

Town of St. Armand
Tuesday, December 16, 2025
Public Hearing – Local Law # 2 of 2025 - Recreational Vehicle Law - 6:00 pm
Regular Board Meeting – 6:30 pm

These Meeting Minutes were approved by the St. Armand Town Board on January 21, 2026,

A Public Hearing and Regular Board Meeting was conducted on the above date and time via webinar and in person at the Town Hall, Bloomingdale, NY. The Meeting was advertised and made available to the public.

BOARD MEMBERS PRESENT:

Town Supervisor Davina Thurston, Deputy Supervisor Karl Law, Councilperson Sheridan Swinyer, and Councilperson JP O’Neil were all in attendance. Councilperson Donna Whitelaw was excused.
A quorum of the Board was in attendance.

TOWN EMPLOYEES PRESENT: Water Superintendent Jonathan Nielson, Tax Collector Jennifer Fuller, and Town Clerk Barbara Darrah.

EXCUSED: Highway Superintendent Douglas Snickles and Wastewater Superintendent Joshua Woodruff.

GUESTS FROM THE COMMUNITY: James Bombard, Diane Chase, Tyler Chase, James Jones and Raymond Tempestelli attended the meeting in person. Josh Colby and Don Amell attended on-line.

PUBLIC HEARING

Town Supervisor Davina Thurston called the Public Hearing to order at 6:00 pm and asked all to join in the Pledge of Allegiance. Supervisor Thurston asked Town Clerk Barbara Darrah to read the Public Hearing Notice.

Public Notice

NOTICE is hereby given that the Town Board of the Town of St. Armand, Essex County, New York will meet at the Town of St. Armand Town Hall, 1702 NYS Route 3, Bloomingdale, New York 12913, on the 16th day of December, 2025, at 6:00 pm. for the purpose of conducting a Public Hearing introducing proposed Local Law #2 of 2025 entitled “RECREATIONAL VEHICLE LAW OF ST. ARMAND, NEW YORK”. Please take further notice a copy of the full text of the proposed Local Law may be reviewed upon request from the Town Clerk of the Town of St. Armand. The Regular Board Meeting will immediately follow the Public Hearing. The meeting links are as follows:

Please join my meeting from your computer, tablet or smartphone.
<https://meet.goto.com/406604357>

You can also dial in using your phone.
Access Code: 406-604-357
United States: +1 (646) 749-3122

This Public Notice was published in the Adirondack Daily Enterprise on November 25, 2025.

Discussion regarding the proposed law ensued. James Bombard stated he was only living in the RV temporarily. Supervisor Thurston stated the new law prohibits any RV occupancy between November 1st through March 31st of each year. James Bombard replied that Judy Gruber had gone to a lot of expense to have water and sewer installed on the lot the RV was parked. Supervisor Thurston reported she had notified Judy Gruber of the proposed law during the time Judy submitted the building permit for the new lines to be added. Councilperson Sheridan Swinyer commented that open discussion had taken place all summer that the law was being proposed and the Supervisor Thurston reported the town’s Code Enforcement Officer went to the three property owners with RVs that contained occupants, notifying them of the proposed law.

Supervisor Thurston asked those present and those on-line if there were any further questions or comments. There were none. Supervisor Thurston asked for a Motion to adjourn the Public Hearing.

MOTION TO ADJOURN PUBLIC HEARING

Councilperson Sheridan Swinyer made a Motion to adjourn the Public Hearing. The Motion was seconded by Deputy Supervisor Karl Law. The Public Hearing was adjourned at 6:17 pm.

REGULAR BOARD MEETING

Supervisor Thurston opened the Regular Board Meeting at 6:30 pm and asked all to join in the Pledge of Allegiance.

Supervisor Thurston then opened the meeting for open discussion for those in attendance.

Diane Chase brought forward the idea of zoning in the Town for businesses locations; Commercial vs Residential. She requested the Town form a committee to discuss and research zoning for businesses for a long term vision. Ray Tempestelli asked what the difference was between zoning and building permits for this purpose. Supervisor Thurston stated that building permits have to be submitted for business and residential projects alike. Thurston continued to explain the Code Enforcement Officer uses the New York State Uniform Fire Prevention and Building Code when approving a building project. It is also determined if APA approval is necessary before a building permit is approved.

