

Town of St. Armand
Public Hearing – 6:00
Regular Board Meeting– 6:30 pm
Tuesday September 16, 2025

PUBLIC HEARING - 6:00 pm

- Call to Order
- Pledge of Allegiance
- Town Clerk reads Public Notice aloud
- Local Law – Septic

REGULAR BOARD MEETING –

- Guest Speaker – BETA – SL Local trails committee
- Monthly Reports

Highway Superintendent – Douglas Snickles
Water/General Maintenance Superintendent – Jonathan Nielsen
Wastewater Superintendent – Joshua Woodruff
Water and Sewer Clerk – Barbara Darrah
Code Enforcement Officer – Rodger Tompkins
Town Justice – Francis Whitelaw

RESOLUTIONS # 53 - #56

RESOLUTION #53 OF 2025 - PROVIDE JUSTIFICATION FOR PURCHASES OF MACHINERY, EQUIPMENT OR CAPITOL EXPENDITURES WITH A PURCHASE PRICE OVER \$5,000.00

RESOLUTION #54 OF 2025 –CONTRACT BETWEEN THE TOWN OF ST. ARMAND AND STANDARD MEDICAL TESTING SERVICES FOR 2026

RESOLUTION #55 OF 2025 – RESOLUTION TO CREATE MULTIPLE CAPITAL PROJECT FUNDS

RESOLUTION #56 OF 2025 – CHANGES TO THE ST. ARMAND PERSONNEL POLICY

Motion to approve monthly payments form August 2025: Read aloud then followed by Roll Call Vote:

General Vouchers #290- #317 in the amount of \$ 24,465.56

Highway Vouchers #107- #120 in the amount of \$ \$9,952.49

Water & Sewer Vouchers # 111- #128 in the amount of \$ 55,289.54

Trust & Agency Vouchers #14 in the amount of \$142.00

B Fund Vouchers #12 in the amount of \$ 260.99

Highway Outside Fund Voucher #1 in the amount of \$807.94

Motion to approve Regular Board Meeting Minutes held on August 19, 2025 and 2026 Budget Work Session #1 held on Wednesday, September 3, 2025

- Motion to accept Supervisor's Monthly Report
- Town Clerk's Monthly Report

REVIEW OF OLD BUSINESS

- Playground fence – Quotes – Handout
- Bloomingdale School committee – Supervisor Thurston was added to the committee!
- Purchased Storage trailer for approved price for the Youth field– Has been installed – Discuss the possibility of a mural being painted on the side of the trailer
- Music in the park The Ward – new rescheduled date – Wednesday, September 24th (6pm to 8pm)

REVIEW OF NEW BUSINESS

- Touch a Truck at SLCC was on September 14 – Thank you to Robert Stephenson for representing St. Armand
- Harvest Dinner – Friday, October 24th (4:30pm to 7:00pm) at B-dale Firehouse
- Halloween decoration contest – Applications due by Oct 22nd – Need Board members to judge (Oct 27th at 2pm)
- NYSDOT - 35MPH speed zone on Trudeau Road & County Route 20 – No change to the 35MPH speed limit is warranted – Handout
- Reminder!! – Budget work Session Wednesday, October 8th at 5:30 – Regular Board Meeting Tuesday, October 21st at 6:30pm – 2026 Budget Public Hearing Tuesday, October 28th at 5:30pm

Questions or Concerns from Guests/Staff

RESOLUTION #51 of 2025

INTRODUCTION OF PROPOSED LOCAL
LAW NO. 1 OF 2025 ENTITLED “A
LOCAL LAW PROVIDING FOR THE
INSPECTION OF SEPTIC SYSTEMS
WHICH ARE PROXIMATE TO LAKE
PLACID”

Councilperson JP O’Neil, who moved its adoption, offered the following Resolution:

Upon the passage of a motion to consider from the floor, and the same appearing proper and necessary.

BE IT RESOLVED that the Town of St. Armand Town Board hereby introduces proposed Local Law No 1 of 2025 entitled “A LOCAL LAW PROVIDING FOR THE INSPECTION OF SEPTIC SYSTEMS WHICH ARE PROXIMATE TO LAKE PLACID”, reading and providing as follows:

“TOWN OF ST. ARMAND LOCAL LAW NO. 1 of 2025”

A LOCAL LAW PROVIDING FOR THE INSPECTION OF SEPTIC SYSTEMS WHICH ARE PROXIMATE TO LAKE PLACID.

BE IT ENACTED, by the Town of St. Armand Town Board as follows:

Section A. Statutory Authority.

1. This local law is enacted with the authority granted to the Town of St. Armand under the New York State General Municipal Law and the New York State Home Rule Law.

Section B. Title.

1. This local law shall be known as the "Lake Placid Lake Septic System Inspection Law".

Section C. Intent.

1. The intent of this local law is to better protect Lake Placid Lake from exposure to excess nutrients and pollutants. The Town of St. Armand finds that the occurrence of such nutrients and pollutants is increased by the presence of inadequately functioning septic systems proximate to Lake Placid Lake and the brooks and streams feeding said lake. In addition, such septic systems are more likely to be a threat to public health with particularly acute impacts. upon the general public through impairing and contaminating precious ecological resources of the Town of St. Armand and rendering drinking water unsafe. In determining the geographic scope of this local law, the Town further finds that it is desirable and efficient to rely upon the following zoning district boundaries of the Town of North Elba: North Lake Residential District, Pre-Existing Planned Unit Development, South Lake Residential District, Rural

Countryside District and any other district existing, now or hereafter, which is proximate to Lake Placid Lake.

