

Town of St. Armand
Regular Board Meeting – 6:30 pm
Tuesday, July 16, 2024

These Meeting Minutes were approved by the St. Armand Town Board on August 20, 2024.

A Regular Board Meeting of the Town of St. Armand was held on the above date and time via webinar and in person at the St. Armand Town Hall, Bloomingdale, NY. The meeting was advertised and made available to the public.

BOARD MEMBERS PRESENT:

Town Supervisor Davina Thurston, Deputy Supervisor Karl Law, Councilperson Sheridan Swinyer, Councilperson Donna Whitelaw and Councilperson JP O'Neil attended the meeting.

A quorum of the Board was in attendance.

TOWN EMPLOYEES PRESENT: Water Superintendent Jonathan Nielsen, Wastewater Superintendent Joshua Woodruff and Town Clerk Barbara Darrah

EXCUSED: Highway Superintendent Douglas Snickles was excused from this meeting.

GUEST SPEAKERS: Anna Reynolds and Hannah Neilly from the Essex County Office of Planning, as well as Michael Woodruff and Tim Woodruff from the Bloomingdale Volunteer Fire Department.

GUESTS FROM THE COMMUNITY: Morris Coolidge and Shauna Manning from the community. Donald Amell attended on-line.

Supervisor Thurston opened the meeting and asked all to join in the Pledge of Allegiance.

Supervisor Thurston introduced guest speakers Hannah Neilly and Anna Reynolds and asked them to provide the upcoming phases of the Wastewater Treatment Plant Disinfection project.

Hannah Neilly presented the following information:

Essex County Office of Community Resources, Hannah Neilly started speaking about the Wastewater Improvement Program, Seasonal Disinfection. Neilly stated that in April of 2016, upon completion of the Wastewater Treatment Plant upgrades, the Town received notification from the NYS DEC regarding the requirement of seasonal disinfection by May of 2020. The Town was able to modify their schedule to have disinfection online by May 1, 2024. With the deadline passing and following a call with DEC, there is little to no leeway left for an additional extension. The violations must be resolved as soon as possible regardless of cost. Otherwise, daily fines will be issued.

After many failed attempts at securing grant funding, the Town has diligently been raising Capital Reserve funds to move forward with compliance of the Order of Consent.

Phase 1 - Disinfection Project \$1.6 Million

Available Grant Funds July 2024 Application with 2025 Award - \$1,000,000.00 for construction costs (25% match) through the NYS DEC Water Quality Improvement Program. Does not cover engineering costs.

BAN the entire project, as DEC is reimbursable. Once we go to BOND or a renewable BAN the \$1,000,000.00 will come off the total loan value.

Already in violation of order – Bidding, Construction and Final Design add up to additional 24 months until U.V. is online.

If you don't move forward, you are looking at fines up to \$37,500.00 per day. Pursuant to ECL Article 17, Titles 1-11, and 19.

Phase 2- I&I Reduction and District Expansion with Collection System Repairs and Phosphorus Reduction.

Consent Order Violations- 2017-2020, The town exceeded their effluent limits 12 times. Need to reduce phosphorus by nearly 50% to achieve 1mg.

Phase 2 –Request a modification to the schedule with the current order on consent, or work with the DEC on permit modification to meet the current limits. – Increase O&M Budget

Supervisor Thurston asked if it was possible to get an EFC 0% loan. Hannah responded in order to do so, an income survey would need to be done. Thurston stated she would conduct the survey.

Supervisor Thurston asked those present if there were any questions or concerns regarding the upcoming grant phases? There were no other questions.

Supervisor Thurston asked the department heads to presents their reports.

HIGHWAY DEPARTMENT MONTHLY REPORT

Town of St. Armand Highway Report for the July 16th, 2024 Board Meeting

Town of St. Armand Highway Report for the July 16, 2024 Town Board Meeting

1. Keeping up with regular Mowing
2. Finished fencing around the Pickle Ball Court.
3. The new plow truck is ordered.
4. We paved School Street.
5. Patched driveway ends on school street to take the Bump out.
6. Banners as they come in.
7. We hauled millings for the town with both tandem trucks.
8. We are helping other towns with black topping.
9. Working on the stage.
10. Plugged the culvert on Rockledge.
11. Started Brush hogging sides of Roads.

