

Town of St. Armand  
Wednesday, October 16, 2024  
Regular Board Meeting – 6:30 pm

*These Meeting Minutes were approved by the St. Armand Town Board on November 13, 2024.*

A Regular Board Meeting was conducted on the above date and time via webinar and in person at the Town Hall, Bloomingdale, NY. The Meeting was advertised and made available to the public.

**BOARD MEMBERS PRESENT:**

Town Supervisor Davina Thurston, Deputy Supervisor Karl Law, Councilperson Donna Whitelaw, Councilperson Sheridan Swinyer and Councilperson JP O’Neil were all in attendance.

*A quorum of the Board was in attendance.*

**TOWN EMPLOYEES PRESENT:** Highway Superintendent Douglas Snickles, Water Superintendent Jonathan Neilson, Water and Sewer Clerk Barbara Darrah and Town Clerk Shauna Manning attended in person Josh Colby, Don Amell and 1 Unidentified Caller attended online.

**EXCUSED:** Wastewater Superintendent Joshua Woodruff

**GUESTS FROM THE COMMUNITY:** Warrene McCarthy

**REGULAR BOARD MEETING**

Supervisor Thurston opened the Regular Board Meeting at 6:30 pm and asked everyone to stand for the Pledge of Allegiance.

Supervisor Thurston then asked for the Departmental Reports.

**HIGHWAY DEPARTMENT MONTHLY REPORT**

Highway Report for the October 16, 2024 Town Board Meeting  
Presented by Doug Snickles Highway Superintendent

1. We are working on both sander chains.
2. Dug footers for veteran’s park.
3. Did some patching in village.
4. We had hearing tests in Elizabethtown.
5. All our sand is up.
6. Helped the state put up new signs.
7. Shouldered the reservoir road.
8. Helped put metal on the stage roof.
9. Started ripping up sidewalks that we are replacing.

Supervisor Thurston asked Doug about a secure option for the new sign that was ordered for Oregon Plains Road, discussion ensued. Snickles will order security bolts for the new signs in hopes no one steals anymore signs from the Town.

There were no questions regarding the Highway report.

**WATER DEPARTMENT REPORT**

Water Report for the October 16, 2024 Town Board Meeting  
Presented by Jonathan Neilson Water Superintendent

**Water Treatment Plant Updates**

1. Meter Reads, Reader swaps, Chlorine Residual Testing, Daily testing at Plant
2. Routine Ednyne Labs collected and sent out. All ok.
3. Routine Maintenance on Hydrants done for the season (planning fixes/quotes for spring)
4. Backflow prevention testing done on the town’s facilities
5. Quotes for Reservoir/ clear well inspections coming up spring.
6. Multiple dig safes completed
7. Organizing and inventorying water treatment garage parts and tools

## **General Maintenance**

1. Minor repairs done in the Town Hall shelves, windows, drop boxes, cleaning etc.
2. Building a Podium for Town Hall use.
3. Getting ready to wash and paint outdoor entrance to the Town Hall

Water Superintendent Jonathan Neilson reported that he received a quote on getting 2 hydrants replaced It was about \$2,000 per hydrant. Nielsen stated that our 5-year inspection on the Reservoirs is due, Nielsen said it is, \$1,800 just for inspection, if the Town needed divers to inspect it would be about \$6,000 a day.

There were no further questions regarding the Water Report.

## **WASTEWATER DEPARTMENT REPORT**

Wastewater Report for the October 16, 2024 Town Board Meeting  
Submitted by Joshua Woodruff, Wastewater Superintendent

1. Dailey Operations of the WWTP and PTB
2. Monthly Labs and DMR's
3. Worked on site sample plan for DEC
4. Change oil filters, air filter and belts. They are all good
5. Had annual DEC inspection WWTP
6. Generator transfer switch for the PTB is up and working again

There were no questions regarding the Wastewater Report.

## **WATER AND SEWER BILLING MONTHLY REPORT:**

Water and Sewer Clerk Barbara Darrah reported that as of today, the current Water and Sewer receivables was \$93,407.38. Everyone can now pay their water and sewer bill on ALLPAID the credit card processing company. The Link is on our website. There is a service fee of 2.95% with each transaction. The first ALLPAID payment was done by our very own Town Supervisor Davina Thurston with no problems. Water and Sewer Clerk Barbara Darrah thanked Essex County I.T. and the ALLPAID rep. for everything they have done to get the Town to this point.