Section D. Applicability; Restriction on Transfer of Property.

1. All septic systems servicing or located on properties covered by this local law shall be subject to periodic inspections by a licensed professional engineer or such other person designated by the Town Board to perform said inspections, under the oversight of the Code Enforcement Office. All inspections shall be recorded in the Code Enforcement Office.

2. The Code Enforcement Officer shall have the right to enter onto a property whose septic system is being inspected or a property whose septic system, based on reasonable cause, may not be functioning properly.

3. Septic system inspections shall be required under each of the following circumstances:

- a) Every five (5) years for seasonal properties and every three (3) years for year-round residences, or
- b) There exists reasonable cause to believe that a particular septic system is not functioning properly, or
- c) Prior to the closing of the conveyance of a property upon which a septic system is located or which is being serviced by a septic system not located on the property, provided that, in those cases in which an inspection prior to closing is not possible due to time of year or lack of availability of qualified inspectors or other causes, the sale of the property may take place prior to closing provided the owner and the prospective new owner enter into a written legally-binding agreement prior to closing (1) to apply for and arrange an inspection within a specified period of time following the closing as prescribed by the Code Enforcement Office based on the facts of the case, (2) to remedy any defects discovered during such post-closing inspection, and (3) to otherwise comply with the provisions of this law. The selling owner and the prospective new owner shall be jointly and severally liable for full and satisfactory performance under said agreement and this Paragraph 3(c). For the purpose of this Local Law, "conveyance" shall mean a transfer of title to real property for monetary consideration.

4. No property owner shall effect a conveyance of real property upon which is situate a septic system subject to this local law unless either: (a) the owner provides documentation that the septic system has been inspected within one year prior to the closing of the conveyance, with any deficiencies having been corrected, or (b) the owner and the prospective new owner have signed a written agreement to arrange for a new inspection post-closing per the terms of Paragraph 3(c) of this Section D.

Section E. Septic System Inspections.

1. The inspection may include a septic tank pump out or dye test, if prescribed by the inspector prior to, during or subsequent to the inspector's being on site. In such case, the property owner shall arrange for the pump out and/or dye test at the convenience of the inspector. The property owner shall provide to the Code Enforcement Office whatever information the property owner possesses regarding the septic system, to assist in determining whether a pump out or dye test will be necessary. The property owner shall coordinate with the Code Enforcement Office as to any arrangements made. The cost of the inspection shall be paid by the property owner. A septic system inspection shall not be required in the event that the owner can provide the Code Enforcement Officer with records indicating that a licensed septic system hauler has cleaned the tank within five (5) years for seasonal camps and three (3) years for year-round

residences or in the event that the system was newly constructed within five (5) years in conformance with engineering standards.

2. The following minimum standards shall apply to each inspection under this local law:

- (a) All septic tanks must be within two hundred fifty (250) gallons of the minimum volume requirement;
- (b) All holding tanks shall be equipped with a float switch and high level alarm located in a conspicuous place to indicate when pump out is necessary. A copy of pump out records shall be submitted during the inspection prior to conveyance of real property;
- (c) For an aerobic treatment system or enhanced treatment unit (ETU), the new owner must send a signed copy of an updated service contract to the Town within thirty (30) days after the conveyance of real property;
- (d) If the onsite wastewater treatment system is determined to be failing or inadequate, a written Notice of Violation will be issued. An approved compliance agreement to correct the violation must be obtained prior to conveyance of real property;
- (e) If the property was the subject of a letter of acknowledgment from the Code Enforcement Office within 12 months prior to the conveyance, the provisions of this Section have been met and no additional inspection shall be necessary to comply with this Section.
- (f) Septic systems servicing multiple properties must meet the current standards for size and load given the number of properties utilizing the one septic system.

Section F. Failure of the Inspection.

- 1. Failure of an existing OWTS occurs when the standards for a lawful OWTS as prescribed by the New York State Health Department or the local board of health are not met as determined by the Code Enforcement Officer. While not exhaustive, some examples of a failing system include, but are not limited to, the following:
 - (a) Lack of a pre-treatment vessel (i.e. septic tank, aerobic treatment unit, enhanced treatment unit, etc.) prior to effluent discharge to any subsurface treatment area or absorption field;
 - (b) There is a discharge of effluent directly or indirectly to the ground's surface, with surface breakouts, ponding or saturated soils over the soil treatment area;
 - (c) Direct pipe surface discharge of gray water (into a drywell, over

an embankment, into a roadside ditch or stream/tributary, etc.;)

(d) A dye test results in the presence of dye on the ground surface or adjacent/downstream water body;

(e) There is a backup of sewage into the home, building, septic tank of facility
as a result of a septic tank overload or malfunction, or a clogged soil treatment area;

(f) The septic tank requires pumping more than four time per year and/or
sewage is observed flowing back into the septic tank from the secondary treatment area
during pump out;

(g) Presence of a metal septic tank that is undersized and/or corroded;

(h) A cesspool, defined as a covered hole or pit used to receive untreated sewage from a house or building constructed as a primary source of wastewater disposal;

(i) A holding tank that discharges effluent to surrounding sub-surface areas;

(j) No septic tank, seepage pit, enhanced treatment unit or soil treatment area shall be permitted to discharge to any natural outlet or adjoining property.