The Town Board agreed to seek volunteer Committee members from the community to compose a survey that would be sent to every residence and business in the Town of St. Armand. The purpose of the survey is to determine if the St. Armand Town Board should consider adopting some form of zoning. This is not a committee to discuss zoning, but just to come up with a survey to be mailed out to the residents.

Supervisor Thurston asked those in attendance if there were any more questions? There were none.

The meeting continued with the following departmental reports:

HIGHWAY DEPARTMENT MONTHLY REPORT

Highway Superintendent Douglas Snickles submitted the following report:

Town of St. Armand Highway Report for the December 16, 2025 Board Meeting

1. All plows are up and running steady.
2. Helped with the Town's Water breaks.
3. Keeping up with the clean-up of snow on the sidewalks.
4. We will probably have to contact Hogan again to possibly use their air system now that we have spray foam in the attic.

Supervisor Thurston reported the Highway furnace was placed on the auction site and the highest bid was \$2,075.00. Discussion ensued and it was determined the Town would make a counter offer of \$44,550.00. Supervisor Thurston asked for a Motion to approved the counter offer.

Councilperson Sheridan Swinyer made a Motion to approve the counter offer of \$44,550.00 for the Highway furnace on the Auction website. The Motion was seconded by Councilperson JP O'Neil. All in favor. Motion carried.

Councilperson JP O'Neil commented on the continuing humidity issues at the Highway garage, and stated Greg Walker met with someone to measure the fans to deal with the humidity, with a quote of \$1,816.25. JP stated he would like to get to the root of the problem; why are we getting so much humidity? Discussion ensued and the Board agreed to table the subject until next month, when more details would be available.

Councilperson O'Neil asked if we know what time Devon Snickles starts work? Supervisor Thurston stated Devon works 30 hours per week. O'Neil replied Devon should be there when we need him and asked what time he starts?

There were no more questions regarding the Highway department.

WATER DEPARTMENT REPORT

Water Report for the December 16, 2025 Town Board Meeting Submitted by Jonathan Neilson Water Superintendent

Water Treatment Plant Updates

1. Meter Reads, Reader swap outs, Chlorine Residual Testing, Daily testing at the Plant
2. Routine Ednyne Labs are being collected and sent out this month for E-coli, Total Coliform (all ok)
3. Water Break- Reservoir fill line on Maple Lane. A repair is being made tomorrow 12/17. No Boil water will be in effect.
4. Class action lawsuit for PFOA's (still working on gathering data/paperwork)
5. I have still been performing lateral line shut offs and locating.

General Maintenance

1. Minor repairs in the town hall
2. Christmas decorations

Jonathan reported he would obtain the meter readings for next month.

There were no further questions regarding the Water Report.

WASTEWATER DEPARTMENT REPORT

There was no report from Wastewater Superintendent Joshua Woodruff for the December 16, 2025 meeting.

There were no questions regarding the Wastewater Department.

WATER AND SEWER CLERK MONTHLY REPORT:

Water and Sewer Clerk Barbara Darrah stated there was no report for the December Board Meeting due to the re-levy taking place in November and the next billing cycle not taking place until mid-January 2026.

CODE ENFORCEMENT REPORT

Code Enforcement Officer Rodger Thompkins submitted the following report for the December 16, 2025 Town Board Meeting.