## **CODE ENFORCEMENT REPORT**

Code Enforcer Rodger Tompkins Code Enforcement Report for the October 16,2024 Board Meeting

August 25 to October 7, 2024

New Residential Building Permits Issued Since Last Report: 13

New Sewer Line Permits Issued Since Last Report: 1

Extension of Residential Building Permits Issued Since Last Report: 2

Commercial Building Permits Issued Since Last Report: 0

Certificates of Completion Issued Since Last Report: 40

Stop Work Orders Issued Since Last Report: 0

Demolition Permits Issued Since Last Report: 0

Solar PVS Permits Issued Since Last Report: 0

New Short Term Rental Permits Issued Since Last Report: 0

Code Violations Issued Since Last Report Issued: 1 – Addendum to CV – 4 Union Lane, Vehicles

Sewer Code Violations Issued Since Last Report: 0

Total number of Residential Building permits issued for the year 2024: 31

Total number of Residential Certificates of Completion issued for the year 2024: 48

Total number of Commercial Building permits issued for the year 2024: 0

Total number of Commercial Certificates of Completion issued for the year 2024: 2

Total number of Demolition permits issued for the year 2024: 1

Total number of Demolition Certificates of Completion issued for the year 2024: 0

Total number of Short Term Rental Permits Issued for the year 2024: 7

Total number of Solar permits issued for the year 2024: 0

Total number of Solar Certificates of Completion issued for the year 2024: 0

Total number of Code Violations issued for the year 2024: 2

Total number of Code Violation Certificates of Completion issued for the year 2024: 0



Councilperson Donna Whitelaw, who moved its adoption, offered the following Resolution:

WHEREAS, the Town of St. Armand is currently participating in a grant through the New York State Energy Research and Development Authority (NYSERDA), and

WHEREAS, and the Town qualified for and an additional \$50,000.00 NYSERDA Clean Heating and Cooling funds are available to the Town of St. Armand.

THEREFORE, BE IT RESOLVED, the Town Board of the Town of St. Armand herby authorizes the Town Supervisor to sign the NYSERDA Clean Energy Communities program contract agreement.

THIS RESOLUTION was duly seconded by Councilperson Sheridan Swinyer and adopted by Roll Call Vote as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O’Neil	AYE

Date: October 16<sup>th</sup>, 2024

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Shauna Manning  
St. Armand Town Clerk

RESOLUTION # 78 OF 2024

TOWN OF ST. ARMAND TOWN BOARD’S  
APPROVAL AND ADOPTION OF ADDITIONS AND  
CHANGES TO THE PERSONNEL POLICY AND  
PROCEDURE MANUAL DATED OCTOBER 15, 2024

Councilperson JP O’Neil, who moved its adoption, offered the following Resolution:

WHEREAS, the Town of St. Armand has an existing Personnel Policy and Procedure Manual;

WHEREAS, Essex County has recently made changes per NYS Rules and Regulations and new requirements per NYS Law,

NOW THEREFORE, let it be resolved that the Town of St. Armand’s Town Board hereby adopts the updated Personnel Policy and Procedure Manual, and be it further resolved this Resolution supersedes any and all previous Resolutions regarding the Town of St. Armand Personnel Policy and Procedure Manual.

This Resolution was duly seconded by Councilperson Donna Whitelaw and adopted by Roll Call Vote as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O’Neil	AYE

Dated: October 16, 2024

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Shauna Manning  
St. Armand Town Clerk

RESOLUTION # 79 OF 2024

<b>STATE OF NEW YORK</b> <b>COUNTY OF ESSEX    TOWN OF ST. ARMAND</b>	
<hr/> In the Matter of the Establishment of the  <b>ROCKLEDGE SEWER DISTRICT</b>	<b>ORDER FOR PUBLIC HEARING ON ROCKLEDGE SEWER DIS- TRICT</b>

<p>In the Town of St. Armand, Essex County, New York, Pursuant To Town Law Article 12-A</p>	
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Councilperson JP O’Neil, who moved its adoption, offered the following Resolution:

**WHEREAS**, the residents of Rockledge area petitioned the Town of St. Armand to establish a new sewer district to serve those residents in the Towns of St. Armand and North Elba along Rockledge Lane, Saranac Lane, and Forest Hill Avenue; and