Section G. Review

1. Appeals from determinations of the Code Enforcement Officer or requests for variance/waivers from the provisions of this local law must be sought from the Town Board of the Town of St. Armand as the Local Board of Health within 30 days of the determination complained of.

2. Forms for such appeals and/or requests for variance and waivers will be made available to the public in the Town of St. Armand Code Enforcement Office. Such forms must be properly filled out and must be submitted to the Town of St. Armand Code Enforcement Office with payment of the applicable fee as established by the Town Board.

3. In evaluating appeals -form determinations of the Code Enforcement Officer,

the Town Board may consider whatever information it deems relevant, including any evidence or information submitted by the Applicant and any information obtained from the Town of St. Armand Code Enforcement Office and/or Town Engineer. In the event additional information is needed, the Town Board may direct a subsequent inspection of the OWTS at issue.

4. In regard to any request for variance or waivers, such applications will be governed by the procedure set forth in Town Land Use Code Sections 8 and 9. The Town Board should take into consideration all matters it deems relevant, including the age of the OWTS, whether it appears to be functioning, its proximity to any waterbody, the circumstances concerning the request for variance or waiver and the hardship to the property owner in the event no variance or waiver is granted.

5. The above remedies shall be exhausted prior to any judicial review.

Section H. Notice of Violation and Penalties.

1. If a property owner fails to complete an inspection required by this local law, or to allow access to the property for the required inspection, or if the property owner fails to comply with any other provision of this law, a Notice of Violation may be issued by the Code Enforcement Officer mandating the compliance with the inspection requirements.
2. An offense against any provision of this local law shall constitute a violation, punishable by a fine not exceeding Nine Hundred and Fifty Dollars (\$950), or imprisonment for a term not exceeding 15 days, or both. Each week such violation continues after notification to the person in violation shall constitute a separate violation.

Section I. Severability.

1. If any clause, sentence, paragraph, subdivision, section, or part of this local law or the application thereof to any person, individual, corporation, firm, partnership, entity, or circumstance shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair or invalidate the remainder therefore, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section, or part of this Local Law, or in its application to the person, individual, corporation, firm, partnership, entity, or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

Section J. Effective Date.

This Local Law shall take effect immediately upon filing with the New York State Secretary of State.

BE IT FURTHER RESOLVED, that the Town Board of the Town of St. Armand shall hold and conduct a public hearing on the foregoing proposed local law on the 16th day of September, 2025 at 6:00p m. in the forenoon of that day, to hear any and all persons concerning the same; and

BE IT FURTHER RESOLVED, that the Town Clerk of the Town of St. Armand will publish a notice of such hearing in the designated Town newspaper at least five days prior to said hearing.

This Resolution was duly seconded by Deputy Supervisor Karl Law, and adopted by Roll Call Vote as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O'Neil	AYE

Raine DeLancett
St. Armand Town Clerk

Dated: August 19, 2025

[HOME](#)[ABOUT](#)[DONATE](#)[BIKE TRAILS](#)[SKI TRAILS](#)[EVENTS](#)[VOLUNTEER](#)[MERCH](#)

MISSION

To build, maintain and advocate for a system of community and backcountry trails for ski touring, mountain biking and other human-powered activities in the eastern High Peaks region of the Adirondack Park.

At our core, BETA is a member-supported, volunteer-driven, human-powered trail building and stewardship organization.

Our work is focused around the following 3 priorities:

[HOME](#)[ABOUT](#)[DONATE](#)[BIKE TRAILS](#)

TRAIL STEWARDSHIP

[REPORTS](#)[VOLUNTEER](#)[MERCH](#)

Engage volunteers, members and community partners in the ongoing improvement and maintenance of all existing trails under BETA stewardship. Engage trail users & the local community to improve their knowledge of the local trail systems and the importance of trail etiquette, responsible recreation and stewardship.

NEW TRAIL PLANNING & CONSTRUCTION

BETA staff coordinate with local trail committees, trail users, professional trail builders, land managers and other stakeholders on the planning, design, prioritization and implementation of mission-appropriate trail development projects.

ADVOCACY

Engage in respectful and productive advocacy and partnerships with public land managers, municipalities, private landowners, and other stakeholders as a means to secure the access and support needed to establish and maintain a system of trails across the BETA region.

SCOPE OF WORK & SERVICE AREAS

BETA currently maintains over 125 miles of trails on Forest Preserve, municipal and private lands in the eastern High Peaks region of the Adirondack Park. Most of the trails are purpose-built for mountain biking or ski touring but also accommodate other human-powered activities.