New Residential Building Permits Issued Since Last Report: 2
New Water or Sewer Line Permits Issued Since Last Report: 0
Extension of Residential Building Permits Issued Since Last Report: 0
Commercial Building Permits Issued Since Last Report: 0
Certificates of Completion Issued Since Last Report: 2
Stop Work Orders Issued Since Last Report: 0
Demolition Permits Issued Since Last Report: 0
Solar PVS Permits Issued Since Last Report: 0
New Short Term Rental Permits Issued Since Last Report: 0
Code Violations Issued Since Last Report Issued: 0
Sewer Code Violations Issued Since Last Report: 0
Total number of Residential Building permits issued for the year 2025: 38
Total number of Residential Certificates of Completion issued for the year 2025: 56
Total number of Commercial Building permits issued for the year 2025: 0
Total number of Commercial Certificates of Completion issued for the year 2025: 0
Total number of Demolition permits issued for the year 2025: 4
Total number of Demolition Certificates of Completion issued for the year 2025: 0
Total number of Short Term Rental Permits Issued for the year 2025: 3
Total number of Solar permits issued for the year 2025: 0
Total number of Solar Certificates of Completion issued for the year 2025: 0
Total number of Code Violations issued for the year 2025: 4
Total number of Code Violation Certificates of Completion issued for the year 2025: 0
Total number of Sewer Code Violations issued for the year 2025: 0
Total number of Sewer Code Violation Certificates of Completion issued for the year 2025: 0
Amount of fees collected for Code Office since last report: \$1,175.00
Amount of fees collected for Water Department since last report: \$0
Amount of fees collected for Sewer Department since last report: \$0
Total amount of Water/Sewer fees collected via Code Office since last report: \$0
Total amount of fees collected via Code Office for the year 2025: \$5,812.60

There were no questions regarding the Code Enforcement Officer report.

TOWN JUSTICE REPORT

Town Justice Frank Whitelaw submitted the following report for the December 16, 2025 Town Board Meeting.

St. Armand Town Court Report for November 2025

Total fines and surcharges collected for the month of November 2025: \$652.00

Total collected year-to-date: \$10530.05

Total parking fines for November 2025: \$75.00

Total parking fines year-to-date: \$525.00

There were no questions regarding the Town Court report.

RESOLUTIONS # 78 - # 84

RESOLUTION # 78 OF 2025

ADOPTION OF PROPOSED LOCAL LAW NO. 2 OF 2025 ENTITLED "RECREATIONAL VEHICLE LAW OF ST. ARMAND, NEW YORK"

Councilperson JP O'Neil, who moved its adoption, offered the following Resolution:

Upon the passage of a motion to consider from the floor, and the same appearing proper and necessary.

BE IT RESOLVED that the Town of St. Armand Town Board hereby adopts proposed Local Law No 2 of 2025 entitled "RECREATIONAL VEHICLE LAW OF ST. ARMAND, NEW YORK", reading and providing as follows:

"TOWN OF ST. ARMAND LOCAL LAW NO. 2 of 2025

BE IT ENACTED, by the Town of St. Armand Town Board as follows:

ARTICLE 1.

INTRODUCTION

Section 100. Enacting Clause

Pursuant to the authority conferred by Articles 2 and 3 of the Municipal Home Rule Law of the State of New York, the Town Board of the Town of St Armand hereby adopts and enacts the following law.

Section 105. Title

This law shall be known and may be cited as the "Recreational Camping Vehicle Law of the Town of St Armand, New York."

Section 110. Purpose

This law has been enacted for the purpose of promoting the health, safety, and general welfare of the inhabitants of the Town of St Armand through the efficient regulation of recreational camping vehicles, and to provide minimum standards for their placement, water supply, sewage disposal, and use.

Section 115. Authority

By the authority of Article 2 and 3 of Municipal Home Rule Law of the State of New York, the Planning Board of the Town of St Armand is authorized and empowered to approve site placement and regulations of use.

ARTICLE 2.

DEFINITIONS

Section 200. General Definitions

Except when specifically defined herein, all words used in this law carry their customary meanings. Words in present tense include the future, words in the singular include the plural and the plural the singular, and the word "shall" is intended to be mandatory. As used in this local law, unless the context or subject matter otherwise requires, the following words shall have the following respective meanings:

Section 205. Specific Definitions

Campground: Land on which two or more campsites are located, established, or maintained for temporary occupancy by camping units of the general public as temporary living quarters for recreation, education or vacation purposes. A "camping unit" shall be considered any tent, lean-to, cabin or similar structure, or recreational camping vehicle, excluding mobile homes, established or maintained and operated in a campground as temporary living quarters for recreation, education or vacation purposes.

