysis, transformer location, berms and setback mitigation
- ☐ Construction hours, traffic, dust and road protection
- ☐ Fencing, wildlife movement, coyotes and sheep-grazing concerns
- ☐ Resolution of private-property photography complaint
- ☐ Individual meetings and ongoing complaint contact for adjoining owners

OurGeneration response / commitment: _____

Follow-up owner: _____ Written response due: _____

6. Resident savings & local priority

- ☐ Written minimum 30-day priority enrollment for St. Armand residents/businesses
- ☐ Exact basis of proposed 10% discount: entire bill or selected charges
- ☐ Enrollment fees, utility charges, cancellation rights and sample contract
- ☐ Alternative energy suppliers and eligibility of Town municipal accounts
- ☐ Subscriber capacity, National Grid requirements and binding successor terms

OurGeneration response / commitment: _____

Follow-up owner: _____ Written response due: _____

7. Maintenance & operations

- ☐ Written operations and maintenance plan and responsible operator
- ☐ Sheep grazing plan and alternative vegetation management; chemical restrictions
- ☐ Fence, landscaping, drainage and equipment upkeep; inspection rights
- ☐ Maintenance escrow and enforceable corrective-action deadlines

OurGeneration response / commitment: _____

Follow-up owner: _____ Written response due: _____

8. Tax revenue & community benefits

- ☐ Written Town, County and School tax projections; PILOT assumptions
- ☐ Potential Host Community Agreement and direct Town benefits
- ☐ Town legal, engineering, inspection and emergency-response costs
- ☐ Transferability of financial obligations to future owners

OurGeneration response / commitment: _____

Follow-up owner: _____ Written response due: _____

9. Approvals & development timeline

- ☐ Moratorium status and revised project schedule
- ☐ APA, DEC, National Grid and other applicable agency reviews
- ☐ Developer-funded independent Town engineering and legal review
- ☐ Town solar law compliance and no work before required approvals

OurGeneration response / commitment: _____

Follow-up owner: _____ Written response due: _____

Documents requested

- ☐ Revised site plan, landscaping and visual/glare studies
- ☐ Environmental/stormwater plans, panel materials and indemnification language
- ☐ Emergency Response Plan and firefighter training commitments
- ☐ Decommissioning plan, engineer estimate and bond/security proposal
- ☐ Operations & Maintenance Plan and maintenance security
- ☐ Subscriber agreement, local priority commitment and billing examples
- ☐ Tax/PILOT/Host Community Agreement proposals and approval schedule

Agreed next steps

1. _____
2. _____
3. _____
4. _____

Prepared for Town of St. Armand discussion; concerns and questions are not findings or agreed project conditions.

Town of St. Armand's 2025 Fiscal Stress Score

1 message

AFRfile <AFRFILE@osc.ny.gov>
To: "davinastarmand@gmail.com" <davinastarmand@gmail.com>
Cc: "davinastarmand@gmail.com" <davinastarmand@gmail.com>



Dear Town Supervisor Thurston:

The Office of the State Comptroller uses the Fiscal Stress Monitoring System to examine the annual financial information reported by your Town. This analysis provides an objective assessment of your Town's fiscal condition. As of August 31, 2026, our review of the 2025 Annual Financial Report (AFR) for your Town has been completed. Detailed information about your Town's fiscal stress condition is available on our website. Your Town's fiscal stress scores and designations are summarized below:

FYE	Fiscal Stress		Environmental Stress	
	Score	Designation	Score	Designation
2023	1.7	No Designation	6.7	No Designation
2024	0.0	No Designation	13.3	No Designation
2025	3.3	No Designation	6.7	No Designation

We encourage you to closely monitor your financial condition in the current and upcoming budget cycles. Our [self-assessment tool](#) allows you to calculate fiscal stress scores based on current data. Fiscal stress scores for all calendar fiscal year-end local governments will be released to the public in the near future and you may receive questions about your score/designation as well as a copy of the report. More information about the System is available on our [website](#). Please contact the Data Management Unit at 866-321-8503, option 4 with any questions.

Sincerely,
Edward J. Burgess IV
Director of Municipal Audits
cc: CEO



HONOR
★
SERVICE
★
SACRIFICE
★
FREEDOM

VETERANS DAY

CEREMONY

JOIN US IN HONORING
OUR VETERANS



WEDNESDAY,
NOVEMBER 11TH, 2026
2:00 PM



TOWN HALL
1704 NYS ROUTE 3, BLOOMINGDALE

HOSTED BY



**THE ST. ARMAND VETERANS
MEMORIAL TASK FORCE**



Refreshments will be provided.