Highway Board Report September 16, 2025

1. Helping surrounding Towns with paving.
2. Mowing is wrapped up for the year.
3. Getting Rockledge ready for paving, patching, trimming trees and sand sweeping.
4. Replaced boards on Moose pond bridge.
5. Helping with sidewalks.
6. Leveled spot for storage container at Youth field.
7. Started cleaning up pole barn to put summer stuff away.
8. Stock piling salt and sand

Town of St. Armand September 2025 Board Meeting

Water Treatment Plant Updates

1. Meter Reads, Reader swap outs, Chlorine Residual Testing, Daily testing at the Plant
2. Routine Ednyne Labs are being collected and sent out this month for E-coli, Total Coliform (all ok)
3. Report was completed for the Reservoir and Clear Well at the Pump House. Budgeting for anode replacement and cleaning in 5 years (\$15k).
4. New control system was installed and working as it should.
5. Well Pump 5 issue is resolved (was a bad relay/Scada system fault)
6. DOH Inspection was completed
7. Dig Safes
8. Water shut off notices posted
9. Lots of lateral line shutoffs done and mapped

General Maintenance

1. Minor repairs in the town hall/ Vets Park
2. Helped with concrete pour for sidewalks

Wastewater Report September 16, 2025

1. Daily samples, walk thru checks of PTB/WWTP, recorded data to scada sheets.
2. Monthly lab to Endyne
3. Monthly Report to DEC EPA
4. Summer time collection system maintenance
5. Duckweed /Algae Removal
6. Clean all valve boxes at wwtp
7. Chemical feed System Maintenance

Water and Sewer Clerk's Monthly Report for September 16, 2025 Board Meeting

WATER/SEWER

The current balance for Water and Sewer Receivables is \$ 26,296.27. There will be more payments received and processed on Wednesday, 9/17 from ALLPAID in the amount of \$1,291.25, that are not reflected in the Receivables to date amount.

Water shut-off notices went out on Tuesday, September 9th. All landlords were mailed copies of overdue tenant bills.

The 4th quarter Reading is due to take place September 23rd through September 28th, 2025.

Thank you.

Barbara Darrah

St. Armand Water and Sewer Clerk

Code Report - Submitted by Rodger Tompkins

September 11, 2025

New Residential Building Permits Issued Since Last Report: 5

New Water or Sewer Line Permits Issued Since Last Report: 0

Extension of Residential Building Permits Issued Since Last Report: 3

Commercial Building Permits Issued Since Last Report: 0

Certificates of Completion Issued Since Last Report: 43

Stop Work Orders Issued Since Last Report: 0

Demolition Permits Issued Since Last Report: 0

Solar PVS Permits Issued Since Last Report: 0

New Short Term Rental Permits Issued Since Last Report: 0

Code Violations Issued Since Last Report Issued: 1

Sewer Code Violations Issued Since Last Report: 0

Total number of Residential Building permits issued for the year 2025: 31

Total number of Residential Certificates of Completion issued for the year 2025: 47

Total number of Commercial Building permits issued for the year 2025: 0

Total number of Commercial Certificates of Completion issued for the year 2025: 0

Total number of Demolition permits issued for the year 2025: 4

Total number of Demolition Certificates of Completion issued for the year 2025: 0

Total number of Short Term Rental Permits Issued for the year 2025: 3

Total number of Solar permits issued for the year 2025: 0

Total number of Solar Certificates of Completion issued for the year 2025: 0

Total number of Code Violations issued for the year 2025: 4

Total number of Code Violation Certificates of Completion issued for the year 2025: 0

Total number of Sewer Code Violations issued for the year 2025: 0

Total number of Sewer Code Violation Certificates of Completion issued for the year 2025: 0

Amount of fees collected for Code Office since last report: \$850.00

Amount of fees collected for Water Department since last report: \$0

Amount of fees collected for Sewer Department since last report: \$0

Total amount of Water/Sewer fees collected via Code Office since last report: \$0

Total amount of fees collected via Code Office for the year 2025: \$3,726.60

St. Armand Town Court Report for August 2025

Total fines and surcharges collected for the month of August 2025: \$754.00

Total collected year-to-date: \$8175.05

Total parking fines for August 2025: \$150.00

Total parking fines year-to-date: \$175.00

RESOLUTION #53 OF 2025

RESOLUTION TO REQUIRE TOWN
DEPARTMENT HEADS TO PROVIDE
JUSTIFICATION FOR PURCHASES OF
MACHINERY, EQUIPMENT OR CAPITOL
EXPENDITURES WITH A PURCHASE
PRICE OVER \$5,000.00

, who moved its adoption, offered the following Resolution:

WHEREAS, the Town of St. Armand Board is committed to being fiscally responsible with regards to purchases of machinery and equipment; and

WHEREAS, the Town of St. Armand Board wants to maintain full transparency to the residents of the Town of St. Armand; and

WHEREAS, the Town of St. Armand Board hereby will require all Town Department Heads to provide justification for purchases of machinery, equipment and capital expenditures with a purchase price over \$5,000.00; and

BE IT RESOLVED; the Town of St. Armand Board does hereby require written and/or verbal justification from all Department Heads for purchases over the price of \$5,000.00 to be provided to the Town Board during a Regular Board Meeting, unless such purchase is considered to be an Emergency Purchase. If the purchase is an Emergency, the Department Head must contact the Town Supervisor immediately for permission for such Emergency purchase.