**WHEREAS**, in order to obtain financing and funding in the form of grants or other financing programs, the Town of St. Armand is required to comply with New York State Town Law Section 209-d;

**WHEREAS**, the engineering firm of M.J. Engineering and Land Surveying, P.C. an engineering firm duly licensed in the State of New York prepared a map, plan, and report, which was filed in the office of the St. Armand Town Clerk, and the same are available for public inspection; and

**WHEREAS**, the following is intended to describe the bounds of the proposed Rockledge Sewer District in the Town of Saint Armand, Essex County, New York as shown on the map entitled “Rockledge Sewer District” prepared by Essex County Real Property Tax Service, dated 5/18/2023:

Beginning at the point located at the northeast corner of parcel 32.38-1-2.000 of the Town of Saint Armand and continuing 494-feet southerly along the easterly bounds of parcel 32.38-1-2.000, then easterly 52-feet across the Rockledge Lane right-of-way, to a point located at the northwest corner of parcel 32.38-1-2.000 on the eastern side of Rockledge Lane;

Thence easterly along the northerly bounds of parcel 32.38-1-2.000 to a point located on the northeast corner of parcel 32.38-1-2.000, and continuing southerly along the easterly bounds of parcel 32.38-1-2.000, to the northeast corner of parcel 32.38-1-4.100 and continuing southerly along the easterly bounds of parcel 32.38-1-4.100 to the southeast corner of parcel 32.38-1-4.100;

Thence westerly across the southerly bounds of parcel 32.38-1-4.100 to a point located at the northeast corner of parcel 32.38-1-4.200 and continuing northerly along the easterly bounds of parcel 32.38-1-4.200 to a point located at the northmost corner of parcel 32.38-1-4.200 and continuing westerly along the northerly bounds of parcel 32.38-1-4.200 to its intersection with the eastern bounds of parcel 32.38-1-5.100;

Thence southeasterly along the easterly bounds of parcel 32.38-1-5.100 to a point located at the easternmost corner of parcel 32.38-1-5.100 and continuing southwesterly along the southern bounds of parcels 32.38-1-5.100, 32.38-1-5.200, and 32.38-1-6.000 to a point located at the southeast corner of parcel 32.38-1-6.000 of the Town of Saint Armand and its intersection with the northeast corner of parcel 32.9-3-9.000 of the Town of North Elba and continuing westerly along the southerly bounds of parcel 32.38-1-6.000 to a point located at the southwest corner of parcel 32.38-1-6.000; thence southerly along the westerly border of parcel 32.9-3-9.000 to the southwest corner of parcel 32.9-3-9.000;

Thence westerly 64-feet across Forest Hill Ave to a point located at the southeast corner of parcel 32.38-1-8.000 and continuing westerly along the southerly bounds of parcel 32.9-3-8.000 to the southeast corner of parcel 32.9-3-10.000 and continuing westerly along the southerly bounds of parcel 32.9-3-10.000 to a point at the southernmost corner of parcel 32.9-3-7.000 and the southeast corner of parcel 32.9-3-11.00;

Thence westerly along the southerly bounds of parcel 32.9-3-11.000 to the southeast corner of parcel 32.9-3-12.000 and continuing westerly along the southerly bounds of parcel 32.9-3-12.000 to the southeast corner of parcel 32.9-3-13.000 and continuing westerly along the southerly bounds of parcel 32.9-3-13.000 to the southeast corner of parcel 32.9-3-14.000 and continuing westerly along the southerly bounds of parcel 32.9-3-14.000 to the southeast corner of parcel 32.9-3-2.000 and continuing westerly along the southerly bounds of parcel 32.9-3-2.000 to the southeast corner of parcel 32.9-3-1.000 and continuing westerly along the southerly bounds of parcel 32.9-3-1.000 to the southwest corner of parcel 32.9-3-1.000;

Thence westerly 45-feet across Rockledge Lane to a point located at the southeast corner of parcel 32.9-3-15.000 and continuing westerly along the southerly bounds of parcel 32.9-3-15.000 to the southwest corner of parcel 32.9-3-15.000;