WATER DEPARTMENT/GENERAL MAINTENANCE DEPARTMENT REPORT

Water Report for the July 16th, 2024 Town Board Meeting presented by Water Superintendent Jonathan Nielsen

1. 3rd quarter Meter Reads, Reader swaps, Chlorine Residual Testing, Daily testing at Plant
2. Routine Ednyne Labs collected and sent out (all ok).
3. Have done a lot of dig safes.
4. Roof installed over the Scada/Radio at the Reservoir
5. Painting hydrants
6. Flushing hydrants

General Maintenance Report for the July 16th, 2024 Board Meeting - Presented by Jonathan Nielsen

1. Cleanup around the Townhall
2. Prepping for paint on back entrance and stairway
3. Prep for Block Party

Water Superintendent Jonathan Nielsen brought in a special guest Morris Coolidge, to talk more about the customer water shut-off situation and if it can be done or if it cannot be done. It was discussed that the Town of St. Armand does not own the Curb Stops, that the home owners do, and therefore it is considered trespassing to go onto their properties to shut off their water. Supervisor Thurston stated she talked to the Town of St. Armand's Attorney and they stated there is case laws for both sides. Nielsen said that the local trailer park owners own the trailer and water shut offs. Therefore if trailer park lot customers don't pay their water bill after a few missed quarters, the trailer park owners could shut off the water source. Discussion ensued. Councilperson Sheridan Swinyer pitched that a raised fee on top of the late fee should be added to each quarter of the bill not paid. Supervisor Thurston stated that there should be a Special Board Meeting on the Water and Sewer Rules and Regulations. It was decided to hold the meeting on September 10th, 2024 at 5:30pm.

Supervisor Thurston sked if there were any other questions regarding the Water report or the General Maintenance Report? There were none.

WASTEWATER DEPARTMENT REPORT

Wastewater Report presented by Wastewater Superintendent Joshua Woodruff

1. Daily Operations of Pretreatment Building and Wastewater Treatment Plant
2. Lab Work sent to Endyne
3. Monthly DEC operator report
4. Have the Grit Pump at pretreatment building working
5. Transfer Switch at Pretreatment Building has a broken screen (Generator must be turned on manually if power goes out)
6. July is Duckweed month

Wastewater Superintendent Joshua Woodruff stated that he received an FM Generator quote for the transfer switch at the Pretreatment Building where the screen is broken for \$4,300. Woodruff said that FM Generator representative (Chase) never came to the pretreatment building and that they just walked him through what the diagnosis could be over the phone. Supervisor Thurston asked Josh to get another quote maybe from Kinsley to be able to compare the quotes at the next meeting. Woodruff stated that July is Duckweed month and they spend several hours skimming the duckweed.

Guest Speakers Chief Michael Woodruff and Volunteer Fire Fighter Tim Woodruff from the Bloomingdale Volunteer Fire Department came in to talk about the new OSHA standards being proposed. Chief Michael Woodruff said that this new proposition will be a finical burden one way or the other and it will not be just state but a federal law. There was a 609-page document that stated that once this requirement is in effect, it will affect the way Fire Departments run. The Government is looking to change the Fire Class Categories in which one of these classes aren't even available to take in New York State, that you would have to go to surrounding states to do so. Woodruff said the only ones entertaining these

actions at this time are Dan Stec New York State Senate, Elise Stefanik, Congresswoman, and Billy Jones New York State Assembly. The cost is normally \$120 per year per Fire Fighter to complete their annual physical. With the new implications, the cost will raise to \$1,000 - \$2,000 per year per Class A Fire Fighter. The BVFD has a 30-man roster which would mean that will be an extra \$30,000 a year not including up keep with trucks and equipment. Chief Michael Woodruff stated they BVFD would have no money left in the operating fund. On top of all of this the government also stated that there will be no federal funding or Grants given.

Discussion ensued. It was decided we would need to wait and see changes are enacted before the Budget work sessions begin.

CODE ENFORCEMENT REPORT

Submitted by the Code Enforcement Officer Rodger Tompkins

The Code Enforcement Report for the July 16th Board Meeting.

New Residential Building Permits Issued Since Last Report: 5
New Sewer Line Permits Issued Since Last Report: 0
Extension of Residential Building Permits Issued Since Last Report: 0
Commercial Building Permits Issued Since Last Report: 0
Certificates of Completion Issued Since Last Report: 2
Stop Work Orders Issued Since Last Report: 0
Demolition Permits Issued Since Last Report: 1
Solar PVS Permits Issued Since Last Report: 0
New Short Term Rental Permits Issued Since Last Report: 1
Code Violations Issued Since Last Report Issued: 0
Sewer Code Violations Issued Since Last Report: 0
Total number of Residential Building permits issued for the year 2024: 18
Total number of Residential Certificates of Completion issued for the year 2024: 8
Total number of Commercial Building permits issued for the year 2024: 0
Total number of Commercial Certificates of Completion issued for the year 2024: 2
Total number of Demolition permits issued for the year 2024: 1
Total number of Demolition Certificates of Completion issued for the year 2024: 0
Total number of Short Term Rental Permits Issued for the year 2024: 7
Total number of Solar permits issued for the year 2024: 0
Total number of Solar Certificates of Completion issued for the year 2024: 0
Total number of Code Violations issued for the year 2024: 2
Total number of Code Violation Certificates of Completion issued for the year 2024: 0
Total number of Sewer Code Violations issued for the year 2024: 0
Total number of Sewer Code Violation Certificates of Completion issued for the year 2024: 0
Amount of fees collected for Code Office since last report: \$755.00
Amount of fees collected for Water Department since last report: \$0
Amount of fees collected for Sewer Department since last report: \$0
Total amount of Water/Sewer fees collected via Code Office since last report: \$0
Total amount of fees collected via Code Office for the year 2024: \$2,200.00