This resolution was seconded by _____, and duly adopted upon a roll call vote as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O'Neil	AYE

Raine DeLancett
St. Armand Town Clerk

Dated: September 16, 2025

RESOLUTION #54 OF 2025

AUTHORIZATION FOR TOWN SUPERVISOR
TO SIGN A CONTRACT BETWEEN THE TOWN
OF ST. ARMAND AND STANDARD MEDICAL
TESTING SERVICES FOR 2026

, who moved its adoption, offered the following Resolution:

BE IT RESOLVED, that this agreement is made between Standard Medical Testing Services, a division of Mountain Medical Services located at 597 Bay Road, Queensbury, NY, 12804 and the Town of St. Armand, having an address at 1702 NYS Route 3, Bloomingdale, NY, 12913, and;

WHEREAS, this agreement shall be in effect from January 1, 2026 to December 31, 2026, and;

WHEREAS, this contract is for required drug and alcohol testing for equipment operators in the Highway Department. The contract is priced per visit, and specified services and hours, not an annual fee, and;

WHEREAS, Standard Medical Testing Services/Mountain Medical Services attests that it will keep all information obtained from the Town of St. Armand for the purpose of testing confidential unless otherwise required to disclose said information by applicable law, regulation, or subsequent agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of St. Armand hereby authorizes Town Supervisor Davina Thurston to execute the contract with Standard Medical Testing Services, a division of Mountain Medical Services for the year 2026.

This resolution was seconded by , and duly adopted upon a roll call vote as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O'Neil	AYE

Raine DeLancett
St. Armand Town Clerk

Dated: September 16, 2025

RESOLUTION #55 OF 2025

**RESOLUTION TO CREATE MULTIPLE
CAPITAL PROJECT FUNDS**

, who moved its adoption, offered the following Resolution:

WHEREAS, the Town of St. Armand has been awarded Grants and/or is pursuing Grants for the following projects:

- 1) Highway Garage Efficiency Project
- 2) Sewer Disinfection Project
- 3) Water PFOA Project
- 4) Water Well Field Purchase
- 5) Rockledge Sewer
- 6) Town Comprehensive plan
- 7) Youth Field Improvements/Community Center
- 8) EV Charging Station

WHEREAS, the Town Board of St. Armand approves creating Capital Projects Funds for accounting purposes; and

WHEREAS, the Town Board of St. Armand approves the opening of checking accounts for these projects if necessary.

THEREFORE, LET IT BE RESOLVED by this Resolution, the Town Board of the Town of St. Armand hereby approves the establishment of the above-mentioned Capital Project Funds.

This resolution was seconded by _____, and duly adopted upon a roll call vote as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O'Neil	AYE

Raine DeLancett
St. Armand Town Clerk

Dated: September 16, 2025

RESOLUTION #56 OF 2025

CHANGES TO THE ST. ARMAND
PERSONNEL POLICY

, who moved its adoption, offered the following Resolution:

WHEREAS, the Town Board acknowledges that occasional updates are required to keep the St. Armand Personnel Policy up to par with current events, and

WHEREAS, the Town Board requested to add an additional addendum to its Personnel Policy document, and

WHEREAS, the additional addendum to the policy will state that any personnel that receives a professional license paid for by the Town and leaves their position before 4 years of service will have to pay back the Town 25% over 4 years for the total amount the Town paid for said license, and

WHEREAS, the Town Board has approved the updates and changes to the St. Armand Personnel Policy, and

WHEREAS, this Resolution will be added to the Personnel policy as an addendum, and

WHEREAS, the St. Armand Personnel Policy document is kept on file with the St. Armand Town Clerk and is available to the Public upon request, and

NOW, THEREFORE, BE IT RESOLVED, that the St. Armand Town Board approves the updates to the St. Armand Personnel Policy.

This resolution was seconded by _____, and duly adopted upon a roll call vote as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O'Neil	AYE

Raine DeLancett
St. Armand Town Clerk

Dated: September 16, 2025

Town of St. Armand

**Monthly Report of Supervisor
AUGUST 2025**

Pursuant to Section 119 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me, as Supervisor, for the month AUGUST 2025

Receipts (980) Source:	For the Month of AUGUST 2025	Year-to-Date Amount Received
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General A Fund 6506	\$37,664.62	\$722,796.49
General B Fund 3451	\$35,229.70	\$38,404.24
Highway Fund- TOWNWIDE DA 3853	\$1,940.91	\$511,904.65
Highway Fund- OUTSIDE DB 4035	\$1,076.61	\$15,826.12
Fire District – Bloomingdale 3802	\$207.65	\$56,530.58
Fire District – North Elba 3802	\$0.00	\$12,096.04
Fire District – Saranac Lake 3802	\$310.14	\$77,120.30
Rockledge Water District 3831	\$305.31	\$15,806.12
Sewer District 7670	\$52,424.18	\$185,044.09
Water District 7670	\$57,618.64	\$106,189.81