Thence easterly along the southerly bounds of parcel 32.38-1-79.000 of the Town of Saint Armand to the southeast corner of parcel 32.38-1-79.000 and continuing northwesterly along the easterly bounds of parcel 32.38-1-79.000 to the southwest corner of parcel 32.38-1-78.000 and continuing northerly along the westerly bounds of parcel 32.38-1-78.000 to the southwest corner of parcel 32.38-1-77.000 and continuing northerly along the westerly bounds of parcel 32.38-1-77.000 to a point located at its intersection with the southwest corner of parcel 32.38-1-1.000;

Thence easterly along the northerly bounds of parcel 32.38-1-77.000 to a point located at the northeast corner of parcel 32.38-1-77.000 and continuing 46-feet across the easterly bounds of parcel 32.38-1-1.000 to the northmost corner of parcel 32.38-1-36.2000 and continuing 17-feet across the easterly bounds of parcel 32.38-1-1.000 to the eastmost corner of parcel 32.38-1-22.000 and continuing northeasterly along the westerly bounds of parcel 32.38-1-22.000 to the northmost corner of parcel 32.38-1-22.000 and continuing southeasterly along the northerly bounds of parcel 32.38-1-22.000 to the eastern corner of parcel 32.38-1-22.000;

Thence easterly across Saranac Lane to a point located at the southwest corner of parcel 32.38-1-24.000 and continuing northerly along the westerly bounds of parcel 32.38-1-24.000 to the northwest corner of parcel 32.38-1-24.000 and continuing easterly along the northerly bounds of parcel 32.38-1-24.000 to the north most corner of parcel 32.38-1-24.000 and its intersection with the westerly bounds of parcel 32.38-1-13.200 and continuing northerly along the westerly bounds of parcel 32.38-1-13.200 to the southwest corner of parcel 32.38-1-13.100;

Thence northerly along the westerly bounds of parcel 32.38-1-13.100 to the southwest corner of parcel 32.38-1-2.000 and continuing northerly along the westerly bounds of parcel 32.38-1-2.000 to the northwest corner of parcel 32.38-1-2.000 and continuing easterly along the northerly bounds of parcel 32.38-1-2.000 to the northeast corner of parcel 32.38-1-2.000, said point is also the point and place of the beginning.

**WHEREAS**, the existing collection system infrastructure will remain as it currently exists relative to configuration and condition. Not capital improvements are anticipated as part of the proposed district formation. Therefore, there are no project costs for new infrastructure associated with the proposed district.; and

**WHEREAS**, the cost of operation and maintenance of the district to the typical property will be \$1,205.40, charged by the Town of St Armand to the residents served by Rockledge Sewer District.

**NOW, THEREFORE, IT IS HEREBY ORDERED** that the Town Board of the Town of St. Armand shall meet at the St. Armand Town Hall, Main Street, Bloomingdale, New York, on the 13 day of November, 2024, at 6:30 o'clock P.M., for the purpose of conducting a public hearing on the proposal to extend said sewer district with the improvements therein, at which time and place all persons interested in the subject thereof may be heard concerning the same; and it is further

**ORDERED**, that the St. Armand Town Clerk is hereby authorized and directed to publish a copy of this order in the Adirondack Daily Enterprise and post a copy of the same on the signboard of the Town of St. Armand, in the time and manner required by law, namely not less than ten nor more than twenty days prior to the day of said public hearing.

This Order was duly adopted by the St. Armand Town Board on the 16 day of October, 2024, at Bloomingdale, New York.

This Resolution was seconded by Deputy Supervisor Karl Law and adopted by Roll Call vote as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O'Neil	AYE

Dated: October 16, 2024

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Shauna Manning  
St. Armand Town Clerk

RESOLUTION # 80 OF 2024

<p><b>STATE OF NEW YORK</b>  <b>COUNTY OF ESSEX                      TOWN OF ST. ARMAND</b></p>	
<p>In the Matter of the Establishment of the  <b>SEWER DISTRICT #3 - POPLAR LANE EXTENSION</b>    In the Town of St. Armand, Essex County,  New York, Pursuant To Town Law Article 12-A</p>	<p><b>ORDER FOR PUBLIC HEARING ON ST. ARMAND SEWER DISTRICT – POPLAR LANE EXTENSION</b></p>

Councilperson Sheridan Swinyer, who moved its adoption, offered the following Resolution:

**WHEREAS**, the Town of St Armand is considering creating Sewer District #3 - Poplar Lane Extension, to include the residents residing on Poplar Lane, also known as Mt View Street by extending the existing St Armand Sewer District; and

