

Town of St. Armand
Regular Monthly Board Meeting – 6:30 pm
Tuesday, July 21, 2026

These Meeting Minutes were approved by the St. Armand Town Board on August 18, 2026.

A Regular Board Meeting of the Town of St. Armand was held on the above date and time via webinar and in person at the Town Hall, Bloomingdale, NY. The meeting was advertised and made available to the public c.

BOARD MEMBERS PRESENT:

Town Supervisor Davina Thurston, Deputy Supervisor Karl Law, Councilperson Donna Whitelaw, and Councilperson JP O’Neil were present at the meeting.

A quorum of the Board was in attendance.

BOARD MEMBER EXCUSED: Councilperson Raymond Tempestilli was excused from the meeting.

TOWN EMPLOYEES PRESENT: Town Clerk Alex Amell

GUESTS FROM THE COMMUNITY: In Person: Kathleen Daggett, Warrene McCarthy, Nancy Bernstein, Teah Dowling, Diana Strablow, Mark Trudeau.

On-line: Barbara Darrah, Greg Swart, Don Amell, Josh Colby, KJF, Phyllis Sinclair and one unidentified caller.

Supervisor Thurston opened the Regular Monthly Board Meeting at 6:30 pm and asked everyone to join in the Pledge of Allegiance.

GUEST PRESENTATION – OUR GENERATION, COMMUNITY SOLAR PROJECT PROPOSAL

Dan Leary from Our Generation gave a presentation on the proposed Community Solar Project on Trudeau Field, across from the school bus garage. Dan stated that this is not a Battery Energy Storage Facility or a Data Center. The proposed project consists of two solar fields, one in view of Route 3 and one behind the tree line. He provided a power point presentation showing what the project would like from each angle and described the process of how it would be installed and how it would directly benefit the community. Up to 1,500 St. Armand residents would be able to sign up and get up to 10% reduction of their energy costs from National Grid. Additionally, there will be property tax revenue for the Town from the project.

Discussion ensued. St. Armand has adopted a one-year moratorium on Community Solar projects. This proposed project is going through the APA right now.

Supervisor Thurston thanked Dan for taking the time to speak tonight.

PUBLIC COMMENTS SESSION: There were none.

GUEST PRESENTATION – GREG SWART – ENGINEER, PFOA WATER PROJECT

Supervisor Thurston introduced Greg Swart, who is with Swazo Doty and Associates.

Greg stated we have a resolution coming up in just a couple of minutes regarding the PFOA water plant. The water project, you were awarded a \$5 million grant, and then also potential for another roughly 5 million in loan, which we're not planning on spending, but we're including in the project just so that we can go after additional grants in the future. Hopefully, to replace the water plant and hopefully drill new wells and potentially do some water main work if the grants work out. The resolutions for you tonight are just the first steps in the funding process that actually finalized the grants. The first one is a BAN (Bond Anticipation Note) to just authorize the money that was spent on engineering to date so that you can get it reimbursed in the future. The second one is to authorize the town to act as lead agency for SEQR.

The SEQR we will send out to the involved agency, and assuming we don't get any negative feedback from them, which we don't expect. We will work with St. Armand to put together the final SEQR resolution and then eventually the bond resolution documents. We are aiming for September for that time period.

Discussion ensued.

Supervisor Thurston thanked Greg for taking the time to speak with us tonight.

HIGHWAY DEPARTMENT MONTHLY REPORT

Town of St. Armand Highway Report for July 21, 2026
Submitted by Highway Superintendent Douglas Snickles

1. Cutting grass on sides of roads and ditches.
2. Doing the normal mowing.

3. Shouldering the roads that have been recently paved.
4. Preparing the Youth Field for summer activities.
5. Put crusher on potholes on Moose Pond Road.
6. Patched roads.
7. Began pricing out for the new tractor.
8. Sidewalk work will begin in August.

WATER DEPARTMENT REPORT

Town of St. Armand Water Report for July 2026 Board Meeting
submitted by Water Superintendent Jonathan Neilson

Water Treatment Plant Updates

1. Meter Reads, Reader swap outs, Chlorine Residual Testing, Daily testing at the Plant
2. Routine Endyne Labs were collected and sent out this month for E-coli, Total Coliform. All ok.
3. Dig safe permits
4. replacing Curb and fixing water main break damage across from the Water Treatment Plant.
5. PFOA Meetings – Paperwork, timelines and prep.
6. Helped Josh repair Clarifier at WWTP.
8. Restocking parks from water main breaks this winter.