Total		\$1,741,718.44
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Disbursements (522) Fund or Account:	For the Month of AUGUST 2025	Year-to-Date Amount Expended
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General A Fund 6506	\$64,909.83	\$650,731.03
General B Fund 3451	\$979.97	\$67,274.48
Highway Fund- TOWNWIDE DA 3853	\$18,567.91	\$542,867.55
Highway Fund - OUTSIDE DB 4035	\$0.00	\$0.00
Fire District – Bloomingdale 3802	\$240.00	\$55,240.00
Fire District – North Elba 3802	\$0.00	\$12,096.08
Fire District – Saranac Lake 3802	\$0.00	\$82,301.48
Rockledge Water District 3831	\$162.24	\$162.24
Sewer District 7670	\$10,899.02	\$112,920.97
Water District 7670	\$6,526.92	\$54,191.78

Total	\$102,285.89	\$1,577,785.61
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General A Fund 6506		\$26,218.62
General B Fund 3451		\$10,054.52
Highway Fund- Townwide DA 3853		(\$2,013.77)
Highway Outside DB 4035		\$865.82
Fire Protection 3802		\$1,223.08
Rockledge Water District 3831		\$1,913.31
Sewer/Water Fund 7670		\$86,753.08
CRF Sewer Reserve Emg Repars 6023		\$1.00
CRF Sewer Improvement Reserve 5868		\$3,064.67
CRF Water Improvement Reserve 6058		\$176.14
CRF Water Emg Repairs Reserve 6074		\$176.14
Trust & Agency 4351		\$5,130.88
Total		\$133,563.49
General Fund – NBT (BLDG) 5146	Savings Acct 5146 Closed on 8/29/25 \$926.97 moved to 6506 - A fund	
Highway – Community Bank 1504495		\$0.00
Sewer Fund – Community Bank 1504681		\$0.00
Total		\$0.00

AUGUST

Class Account	Class Account Name	Fund Account Numbers	Fund Codes	AUGUST Contributions	AUGUST Withdrawals	PRIOR MONTH BALANCE:	AUGUST 2025 Interest	CURRENT MONTH BALANCE	Total Int YTD
NY-01-0976-0001	GENERAL FUND A	A 6506	A201C		\$39,000.00	\$230,463.08	\$738.04	\$192,201.12	\$7,747.53
NY-01-0976-0002	GENERAL FUND B	B 3451	B201C			\$162.76	\$0.62	\$163.38	\$322.16
NY-01-0976-0004	HIGHWAY OUTSIDE DB	DB 4035	DB201C			\$306,007.63	\$1,076.04	\$307,083.67	\$8,246.99
NY-01-0976-0005	HIGHWAY DB - WEST MAIN ST PROJECT	DB 4035	DB201C1			\$153.78	\$0.57	\$154.35	\$4.50
NY-01-0976-0006	FIRE PROTECTION - BLOOMINGDALE	FB 3802	FB201C			\$59,047.86	\$207.65	\$59,255.51	\$1,630.01
NY-01-0976-0007	SEWER FUND SS	SS 7670	SS201C			\$60,921.96	\$214.17	\$61,136.13	\$1,609.50
NY-01-0976-0008	SEWER IMPROVEMENTS CAPITAL RESERVE FUND	SI 5868	SS231.100			\$132,890.02	\$467.29	\$133,357.31	\$3,540.55
NY-01-0976-0009	SEWER EMG REPAIRS CAPITAL RESERVE FUND	SR 6023	SS231.101			\$11,552.80	\$40.62	\$11,593.42	\$317.54
NY-01-0976-0010	WATER FUND SW	SW 7670	SW201C			\$66,303.41	\$233.14	\$66,536.55	\$1,860.88
NY-01-0976-0011	WATER IMPROVEMENT CAPITAL RESERVE FUND	WI 6058	SW231.100			\$3,163.57	\$11.16	\$3,174.73	\$80.82
NY-01-0976-0012	WATER EMG REPAIRS CAPITAL RESERVE FUND	WR 6074	SW231.101			\$3,169.82	\$11.16	\$3,180.98	\$81.03
NY-01-0976-0013	ROCKLEDGE WATER FUND	RW3831	RW201C			\$86,810.34	\$305.28	\$87,115.62	\$2,305.85
NY-01-0976-0014	GENERAL A YOUTH BUILDING	A 5146	A202C1			\$2,297.59	\$8.06	\$2,305.65	\$63.17
NY-01-0976-0015	GENERAL A HIGHWAY GARAGE BUILDING	A 5146	A202C2			\$28,909.88	\$101.67	\$29,011.55	\$794.70
NY-01-0976-0016	GENERAL A YOUTH DONATIONS	A 5146	A202C3			\$5,765.78	\$20.25	\$5,786.03	\$158.42
NY-01-0976-0017	GENERAL A TRANSFER STATION	A 5146	A202C4			\$3,228.37	\$11.41	\$3,239.78	\$88.77
NY-01-0976-0018	GENERAL A BROOKSIDE CEMETERY	A 5146	A202C5			\$19,290.13	\$67.84	\$19,357.97	\$530.32
NY-01-0976-0019	GENERAL A FRANKLIN FALLS CEMETERY	A 5146	A202C6			\$2,346.70	\$8.31	\$2,355.01	\$64.57
NY-01-0976-0021	GENERAL A TOWN HALL BUILDINGS	A 6506	A201C1			\$4,300.49	\$15.16	\$4,315.65	\$118.30
NY-01-0976-0022	GENERAL A YOUTH SPORTS & GROUNDS	A 6506	A201C2			\$25,713.88	\$90.42	\$25,804.30	\$706.86
NY-01-0976-0023	GENERAL A VETERANS MEM PARK & DONATIONS	A 6506	A201C3			\$237.82	\$0.88	\$238.70	\$6.93
NY-01-0976-0025	HIGHWAY TOWN-WIDE DA	DA 3853	DA201C		\$21,000.00	\$427,221.99	\$1,452.30	\$407,674.29	\$10,230.85
NY-01-0976-0026	HIGHWAY FUTURE VEHICLE PURCHASE	DA 3853	DA201C1			\$6,246.84	\$21.98	\$6,268.82	\$3,589.67
NY-01-0976-0027	HIGHWAY FUTURE MACH/EQUIP PURCHASE	DA 3853	DA201C2			\$120,719.98	\$424.51	\$121,144.49	\$3,141.93
NY-01-0976-0028	HIGHWAY DB - FUTURE PAVING PROJECT	DB 4035	DB201C2			\$0.00		\$0.00	\$0.00
NY-01-0976-0029	FIRE PROTECTION - SARANAC LAKE	FS 3802	FS201C			\$9,985.04	\$35.09	\$10,020.13	\$304.30
NY-01-0976-0030	FIRE PROTECTION - NORTH ELBA	FN 3802	FN201C			\$0.15		\$0.15	\$0.00
NY-01-0976-0031	TOWN OF St Armand Sewer Fund Comm Bank	SS 4681	SS201C1			\$28,162.32	\$99.03	\$28,261.35	\$774.21
NY-01-0976-0032	TOWN OF St Armand DA Comm Bank Savings	DA 4495	DA201C3			\$11,976.21	\$42.12	\$12,018.33	\$329.23
NY-01-0976-0033	GENERAL A ROOST	A 6506	A202C7			\$32,880.53	\$115.63	\$32,996.16	\$903.91
TOTALS:				\$0.00	\$60,000.00	\$1,689,930.73	\$5,820.40	\$1,635,751.13	\$49,553.50