**WHEREAS**, the residents located on Poplar Lane petitioned the Town Board in 2010 to be added to the sewer district and a public hearing was held February 15, 2022 to discuss the establishment of Sewer District #3 - Poplar Lane Extension; and

**WHEREAS**, in order to obtain financing and funding in the form of grants, the Town of St Armand is required to comply with NYS Town Law Section 209-d;

**WHEREAS**, the engineering firm of AES Northeast, an engineering firm duly licensed in the State of New York prepared a map, plan, and report, which was filed in the office of the St. Armand Town Clerk, and is available for public inspection; and

**WHEREAS**, the boundaries of the proposed sewer district include the following 2023 tax map parcels: 13.56-4-2.000, 13.56-4-3.000, 13.56-4-4.000, 13.56-4-5.000, 13.56-4-6.000, 13.56-4-10.000, 13.56-6-1.014, 13.56-6-2.001, 13.56-6-3.003, 13.56-6-4.001, 13.56-6-5.001, 13.56-6-6.000, 13.56-6-8.001, 13.56-7-26.000, 13.56-7-25.000, 13.56-7-24.000, 13.56-7-23.000, 13.56-7-22.000, 13.56-7-21.000, 13.56-7-20.000, 13.56-7-18.000, 13.56-7-17.000, 13.56-7-28.220, and 13.56-7-28.120.

**WHEREAS**, no amount is proposed to be expended for such improvements, and no financing will be necessary, because the Town of St Armand intends to seek New York State grants to pay for the project; and

**WHEREAS**, the cost of the district to the typical property will be the standard cost charged by the Town of St Armand to residents serviced by the St Armand Sewer District.

**NOW, THEREFORE, IT IS HEREBY ORDERED** that the Town Board of the Town of St. Armand shall meet at the St. Armand Town Hall, Main Street, Bloomingdale, New York, on the   13   day of November, 2024, at   6:30   o'clock P.M., for the purpose of conducting a public hearing on the proposal to extend said sewer district with the improvements therein, at which time and place all persons interested in the subject thereof may be heard concerning the same; and it is further

**ORDERED**, that the St. Armand Town Clerk is hereby authorized and directed to publish a copy of this order in the Adirondack Daily Enterprise and post a copy of the same on the signboard of the Town of St. Armand, in the time and manner required by law, namely not less than ten nor more than twenty days prior to the day of said public hearing.

This Order was duly adopted by the St. Armand Town Board on the   16   day of October, 2024, at Bloomingdale, New York.

This Resolution was seconded by Councilperson Donna Whitelaw and adopted by Roll Call vote as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O’Neil	AYE

Dated: October 16, 2024

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Shauna Manning  
St. Armand Town Clerk

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR OF THE TOWN OF ST. ARMAND TO EXPEND FUNDS FROM THE INCREASE AND IMPROVEMENT OF FACILITIES CAPITAL RESERVE FUND OF THE SEWER DISTRICT OF THE TOWN OF ST. ARMAND UNDER SECTION 6-C OF THE

GENERAL MUNICIPAL LAW PURSUANT AND SUBJECT TO PERMISSIVE REFERENDUM

The following Resolution was offered by Councilperson Sheridan Swinyer, who moved its adoption.

WHEREAS, The Town of St. Armand pursuant to Resolution No. 61 of 2019 established the Increase and Improvement of Facilities Capital Reserve Fund of the Sewer District of the Town of St. Armand and has funded the same; and

WHEREAS, incident to the current increase and improvements of the facilities of the Sewer District, the Town of St. Armand, on behalf of the District, has contracted with the engineering firm of AES Northeast relative to the preparation of a map plan and report and other various engineering services; and

WHEREAS, the Town is desirous of paying an invoice of AES Northeast in the amount of \$24,557.64 from the existing proceeds of the hereinabove referenced Capital Reserve Fund; and

WHEREAS, the Town passed Resolution 72 of 2024 on September 17, 2024, having published the same in the Adirondack Daily Enterprise, stating the expenditure is subject to permission referendum, and the Town Clerk has not received any written or verbal correspondence from any resident of St. Armand regarding such expenditures; and

BE IT RESOLVED that the Town of St. Armand Town Board, acting on behalf of the St. Armand Sewer District hereby resolves pursuant to the provisions of Section 6-C of the General Municipal Law of the State of New York that the Town Supervisor be and is hereby authorized and directed to transfer from the above referenced Increase and Improvement of Facilities Capital Reserve Fund duly established on August 13, 2019 to the Town General Fund to be used to pay AES Northeast the sum of \$24,557.64.