Dwelling: A building in which people live; a house with cooking, sleeping and sanitary facilities.

Enforcement Officer: Any individual appointed by the Town Board to enforce the provisions of this law.

License: Written permission to site a recreational camping vehicle on a lot within the Town of St Armand.

Lot: A designated parcel, tract or area of land established by deed, plat, subdivision, or as otherwise permitted by law, to be used, developed or built upon as a unit.

Occupy: To reside in or use for eating and/or sleeping on an overnight basis.

Permit: Written permission to site a recreational camping vehicle on a lot within the Town of St Armand

Person: The term "person" shall include a corporation, company, association, society, firm, partnership or joint stock company, as well as an individual, a state, and all political subdivisions of a state or any agency or instrumentality thereof.

Recreational Camping Vehicle: Any enclosed motor vehicle or trailer used or designed to be used for recreational travel and temporary living and/or sleeping purposes including, but not limited to, motor homes, truck campers, campers, travel trailers, tent trailers or over-night trailers.

Sanitary Sewage Disposal: An approved Septic System with leach field, Composting Toilet, Porta-John or a County Permitted Certified Holding Tank.

Vacant Property: A lot that does not contain a dwelling.

ARTICLE 3.

RECREATIONAL CAMPING VEHICLES REGULATIONS

Section 300. Residential Properties

1. A maximum of one recreational Camping vehicle may be stored outside (unoccupied and not used for living quarters) when there is a dwelling existing on the same lot, if the recreational

camping vehicle is owned by the real property owner or his tenant, or by a family member residing on the same lot.

2. One (1) recreational camping vehicle may be located on a lot owned by the registered recreational camping vehicle's owner or by a family member for occupancy subject to the following conditions:

- a. A potable and sanitary water supply meeting the standards of NYS Department of Health Appendix 5-B or as subsequently amended is available.
- b. On-site sanitary sewage disposal is available.
- c. The lot area and setbacks for the applicable zone are met.
- d. All other applicable standards of the Essex County Health Department and the NYS Uniform Fire Prevention and Building Code are met.
- e. No external modifications or additions may be made to any recreational vehicle.
- f. Electric supply to the RV must meet minimum Uniform Fire Protection and Building Code Standards.

Section 305.

Properties Without Dwellings

1. On a lot without a dwelling, one (1) recreational camping vehicle may be located for less than a total of any fifteen (15) days during the period between April 1st and October 30th each calendar year without a Recreational Camping Vehicle Permit. For more than a total of fifteen (15) days a Recreational Camping Vehicle Permit must be obtained.

2. The recreational camping vehicle shall not be located on the property from November 1st through March 31st, unless stored in such a way as the entry is locked and no one is permitted to reside inside the recreation vehicle during that time.

3. No exceptions to this section shall be made for inclement weather.

4. RV's may not be used for storage and must be registered, licensed, insured, inspected and habitable.

ARTICLE 4.

Section 400. Permit Conditions

PERMITS

1. The Code Enforcement Officer may issue a permit upon evidence and verification that the following conditions have been met:

- a. A potable and sanitary water supply is available.
- b. Sanitary Sewage Disposal facilities, as defined, are available.
- c. The lot area and setbacks for the applicable zone are met.
- d. The recreational camping vehicle must remain licensed, registered and inspected for highway use and all times must remain capable of use on public highways, pursuant to NYS Vehicle & Traffic Law.
- e. No external modifications or additions may be made to any recreational vehicle.
- f. No more than one occupied recreational camping vehicle shall be located on a single lot outside of a licensed campground.
- g. No motorized vehicles of any kind shall be occupied unless they are designed and intended for that purpose.
- h. No animals may live in an RV Camper year round. No permit shall be issued for any animals to live in an RV Camper. No exceptions to this will be granted.
- i. The lot on which an RV Camper is located will be held to the same standards as a residence regarding maintenance, upkeep, trash and debris, per NYS Fire Prevention and Building Code.