General Maintenance

1. Minor repairs in the town hall for office staff
2. Block Party prep/band shell

WASTEWATER DEPARTMENT

No report was provided by the Wastewater Superintendent Josh Woodruff.

WATER/SEWER CLERK

WATER AND SEWER CLERK MONTHLY BOARD REPORT FOR JULY 21, 2026

The Water and Sewer Billing has been completed for the 3rd quarter (April 1st through June 30th, 2026). The total amount of the billing is \$ 82,717.40. This quarter's billing contains the pool fills and associated credits, and the annual Bloomingdale School charges. The third quarter's due date for payments is Wednesday, August 19, 2026.

The total amount of Receivables to date is: \$103,321.39, which includes the amount of arrears of \$20,603.99 for the last two quarters. The arrears amount is pretty much in line with past years arrears.

Thank you, Jonathan, for a very smooth reading quarter, and obtaining spur of the moment readings due to property changes, etc. 5 customers are having issues with problematic readers and are receiving notification letters with instructions on how to remedy the situation.

TOWN RECORDS:

Please note the elapsed Records and other individual's boxes of shredding are prepared for shredding. A Resolution will be prepared for the August meeting, listing the records that are authorized for shredding for the Board's approval. Adirondack Mobile Shredding, the company used by the Town in previous years, will be contacted in the near future. I believe the current count is 20 boxes, but I'm sure there will be 4-5 more.

CODE ENFORCEMENT REPORT

Code Report - Submitted by Rodger Tompkins
July 2026 - Prepared on July 21, 2026

New Residential Building Permits Issued Since Last Report: 5
New Water or Sewer Line Permits Issued Since Last Report: 0
Extension of Residential Building Permits Issued Since Last Report: 1
Commercial Building Permits Issued Since Last Report: 0
Certificates of Completion Issued Since Last Report: 0
Stop Work Orders Issued Since Last Report: 0
Demolition Permits Issued Since Last Report: 0

Solar PVS Permits Issued Since Last Report: 0
New Short Term Rental Permits Issued Since Last Report: 0
Code Violations Issued Since Last Report Issued:
Sewer Code Violations Issued Since Last Report: 0
Total number of Residential Building permits issued for the year 2026: 15
Total number of Residential Certificates of Completion issued for the year 2026: 12
Total number of Commercial Building permits issued for the year 2026: 2
Total number of Commercial Certificates of Completion issued for the year 2026: 0
Total number of Demolition permits issued for the year 2026: 1
Total number of Demolition Certificates of Completion issued for the year 2026: 0
Total number of Short Term Rental Permits Issued for the year 2026: 0
Total number of Solar permits issued for the year 2026: 0
Total number of Solar Certificates of Completion issued for the year 2026: 0
Total number of Code Violations issued for the year 2026: 5
Total number of Code Violation Certificates of Completion issued for the year 2026: 0
Total number of Sewer Code Violations issued for the year 2026: 0
Total number of Sewer Code Violation Certificates of Completion issued for the year 2026: 0
Amount of fees collected for Code Office since last report: \$470.00
Amount of fees collected for Water Department since last report: \$0
Amount of fees collected for Sewer Department since last report: \$0
Total amount of Water/Sewer fees collected via Code Office since last report: \$0
Total amount of fees collected via Code Office for the year 2026: \$1,020.00

Supervisor Thurston introduced Mark Trudeau. Mark has submitted a building permit application for a resident. The resident wants to build a new garage on her lot at the end of Whiteface Lane. Supervisor Thurston shared the survey map of the paper road and explained that the end of Whiteface Lane is wooded and we don’t know where the actual road lines are without a surveyor flagging the street for us. We do have a survey, but the monuments are buried. Discussion ensued.
A motion was made by Donna Whitelaw to have 3 survey quotes to flag the property, giving the Supervisor approval to move forward as long as the amount of the lowest survey quote does not exceed \$1,500.00, seconded by JP O’Neil. All in favor, motion carried.

TOWN JUSTICE REPORT

St. Armand Town Court Report for June 2026

Total fines and surcharges collected for the month of June 2026: \$810.00
Total collected year-to-date: \$4839.00
Total parking fines for June 2026: \$25.00.00
Total parking fines year-to-date: \$25.00

TAX COLLECTOR REPORT

Our Town of St. Armand 2026 Tax Warrant of \$1,904,042.59 was met.
On May 1, 2026, I turned my books into the Essex County Treasurer.
A check for \$2684.29 was cut to Davina Thurston, Town Supervisor, which represents the interest received from the 2026 tax payments.
If anyone has any questions for me, just leave a note on my desk, as I will continue to come into the office and to check my mail – or call me at 518-637-3827.
Thank you,
Jennifer L. Fuller

RESOLUTION # 53 of 2026

RESOLUTION OF INTENT TO ESTABLISH
LEAD AGENCY ST. ARMAND DRINKING
WATER CAPITAL PROJECT

The following resolution was offered by Councilperson Donna Whitelaw, who moved its adoption.