This Resolution was duly seconded by Deputy Supervisor Karl Law, and adopted upon a Roll Call vote as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O’Neil	AYE

Dated: October 16, 2024

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Shauna Manning  
St. Armand Town Clerk

MOTION TO PAY MONTHLY BILLS

The payment vouchers for September’s bills were presented for the Board’s approval as follows:

General Vouchers #284 - # 309	in the amount of	\$ 8,342.36
Trust and Agency Voucher # 13	in the amount of	\$ 121.00
Highway Vouchers # 108 - # 128	in the amount of	\$ 72,374.44
Water & Sewer Vouchers # 120- #134	in the amount of	\$ 9,646.94
HT Fund Voucher #7	in the amount of	\$ 1.00

Councilperson Donna Whitelaw made the Motion to approve payment of September’s bills. The Motion was seconded by Councilperson JP O’Neil. A Roll Call Vote was as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE



Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O'Neil	AYE

All in favor. Motion carried.

MONTHLY REPORT FROM THE SUPERVISOR

Supervisor Thurston presented the Supervisor's Report for September 2024.

Councilperson Sheridan Swinyer, made the Motion to approve the report. The Motion was seconded by Deputy Supervisor Karl Law. All in favor. Motion carried.

REVIEW AND MOTION TO APPROVE PREVIOUS MONTH'S MINUTES

Councilperson Sheridan Swinyer made the Motion to approve the minutes from the Public Hearing and Regular Board Meeting held on September 17th, 2024. The Motion was seconded by Councilperson Donna Whitelaw. All in Favor. Motion carried.

TOWN CLERK'S MONTHLY REPORT

Town Clerk Shauna Manning reported the following Town Clerk revenue collected for the Month of September 2024:

Marriage License (1)	\$ 40.00
Dog Licenses (8): 5FS 3 MN	\$ 56.00
Certified Death Certificates (6)	\$ 60.00
Total Revenue:	\$ 156.00

Total Checks Written: Town Supervisor: A \$ 48.00, B \$ 77.50, NYS Dept. A&M \$ 8.00 and New York State Health Department \$22.50

Town Clerk Shauna Manning told the Town Board that the USPS has upgraded their postage machines and all older machines, as of September 29, cannot add anymore postage. Discussion ensued. The Town Board agreed that the Town will go back to buying stamps.

OLD BUSINESS

\* Water and Sewer Rules and Regulations – Special Board Meeting/Work session on October 22, 2024 @ 5:30pm.

\* Drainage Bid- Councilperson Sheridan Swinyer and Councilperson JP O'Neil stated that they wanted to talk to a few other people before rewriting the bid. This will be talked about at the next meeting.

\* Halloween Contest- Supervisor Thurston shared a handout for the St. Armand Town-wide Halloween Decorating Contest which including Best House, Best Scarecrow and Best carved Pumpkin

\*BVFD Auxiliary Harvest Dinner- Reminder the Harvest Dinner and Ticket Auction will be Friday October 25<sup>th</sup>, 4:30 pm to 7:00 pm at the fire house in Bloomingdale. All are Welcome.

\*BVFD Auxiliary Turkey Dinner Basket Raffle- The Bloomingdale Volunteer Fire Department Auxiliary are selling tickets until November 18<sup>th</sup> for an all-inclusive turkey dinner. Supervisor Thurston stated you get everything you would need for a thanksgiving dinner. The winner will be picked on November 18<sup>th</sup> at 12 noon.

\* Comprehensive Plan – Reminder October 29<sup>th</sup> from 5:30-7:30pm at the Town Hall, there will be a Comprehensive Plan Informational Meeting with coffee, cider, donuts, apples, candy, pumpkin and crafts for the children.

\* Veterans Memorial Park Task Force- Supervisor Thurston stated that due to the Hurricanes in Florida the memorial bricks were 2 to 3 weeks behind schedule, but still in hopes for the Ribbon Cutting Ceremony on November 11<sup>th</sup>, 2024 in Bloomingdale.