TOWN CLERK'S MONTHLY REPORT

TOWN OF St. Armand, NEW YORK
TO THE SUPERVISOR:DATE: August 31, 20 25

Pursuant to Section 27, Subd. 1, of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office, during the month above stated, excepting only such fees and moneys in application and payment of which are otherwise provided for by law:

Conservation Licenses - DECALS		Commission	\$
_____ Marriage Licenses No. _____ to _____	@	_____	_____
_____ Marriage Certificates	@	_____	_____
_____ Marriage Transcripts	@	_____	_____
_____ Registrar Fees	@	_____	_____
_____ Migratory Bird Stamps	@	_____	_____

A 1255	TOTAL TOWN CLERK FEES	\$	_____
A 1010 - 1090	REAL PROPERTY TAXES \$ _____ INTEREST and PENALTIES \$ _____		_____
A 2001	PARK and RECREATION CHARGES _____		_____
A 2110	ZONING FEES \$ _____ A 2115 PLANNING FEES \$ _____		_____
A 2530	GAMES OF CHANCE TOWN SHARE.....LICENSE \$ _____ FEE \$ _____ TOTAL		_____
A 2540	BINGO TOWN SHARE.....LICENSE \$ _____ FEE \$ _____ TOTAL		_____
A 2544	<u>5</u> DOG LICENSE - SPAYED AND NEUTERED <u>(3 FS) (2 ANN)</u>		<u>35.00</u>
	DOG LICENSE - UNSPAYED AND UNNEUTERED _____		_____
	PUREBRED LICENSE _____		_____
A 2545	OTHER LICENSES _____		_____
A 2555	BUILDING PERMITS _____		_____
A 2590	OTHER PERMITS _____		_____
A 2655	MINOR SALES _____		_____
A 2770	OTHER UNCLASSIFIED REVENUES _____		_____

TOTAL TOWN REVENUES TO SUPERVISOR Gen A - 30.00 \$ 30.00

Amount paid to NEW YORK STATE COMPTROLLER for Games of Chance Licenses

Amount paid to NEW YORK STATE COMPTROLLER for State Share of Bingo Licenses

Amount paid to NEW YORK STATE D.E.C. for Conservation Licenses - DECALS

Amount paid to COUNTY TREASURER for Dog Licenses

Amount paid to NEW YORK STATE HEALTH DEPARTMENT for Marriage Licenses

Amount paid to NEW YORK STATE AGRICULTURE & MARKETS for Unspayed / Unneutered Dogs

Amount paid to NEW YORK STATE for Sales Tax on Sale of Dogs

5.00

*Received Payment of these amounts:

TOTAL DISBURSED..... \$ 35.00August 31, 20 25[Signature] SupervisorSTATE OF NEW YORK, COUNTY OF EssexTOWN OF St. Armand

of the Town of

of all Fees and Moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

, being duly sworn, says that I am the Clerk
that the foregoing is a full and true statement

Subscribed and Sworn to before me this

_____ day of _____ 20

[Signature] Town Clerk_____
Notary Public



Presented

Aug 2025
mtg

220'

\$16,255
~~\$16,255~~

37 posts
37 bags concrete - \$185.⁰⁰
Lance + Kyle @ \$4,000.⁰⁰ w



@ \$7,200.00

Black Chain Link
Fence



\$7,000.00

Music in the Park!