2. The permit shall be for April 1 st through October 1, unless the RV is being used by active hunters as a hunting shelter and a valid hunting license is supplied to the Code Enforcement Officer upon request, and shall be prominently displayed on the recreational camping vehicle so that it may be seen from the exterior of the vehicle.

a. No exception to this section shall be made for inclement weather.

Section 405. Permit Procedures

1. Permit applications shall be obtained from the Codes Enforcement Officer.

2. The completed application, along with two copies of the proposed site plan drawn to scale or indicating all dimensions, and a nonrefundable Permit fee of \$1 00, or as set by the St Armand Town Board, shall be returned to the Codes Enforcement Officer. The site plan shall show the dimensions of the lot; the location of all existing buildings; the dimensions and capacities of all existing or proposed sanitary and water facilities; and all natural water courses, ponds or surface drainage patterns.

3. Upon receipt of the application and site plan, the Enforcement Officer shall review the application for completeness. The Enforcement Officer shall then determine whether

requirements of other Town, State, or Federal laws apply and whether applicable permits are necessary.

4. Prior to any site preparation, the Enforcement Officer shall conduct an on-site inspection. To assist the Enforcement Officer on the inspection, the applicant may be required to locate stakes on the site in conformity with information shown on the site plan.

5. Upon determination by the Enforcement Officer that the proposal has met all the requirements of this law, the Enforcement Officer shall, within seven days, issue the Permit. The Enforcement Officer shall file a copy of the Permit with the Town Clerk within ten days of the Issuance.

6. The cost of any site inspections, tests, or professional consulting needed to comply with the regulations of this law shall be paid by the applicant.

7. All Permits shall expire on December 31 st of the year of issue.

8. The St Armand Town Board may set or change fees for permits from time to time by resolution.

Section 410.

Permit Transferability

A Recreational Camping Vehicle Permit shall permit the usage of one recreational camping vehicle per lot of land per year and may be transferred from the original recreational camping vehicle using the lot to any other recreational camping vehicle subsequently using the same lot. Any subsequent recreational camping vehicle shall comply with all of the conditions and requirements of the original Permit.

Section 415.

Permit Violations

1. If it is determined by the Enforcement Officer that a recreational camping vehicle does not have a permit, has not been sighted in accordance with the site plan as shown on the application, or that any of the conditions of the application have been violated, the Codes Enforcement Officer shall issue a Notice of Violation allowing 15 days for the violation to be corrected. If the violation/s have not been corrected to the Codes Officer's satisfaction at that time, an appearance ticket to the Town of St Armand Town Court shall be issued.

2. The owner of the property on which the RV Camper is located is responsible for any and all infractions and any fines, fees and other associated costs, regardless of who is living in the RV Camper.

ARTICLE S.

MISCELLANEOUS PROVISIONS

Section 500. Enforcement, Violations, and Penalties

1. The Town Board and its Enforcement Officer are hereby authorized to undertake and prosecute any proceedings necessary or appropriate to enforce compliance with this law.

2. Any person who violates any provision of this law shall be guilty of a violation as defined in Article 10 of the Penal Law and shall, upon conviction, be subject to a fine or to imprisonment for not more than 15 days or to both such fine and imprisonment. Each week's continued violation shall constitute a separate and distinct offense.

3. The fine for each day of non-compliance shall be not less than \$100.00 per day or more than \$500.00 per day, and will be determined by the St. Armand Town Justice. If non-compliance continues after 30 days, the fine for each day of non-compliance will be not less than

RESOLUTION # 79 OF 2025 cont'd.

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	ABSENT
Councilperson JP O'Neil	AYE

Dated: December 16, 2025

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 80 OF 2025

TOWN BOARD AUTHORIZATION FOR THE
CREATION OF A GENERAL REVENUE
ACCOUNT AND BUDGET ADJUSTMENT

Deputy Supervisor Karl Law, who moved its adoption, offered the following Resolution:

WHEREAS, it is a requirement by the NYS Comptroller that fund accounts are balanced at the end of each fiscal year, and

WHEREAS, money was received in the amount of \$858.12 and credited to existing account code A2770, and

WHEREAS, the money received was then distributed to two food banks: JCEO and Saranac Lake Interfaith Food Pantry, and a creation of a new Expenditure Code A6150.400 was necessary for this distribution.