WHEREAS, the Town of St. Armand has proposed a project to plan, study, design, acquire, bid and construct a new water treatment plant, replacement drinking water well (s) to upgrade from PFOA contamination and aging infrastructure, with associated site work and utilities, including minor repairs, valving and control updates to the water storage tank, and replacement water mains, laterals within the distribution system, hereafter referred to as, ‘Said Action;’ and

WHEREAS, Said Action requires review under the New York State Environmental Quality Review (SEQR) Act, pursuant to 6NYCRR Part 617; and

WHEREAS, Said Action has been classified by the Town of St. Armand as an Unlisted Action under SEQRA pursuant to 6NYCRR Part 617.2(al); and

WHEREAS, multiple agencies may have approval or funding authority over Said Action; and

WHEREAS, 6NYCRR Part 617.2(u) defines ‘Lead Agency’ as, “an involved agency principally responsible for undertaking, funding, or approving an action, and therefore responsible for determining whether an environmental impact statement is required in connection with the action, and for the preparation and filing of the statement if one is required;” and

WHEREAS, the Town of St. Armand intends to serve as Lead Agency for the coordinated review of Said Action as an Unlisted Action under SEQR and further intends to implement and complete all responsibilities of that office.

THEREFORE, BE IT RESOLVED by the St. Armand Town Board that the Town intends to serve as Lead Agency, as defined in 6NYCRR Part 617.2(u), for the purpose of conducting a coordinated review of Said Action and for issuing a determination of significance under the New York State Environmental Quality Review Act

This local law shall take effect immediately upon tis adoption and filing with the New York Secretary of State.

This Resolution was duly seconded by Deputy Supervisor Karl Law, and adopted by Roll Call vote as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O’Neil	AYE
Councilperson Raymond Tempestilli	ABSENT

By order of the Town Board of the Town of St. Armand.

Dated: July 21, 2026

Alexandra Amell, Town Clerk
Town of St Armand

RESOLUTION #54 OF 2026

RESOLUTION AUTHORIZING THE ISSUANCE OF \$50,000 BONDS OF THE TOWN OF ST. ARMAND, ESSEX COUNTY, NEW YORK, TO PAY THE COST OF PRELIMINARY PLANNING AND RELATED EXPENSES RELATED TO GRANT APPLICATION DEADLINES FOR IMPROVEMENTS TO ST. ARMAND WATER DISTRICT NO. 1, IN AND FOR SAID TOWN.

The following resolution was offered by Deputy Supervisor Karl Law, who moved its adoption.

WHEREAS, the capital project hereinafter described, as proposed, has been determined to be a Type II Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, which regulations state that Type II Actions will not have any significant adverse impact on the environment; and

WHEREAS, it is now desired to authorize the financing of such capital project, NOW, THEREFORE,

BE IT RESOLVED, by the affirmative vote of **not less than two-thirds of the total voting strength** of the Town Board of the Town of St. Armand, Essex County, New York, as follows:

Section 1. Preliminary planning and related expenses for improvements to St. Armand Water District No. 1, as extended, including water treatment, storage and distribution facilities, pursuant to General Municipal Law Section 99-d, in and for the Town of St. Armand, Essex County, New York, including incidental expenses in connection therewith, are hereby authorized at a maximum estimated cost of \$50,000.

Section 2. It is hereby determined that the plan of financing of said class of objects or purposes is by the issuance of \$50,000 bonds of said Town hereby authorized to be issued therefor pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is five years, pursuant to subdivision 62nd (2nd) of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the bonds herein authorized will not exceed five years.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Supervisor of said Town, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Supervisor, consistent with the provisions of the Local Finance Law.

Section 5. All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the Supervisor, the chief fiscal officer of such Town. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the Supervisor shall determine consistent with the provisions of the Local Finance Law.

Section 6. The faith and credit of said Town of St. Armand, Essex County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property in said Town, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 7. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 9. This resolution, which takes effect immediately, shall be published in summary form in the official newspaper of said Town for such purpose, together with a notice of the Town Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

This Resolution was duly seconded by JP O’Neil, and adopted by Roll Call vote as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O’Neil	AYE
Councilperson Raymond Tempestilli	ABSENT

By order of the Town Board of the Town of St. Armand.