Playing the hits from the 70's, 80's, 90's and today!

Known for being the loudest band in Saranac Lake!

This new local band is playing for free! Come on down!

Hosted by the St. Armand Youth Task Force

Wed, September 24th

6 pm to 8 pm

Youth Field, 15 Roosevelt Lane,

Bloomington—behind the Fire House!

The Snack Shack will be open!

Burgers & Dogs!

Fresh Popcorn!

Soda, water, Gatorade!

Candy & Snacks!

The Bloomingdale Volunteer Fire
Department Auxiliary presents



Harvest Dinner

**Join us for a
Roast Turkey Dinner
with all the fixin's!**

**Friday, October 24th
4:30 pm to 7:00 pm
Bloomingdale Firehouse
1635 NYS Route 3
Stair chair available**

\$15.00 per person

\$8.00 Kids under 10

Ticket Auction & Turkey Dinner Basket Raffle!

To Go orders available for pick up

Call after 2pm, 518-891-1770 or 518-637-9185



St. Armand Town-Wide Halloween Decorating Contest

Cash Prizes!

Best Decorated House:

1st place \$100.00,

2nd place \$75.00, 3rd place \$50.00

Best Scarecrow: 1st place \$100.00,

2nd place \$75.00, 3rd place \$50.00

Best Carved Pumpkin: 1st place \$50.00,

2nd place \$30.00, 3rd place \$25.00



APPLICATIONS AVAILABLE AT THE
TOWN HALL, 1702 NYS ROUTE 3,
BLOOMINGDALE OR ON OUR
WEBSITE

WWW.TOWNOFSTARMANDNY.GOV

APPLICATIONS DUE BY OCTOBER 22ND!

Sponsored by ROOST

Town of St. Armand
1702 NYS Route 3, PO Box 338
Bloomingdale, NY 12913
(518) 891-3189

Town-wide Halloween Contest Application to participate

Cash Prizes!

Best Decorated House: 1st place \$100.00, 2nd place \$75.00, 3rd place \$50.00

Best Scarecrow: 1st place \$100.00, 2nd place \$75.00, 3rd place \$50.00

Best Carved Pumpkin: 1st place \$50.00, 2nd place \$30.00, 3rd place \$25.00

By completing this application, you acknowledge that you understand and approve of the following: You will be responsible for submitting this application to the Town Hall by October 22nd at 3 pm. You must email no more than 6 photos to: davinastarmand@gmail.com by October 22nd at 3 pm. Your photos will be posted to the St. Armand Facebook Page soon after. Residents can vote for their favorites by “liking” the photos. The Judge’s will take this into consideration when choosing the winners. Winners will be announced on October 27th. Winners will be contacted via phone and the winner list will be posted on the St. Armand Facebook Page. This contest is open to St. Armand resident’s only. There is no fee to participate.

Application and 6 photos must be returned to the Town Hall by October 22nd at 3:00 pm. Return completed application to the Town Hall, put in the drop box on the front door or email to davinastarmand@gmail.com

Name:

Physical address:

Phone number:

Email address:



Department of Transportation

KATHY HOCHUL
Governor

MARIE THERESE DOMINGUEZ
Commissioner

ROBERT A. HAYNES, P.E.
Regional Director

September 9, 2025

Edward Adams
Superintendent of Highways
Franklin County Department of Highways
14981 State Route 30
Malone, NY 12953

Superintendent Adams:

The New York State Department of Transportation (NYSDOT) has completed the investigation regarding the request for a further reduction of the existing 35 MPH speed zone on Trudeau Road and County Route 20 (Trudeau Road) in the Towns of Harrietstown and St. Armand.

Most posted speed limits, both in New York State and nationally, are based on the results of an engineering study. As part of this study, the NYSDOT performed a review of several factors including, but not limited to, the roadway environment and characteristics, the three-year crash history, and speed distribution data obtained from five (5) laser speed surveys.

Based on the results of this study, no change to the existing 35 MPH speed limit is warranted at this time. The NYSDOT also consulted with the Troop B Traffic Sergeant of the New York State Police.

It is suggested that the Town of Harrietstown and County of Essex review the condition and visibility of the existing signage along Trudeau Road and also determine if any signs need updating to current standards.

Thank you for bringing your concerns to the NYSDOT's attention. If you have any questions regarding this determination, please contact Brian Reape, P.E. at (315) 785-7975 or me at (315) 785-2321.

Sincerely,

A handwritten signature in black ink, appearing to read "Aaron L. Docteur", written over a horizontal line.

Aaron L. Docteur, P.E.
Regional Traffic Engineer

cc: T/Sgt. Brian Goetz, Troop B, NYSP
James E. Dougan, Superintendent of Public Works, Essex County
Sabrina Harrison, Clerk, Town of Harrietstown
Raine DeLancett, Clerk, Town of St. Armand
Michael Fenley P.E., NYSDOT Region 1 Traffic Engineer
7240052 – 16.21/15.21

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2017-2018

2019-2020

2021-2022

2023-2024

2025-2026

2027-2028

2029-2030