\* Bloomingdale Methodist Church – Supervisor Thurston asked for an answer on purchasing the Bloomingdale Methodist church. Discussion ensued. Deputy Supervisor Karl Law stated we should offer them \$ 50,000 for the purchase of the building and convert it into a history museum. Discussion ensued,

Deputy Supervisor Karl Law made a Motion to offer \$50,000 to purchase the Bloomingdale Methodist Church.

A Roll Call Vote Followed:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Sheridan Swinyer	NO
Councilperson Donna Whitelaw	AYE
Councilperson JP O’Neil	NO

Motion Carried.

\* 4 Union Lane – November 12<sup>th</sup> all of the vehicles, boats, campers etc. will be towed off the property at the owner’s expense.

\* Order to call a Public Hearing, Rockledge and Poplar Sewer – A date was picked for the Public Hearing which will be at the Regular Board Meeting on November 13<sup>th</sup> 2024.

NEW BUSINESS

\* Broadband Buildout – Supervisor Thurston had an email from Melinda Ellis of Franklin County to expand broadband networks. The request was to buildout through Essex County up State Route 3, Through St. Armand to reach the Town of Franklin, and then buildout to the Clinton County Boarder, then go to Brainardsville and to Chateaugay. 27% of the Town of Franklin is still without broadband services.

Councilperson Sheridan Swinyer made a Motion to support the Broadband Buildout. The Motion was seconded by Councilperson JP O’Neil. A Roll Call Vote was as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O’Neil	AYE

All in favor. Motion carried.

\* Request from St. Armand Veterans Memorial Task Force – The St. Armand Veterans Memorial Task Force asked if the Town Board would grant them permission to host a Veterans Memorial Day Ceremony. Councilperson Donna Whitelaw made a Motion to Grant the Veterans Task Force to host a Veteran’s Day Memorial Ceremony. The Motion was seconded by Councilperson JP O’Neil. A Roll Call Vote was as follows:

Supervisor Davina Thurston	ABSTAINED
Deputy Supervisor Karl Law	AYE
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	ABSTAINED
Councilperson JP O’Neil	AYE

All in favor. Motion carried.

\* Twin State Voicemail to Email – There was a request from the Water and Sewer Clerk Barbara Darrah to have the voicemails she receives at the Town Hall to be sent to her email via audio-message. Twin state sent a quote over that the service being requested is a one-time fee of \$300. Discussion ensued, The Board declined this request.

\* B’ Dale Stolen Sign – Supervisor Thurston shared information regarding 1 of the 5 new Bloomingdale sign was stolen shortly after being installed. Joe Fisher, a member of the community, had asked the Board to fundraise for a new sign. The Board gave Fisher permission to fundraiser for a new sign and he raised enough money for the new sign in less than 18 hours. Deputy Supervisor Karl Law requested we send a letter to the editor in the Adirondack Daily Enterprise regarding the stolen sign and Joe Fisher’s success.

\* Fuel Bid – Supervisor Thurston asked the Town Board if they would want to do a new Fuel bid for the 2025 Season. The Board agreed and Supervisor Thurston will get that together for the next meeting.

\* Fiscal Stress Score – Supervisor Thurston had a handout on St. Armand’s Fiscal Stress Score. St. Armand was doing great and had No Designation.

\* KAS Environmental review- Supervisor Thurston shared a handout from KAS quoting the asbestos and lead inspection for 4 Union Lane. KAS performed the inspection on October 16<sup>th</sup>, 2024, once the results are in, we will be able to bid the demolition of 4 Union Lane house and barn.

\* ALLPAID – Water and Sewer – The ALLPAID online payment is now successfully up and running. There is a service fee charge of 2.95% for every online payment processed.

QUESTIONS, COMMENTS OR CONCERNS FROM GUESTS AND STAFF:

Supervisor Thurston asked if there were any comments, questions or concerns from the those present. There were no further questions, comments or concerns.

MOTION TO ADJOURN REGULAR BOARD MEETING

JP O’Neil made a Motion to adjourn the Regular Board Meeting. The Motion was seconded by Councilperson Donna Whitelaw. The Regular Board Meeting was adjourned at 8:16 pm.

I, Shauna Manning, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Public Hearing and Regular Board Meeting minutes held on the above-referenced date.

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Shauna Manning  
St. Armand Town Clerk

Dated: October 16, 2024