TOWN JUSTICE REPORT

St. Armand Town Court Report for the July 16th, 2024 Town Board Meeting
Submitted by Hon. Francis Whitelaw

Total fines and surcharges collected for the month of June 2024: \$933.50
Total collected year-to-date: \$8184.33
Total parking fines for June 2024: \$0.00
Total parking fines year-to-date: \$150.00

There were no questions regarding the Town Justice Court Report.

SUPERVISOR'S REPORT

Supervisor Thurston presented the Supervisor's Reports for June 2024. Councilperson J. P. O'Neil made the Motion to approve the Supervisor's Report for May 2024. The Motion was seconded by Deputy Supervisor Karl Law. All in favor. Motion carried.

RESOLUTIONS # 51- 57 OF 2024

***** RESOLUTION # 51 OF 2024 WAS TABLED ON JULY 16th, 2024 *****

RESOLUTION #52 OF 2024 TOWN OF ST. ARMAND WWTP DISINFECTION PROJECT SEQR TYPE II CLASSIFICATION

Councilperson Sheridan Swinyer, who moved its adoption, offered the following Resolution:

WHEREAS, the Town of St. Armand owns and operates a wastewater treatment system under SPDES Permit #NY 002-0991 that is now under Order on Consent by the New York State Department of Environmental Conservation for seasonal disinfection compliance; and

WHEREAS, the Town of St. Armand has proposed to implement a project to install seasonal disinfection infrastructure at the existing wastewater treatment plant located at 112 River Road, St. Armand, NY, to meet SPDES Permit requirements for the treatment of wastewater effluent; and

WHEREAS, the proposed project requires compliance with the New York State Environmental Quality Review (SEQR) Act under 6NYCRR Part 617; and

WHEREAS, the Town of St. Armand has determined that the proposed project is classified as a Type II Action under SEQR pursuant to Section 6 NYCRR Part 617.5(c)(2) “replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrades to building or fire codes, unless such action meets or exceeds any of the thresholds in Section 617.4 of this Part;” and

WHEREAS, the proposed project does not meet or exceed any of the thresholds in Section 617.4:

NOW THEREFORE, BE IT RESOLVED, that the Town Board of the Town of St. Armand hereby finds that the proposed project, to implement seasonal disinfection upgrades at the existing WWTP, is a Type II Action and is not subject to further review under SEQR, 6 NYCRR Part 617.5.

This Resolution was duly seconded by Deputy Supervisor Karl Law, and adopted by Roll Call Vote as follows:

| | |
|--------------------------------|-----|
| Supervisor Davina Thurston | AYE |
| Deputy Supervisor Karl Law | AYE |
| Councilperson Sheridan Swinyer | AYE |
| Councilperson Donna Whitelaw | AYE |
| Councilperson JP O’Neil | AYE |

Dated: July 16, 2024

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 53 OF 2024 TOWN OF ST. ARMAND, NEW YORK AUTHORIZING THE SUBMISSION OF A WATER QUALITY IMPROVEMENT PROGRAM (WQIP) GRANT APPLICATION

Councilperson Donna Whitelaw, who moved its adoption, offered the following Resolution;

WHEREAS, the Town of St. Armand, New York (“Town) owns and operates public drinking water wells on Tax Map Parcel 13.57-1-2, a 41.83-acre parcel owned by Paull Smith’s College (the “wellfield property”); and

WHEREAS, the New York State Department of Health (NYSDOH) requires that wellfield operators own a minimum of 100 feet of land around each public water system and control land a minimum of 200 feet around each well; and

WHEREAS, the Town desires to acquire the wellfield property as required by NYSDOH, in order to better manage the wells and surrounding property and continue to make necessary improvement to protect the Town’s existing public drinking water source as recommended in the Town’s Drinking Water Source Protection Program (DWSP2) Plan; and

WHEREAS, the costs associated with land acquisition efforts are a financial commitment that would unreasonably burden the Town and its residents without additional funding sources to offset the project costs; and

WHEREAS, the New York State Department of Environmental Conservation (NYSDEC) administers the Water Quality Improvement Project (WQIP) grant program, which provides funding for projects that directly improve water quality or protect drinking water resources and requires a minimum 25% match of awarded WQIP funds; and

WHEREAS, the Town Supervisor has determined that it is in the best interest of the Town to apply for a WQIP grant to fund the acquisition of the wellfield property;

NOW, THEREFORE, BY THE TOWN BOARD OF THE TOWN OF ST. ARMAND, NEW YORK, AS FOLLOWS:

Section 1: The St. Armand Town Board hereby authorizes the submission of a WQIP grant application to NYSDEC to seek funding for the acquisition of the wellfield property owned by Paul Smith's College, where the Town's existing public drinking water wells are located.