THEREFORE, BE IT RESOLVED that the Town Board approves the creation of the new Expenditure Code, and the above-mentioned budget adjustment in the amount of \$858.12.

This Resolution was duly seconded by Councilperson Sheridan Swinyer and adopted upon a Roll Call vote as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	ABSENT
Councilperson JP O'Neil	AYE

Dated: December 16, 2025

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 81 OF 2025

AUTHORIZATION TO SIGN CONTRACT
BETWEEN THE TOWN OF ST. ARMAND AND
THE TRI-LAKES HUMANE SOCIETY FOR 2026

Councilperson Sheridan Swinyer, who moved its adoption, offered the following Resolution:

WHEREAS A Resolution of the Town Board of the Town of St. Armand, authorizing Town Supervisor Davina Thurston to sign the contract with Tri-Lakes Humane Society for the year 2026, and

WHEREAS the Tri-Lakes Humane Society will be the duly authorized agent for domestic animal control in the Town of St. Armand, and

WHEREAS the Town of St. Armand agrees to pay the amount of \$3,250.00 for the year of 2026 for such services January 1, 2026 through December 31, 2026, payable on the first business day (Regular Board Meeting) of January 2026.

NOW THEREFORE, LET IT BE RESOLVED that the Town Board for the Town of St. Armand agrees to the current adoption fees and other rules and regulations of Tri-Lakes Human Society with regard to domestic animal control.

This Resolution was duly seconded by Deputy Supervisor Karl Law, and adopted by Roll Call vote as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	ABSENT
Councilperson JP O'Neil	AYE

Dated: December 16, 2025

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 82 OF 2025

AUTHORIZATION TO SIGN AGREEMENT
BETWEEN THE TOWN OF ST. ARMAND
AND THE SARANAC LAKE VOLUNTEER
RESCUE SQUAD, INC. FOR 2026

Councilperson JP O'Neil, who moved its adoption, offered the following Resolution:

WHEREAS, a Resolution of the Town Board of the Town of St. Armand, authorizing Town Supervisor Davina Thurston to execute the 2026 Agreement with the Saranac Lake Volunteer Rescue Squad, and

WHEREAS the Saranac Lake Volunteer Rescue Squad provides the services of medical care and transportation via ambulance for injured and sick individuals within the borders of the Town of St. Armand, and

WHEREAS the Town Board for the Town of St. Armand agrees to the provisions set within the Agreement between the Town of St. Armand and the Saranac Lake Volunteer Rescue Squad, Inc., and the Town agrees to pay an amount of \$41,806.00 for such services from January 1, 2026 to December 31, 2026, payable no later than April 1, 2026.

NOW THEREFORE, LET IT BE RESOLVED that the Town Board of the Town of St. Armand shall abide by the Agreement between the Town of St. Armand and the Saranac Lake Volunteer Rescue Squad, Inc.

This Resolution was duly seconded by Deputy Supervisor Karl Law, and adopted by Roll Call vote as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	ABSENT
Councilperson JP O'Neil	AYE

Dated: December 16, 2025

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 83 OF 2025

RESOLUTION OF APPRECIATION FOR THE SERVICE OF
SHERIDAN SWINYER, ST. ARMAND TOWN JUSTICE AND
TOWN OF ST. ARMAND COUNCILPERSON

Town of St. Armand
Resolution of Appreciation
SHERIDAN SWINYER

This Resolution was offered by Town Supervisor Davina Thurston, who moved its adoption:

WHEREAS, effective government depends upon those individuals who dedicate their time and effort to Public Service; and

WHEREAS, it is always a privilege to honor an individual who possesses the rare characteristics of honesty and commitment to the public good, and who is willing to devote their time and energy to the conduct of responsible government and assisting members of their community; and