Alexandra Amell, Town Clerk

Dated: July 21, 2026

MOTION TO PAY MONTHLY BILLS

The payment vouchers for July’s bills were presented for the Board’s approval as follows:

General Vouchers # 164 - # 188 in the amount of \$ 10,218.06

Trust & Agency Voucher #13 in the amount of \$198.00
Highway Vouchers # 81 - # 97 in the amount of \$ 10,049.05
Water & Sewer Vouchers # 91 - # 103 in the amount of \$ 12,240.11
Fire Protection Voucher # 16 - #17 in the amount of \$ 42,535.55
Highway Outside Fund Voucher #1 - #3 in the amount of \$69,534.02

Deputy Supervisor Karl Law made the Motion to approve payment of July’s bills. The Motion was seconded by Councilperson Donna Whitelaw. A Roll Call Vote was as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O’Neil	AYE
Councilperson Raymond Tempestilli	ABSENT

All in favor. Motion carried.

MONTHLY REPORT FROM THE SUPERVISOR

Supervisor Thurston requested approval for the June 2026 Supervisor’s Report. Deputy Supervisor Karl Law made the Motion to approve the Supervisor’s Report for June 2026. The Motion was seconded by Councilperson Donna Whitelaw. All in favor. Motion carried.

MOTION TO APPROVE MEETING MINUTES

Motion to approve Meeting Minutes for the May 19, 2026 Public Hearing made by Deputy Supervisor Karl Law and seconded by Councilperson JP O’Neil. Request for Motion for an extension on the May 27th, June 16th and June 22nd Meeting Minutes made by Councilperson Donna Whitelaw, seconded by Councilperson JP O’Neil. All in favor. Motion carried. Discussion ensued about Alexandra using a laptop and new software program for the meeting minutes. Barb Darrah stated in chat that she has donated to the Town Dragon Naturally Speaking. Alex will start using that program for the Meeting Minutes. Supervisor Thurston will check with the Essex County IT Dept. to see if they have an extra laptop we can have.

TOWN CLERK’S MONTHLY REPORT

- One Dog License – 1 Female – Un-spayed
- I took in \$14.00 from the owner.
- \$11.00 went to the General A Fund.
- \$2.00 was sent to New York State Agriculture & Markets

Town Clerk Alexandra Amell stated she has been in correspondence with a woman named Patricia Bennett, who is requesting that a document that she submitted be included in the BESS Public Hearing official documents and posted on our website. Discussion ensued. It was decided that we could not include the document in the BESS Public Hearing Meeting documents since it was not submitted at that meeting. It will go into the official file for tonight’s meeting.

REVIEW OF OLD BUSINESS

- Bloomingdale Block Party Flyer, Saturday, August 1st. Supervisor Thurston stated we have 64 booths as of today and encouraged everyone to attend.
- Music in the Park – Flyer was shared
 - July 15th – Wednesday, The Ward – 6 pm to 8 pm – A great time was had by all!
 - July 30th, Thursday, Gab and Dad – 6 pm to 8 pm
 - Aug 13th, Thursday, Union Jackals – 6 pm to 8 pm
 - Aug 27th – Thursday, Bitter Sweeter – 6 pm to 8 pm
- Brian Goetz – Veterans Park Banner – Supervisor Thurston stated we are still waiting for the banner to be delivered. Brian stated we should have it next week.

REVIEW OF NEW BUSINESS

- Set a date on Public Hearing on BESS to further consider pros and cons – discussion ensued. It was decided to hold the next Public Hearing on September 1st at 6 pm

- We need a new BAR Member – Board of Assessment Review. Discussion ensued. Supervisor Thurston will make a flyer and post it on our Facebook page.

Questions and concerns from attendees were addressed.

EXECUTIVE SESSION FOR PERSONNEL AND LEGAL

Motion made by Councilperson JP O’Neil to enter into Executive Session at 8:27 pm, seconded by Councilperson Donna Whitelaw. All approved. Motion Carried.

Motion made to end Executive Session and move back into Regular Board Meeting made by Councilperson JP O’Neil at 8:45 pm, seconded by Deputy Supervisor Karl Law. All approved. Motion Carried.

Motion to Adjourn Regular Board Meeting made by Councilperson Donna Whitelaw at 8:46pm, seconded by Councilperson JP O’Neil. All approved. Meeting Adjourned.

I, Alexandra Amell, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Public Hearing and Regular Board Meeting held on the above-referenced date.

Alexandra Amell
St. Armand Town Clerk

Dated: July 21, 2026