WHEREAS, Town Justice and Councilperson Sheridan Swinyer is such an individual; and has ably served the Town of St. Armand as Town Justice from January 1st, 2006 through December 31st, 2016, and served as Town Councilperson from January 1, 2022 until December 31, 2025, and

WHEREAS, Sheridan Swinyer has been accessible to his constituents, has listened to their concerns and sought to address the needs of the residents of St. Armand in a responsive and caring manner, and

WHEREAS, Sheridan Swinyer executed the duties of Town Justice and Town Councilperson of the Town of St. Armand in an exemplary and professional manner, and proficiently assumed and performed the tasks of service for the constituents of the Town of St. Armand for 15 years.

NOW, THEREFORE, LET IT BE RESOLVED, that the Town Board members of the Town of St. Armand, hereby extend their sincere gratitude and appreciation, as well as the Constituents of the Town of St. Armand, to Councilperson Sheridan Swinyer, wishing him the best in his future endeavors.

This Resolution was duly seconded by Councilperson JP O’Neil and adopted by Roll Call Vote as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donna Whitelaw	ABSENT
Councilperson JP O’Neil	AYE

December 16, 2025

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 84 OF 2025

Town of St. Armand
Resolution of Appreciation
Supervisor Charles Whitson, Jr.
TOWN SUPERVISOR DECEMBER 27, 2012 – DECEMBER 31, 2017

This Resolution was offered by Town Supervisor Davina Thurston, who moved its adoption:

Whereas, effective government depends upon those individuals who dedicate their time and talent to Public Service; and

Whereas, it is always a privilege to honor an individual who possessed the rare characteristics of leadership and commitment to the public good, and who was willing to devote their time and energy to the conduct of responsible government; and

Whereas, Town Supervisor Charles Whitson, Jr., was such an individual and ably served as the Supervisor of the Town of St. Armand, and on the Essex County Board of Supervisors; and

Whereas, Supervisor Whitson was accessible to his constituents, both on the Town and County Levels, listened to their concerns and sought to address their needs; and responsibly oversaw two huge projects during his term; that of the construction of the new Town Highway Garage and the Wastewater Treatment Plant; and

Whereas, Charles Whitson, Jr. not only executed the duties of Supervisor for the Town of St. Armand in an exemplary and professional manner, but he also proficiently assumed and performed the tasks of service for the constituents of the Town of St. Armand, above-and-beyond what is normally asked of a Town Supervisor; and

Whereas, Supervisor Whitson supported staff in taking time for their families with his often stated words, “Family First”. We sadly bid farewell to one of our own “Town” family members, Charles Whitson, Jr., Town Supervisor on November 18, 2025.

Now, Therefore, Let it Be Resolved, that the Board of the Town of St. Armand along with the Constituents of the Town of St. Armand, in extending its sincere gratitude and appreciation to Supervisor Charles Whitson, Jr., and condolences to his wife, Franca, his children Daniel and Alice, brother David, and grandchildren, nieces and nephews in his passing.

This Resolution was duly unanimously seconded by Town Board and adopted as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	ABSENT
Councilperson JP O’Neil	AYE

Dated: December 16, 2025

Barbara J. Darrah
St. Armand Town Clerk

MOTION TO PAY MONTHLY BILLS

The payment vouchers for December’s bills were presented for the Board’s approval as follows:

General Vouchers # 383 - # 402 in the amount of \$ 11,962.66

Trust and Agency Voucher # 17 in the amount of \$ 142.00

Highway Vouchers # 156 - # 168 in the amount of \$ 28,592.70

Water & Sewer Vouchers # 157 - # 171 in the amount of \$ 11,539.67
 B Fund Voucher #18 in the amount of \$ 768.00
 Disinfection Project Fund Voucher # 1 in the amount of \$14,200.00
 Fire Protection Fund Vouchers # 13 - #16 in the amount of \$18,323.38
 Well Field Fund Voucher # 1 in the amount of \$15,000.00

Councilperson JP O’Neil made the Motion to approve payment of December’s bills. The Motion was seconded by Councilperson Sheridan Swinyer. A Roll Call Vote was as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	ABSENT
Councilperson JP O’Neil	AYE

All in favor. Motion carried.

TAX COLLECTOR

Supervisor Thurston welcomed Tax Collector Jennifer Fuller to the meeting. Jennifer reported her Tax Collection hours for January 2026 would be Tuesday and Thursdays 5:30 pm – 7:30 pm, and Sundays from 9:00 am – 12:00 pm. Jennifer also stated the Tax Collection hours for February through May will be one day per week and she thought that would be Wednesdays, but she will confirm the day at a later time.

MONTHLY REPORT FROM THE SUPERVISOR

Supervisor Thurston presented the Supervisor’s Report for November 2025. Deputy Supervisor Karl Law made the Motion to approve the report. The Motion was seconded by Councilperson JP O’Neil.

All in favor. Motion carried.

MOTION TO APPROVE MEETING MINUTES

Councilperson Sheridan Swinyer made the Motion to approve the Meeting Minutes for the Public Hearing and Regular Board Meeting held on November 18, 2025. The Motion was seconded by Deputy Supervisor Karl Law.

All in favor. Motion carried.

TOWN CLERK’S MONTHLY REPORT

Town Clerk Barbara Darrah reported the following Town Clerk revenue collected for the Month of November 2025:

Dog Licenses (1): 1FS	\$ 7.00
Certified Death Certificates (6)	\$ 60.00
Total Revenue:	\$ 67.00

Total Checks Written: Town Supervisor: A \$ 6.00, B \$60.00 and NYS Dept. A&M \$ 1.00

OLD BUSINESS

- * Community Center Grant – Supervisor Thurston announced the DASNY grant application for the Community Center was denied. She will wait for the next round and re-apply.
- * Quote received for ROBO Call – Supervisor Thurston reported she received one quote for the ROBO Call for \$6,000.00. Essex County IT personnel suggested a call program called ON SOLVE and prices for two options were: \$1,304.10 for 1 year unlimited calls and the second option was \$150.00 at a time, as needed for 600 calls. The mailing of forms for soliciting phone numbers of residents who wanted to participate could be combined with the zoning survey form and the possibility of Essex County folding the mailing will be looked into.
- * 2025 Holiday Decorations Contest Winners – The judges went around the Town and prizes were awarded for the 2025 Holiday Decoration winners, who were notified.
- * EV Charging station – Supervisor Thurston reported the EV Charging station is not working at this time and the installation company responsible for the station have ordered and are waiting for replacement parts to arrive.

NEW BUSINESS

* Received a request for reduction of speed on Route 3 near Brookside Cemetery – consideration of flashing “Your speed is” sign. Supervisor Thurston reported the cost for that type of sign is \$7,000. The Board declined the suggestion.

* Energy storage system - Supervisor Thurston was approached by a representative of a company looking to install an Energy storage facility on Irwin Lieb’s property near Mt. Pisgah. The representative will be making a presentation to the Board at the February board meeting.

QUESTIONS, COMMENTS OR CONCERNS FROM GUESTS AND STAFF:

Supervisor Thurston asked if there were any comments, questions or concerns from the those present.

Deputy Supervisor Karl Law reported the Friends of Mt. Pisgah in conjunction with the Village of Saranac Lake are granting reduced Family rates for ski passes again this year.

Councilperson JP O’Neil stated he would be working with the Youth Task Force to host Music at the Park on for three bands this summer.

There were no further questions, comments or concerns.

MOTION TO ADJOURN REGULAR BOARD MEETING

Councilperson Sheridan Swinyer made a Motion to adjourn the Regular Board Meeting. The Motion was seconded by Councilperson JP O’Neil. The Regular Board Meeting was adjourned at 7:54 pm.

I, Barbara J. Darrah, Town Clerk for the Town of St. Armand, does hereby certify that the above is a true and correct transcript of the Public Hearing and Regular Board Meeting minutes held on the above-referenced date.

Barbara J. Darrah
St. Armand Town Clerk

Dated: December 16, 2025