Section 2: The St. Armand Town Board commits to providing the required 25% match of awarded WQIP grant funds through cash and/or in-kind services.

Section 3: The Town Supervisor is hereby authorized to execute all documents and take all actions necessary to complete the WQIP grant application process.

Section 4: This Resolution shall take effect immediately.

This Resolution was duly seconded by Council Person JP O'Neil, and adopted by Roll Call Vote as follows:

| | |
|--------------------------------|-----|
| Supervisor Davina Thurston | AYE |
| Deputy Supervisor Karl Law | AYE |
| Councilperson Sheridan Swinyer | AYE |
| Councilperson Donna Whitelaw | AYE |
| Councilperson JP O'Neil | AYE |

Dated: July 16, 2024

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 54 OF 2024

TOWN OF ST. ARMAND TOWN BOARD
AUTHORIZATION TO ALLOW BLOOMINGDALE
VOLUNTEER FIRE DEPARTMENT AUXILIARY
(BVFD AUX.) TO CONNECT ELECTRICITY FROM
THE YOUTH BUILDING TO THE NEWLY
PURCHASED 10' X 20' SHED

Councilperson JP O'Neil, who moved its adoption, offered the following Resolution;

WHEREAS, the Bloomingdale Volunteer Fire Department Auxiliary has recently purchased a 10' x 20' Storage Shed installed on ground level, and

WHEREAS, the Auxiliary will be storing several items that are used frequently during events, and

WHEREAS, electricity will be needed for the purpose of lighting and one electrical outlet for testing Christmas lights, etc., and

WHEREAS, the electric connection could be easily run from the youth building to the storage shed per Greg Walker, Electrician, and

WHEREAS, the BVFD Auxiliary is requesting the authorization to run the electric connection from the Youth Building to the storage shed.

THEREFORE, BE IT RESOLVED, the Town Board of the Town of St. Armand hereby approves the BVFD Auxiliary to install the electric connection from the youth building to the BVFD Auxiliary Storage Shed.

This Resolution was duly seconded by Councilperson Donna Whitelaw, and adopted by Roll Call Vote as follows:

| | |
|--------------------------------|---------|
| Supervisor Davina Thurston | RECUSED |
| Deputy Supervisor Karl Law | AYE |
| Councilperson Sheridan Swinyer | AYE |
| Councilperson Donna Whitelaw | AYE |
| Councilperson JP O'Neil | AYE |

Dated: July 16, 2024

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 55 OF 2024

TOWN OF ST. ARMAND TOWN BOARD AUTHORIZATION

FOR TOWN CLERK PETTY CASH FUND

Supervisor Davina Thurston, who moved its adoption, offered the following Resolution:

WHEREAS, Pursuant to Town law 64 (1-2), town boards may, by Resolution, establish petty cash funds for town officers, heads of department or offices in the Town, and

WHEREAS, Town Clerk Shauna Manning has requested a petty cash fund in the performance of official duties for the purpose of making change when Town Clerk duties require, and

WHEREAS, upon approval of the petty cash fund, a cash box with the approved amount of cash will be kept in the Town Clerk’s office and will always total the authorized amount approved for the petty cash fund.

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of St. Armand hereby authorizes Town Clerk Shauna Manning to obtain a petty cash fund in the amount of \$100.00 for the purpose of making change.

This Resolution was duly seconded by Councilperson Sheridan Swinyer, and adopted by Roll Call Vote as follows:

| | |
|--------------------------------|-----|
| Supervisor Davina Thurston | AYE |
| Deputy Supervisor Karl Law | AYE |
| Councilperson Sheridan Swinyer | AYE |
| Councilperson Donna Whitelaw | AYE |
| Councilperson JP O’Neil | AYE |

Dated: July 16, 2024

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 56 OF 2024

APPROVAL BY THE ST. ARMAND TOWN
BOARD APPROVING BUDGET
ADJUSTMENTS TO INCREASE EXPENDITURE
FUND A1620.404 BY \$1,080.60

Deputy Supervisor Karl Law, who moved its adoption, offered the following Resolution:

WHEREAS, the Town of St. Armand Supervisor is the Chief Financial Officer for the Town of St. Armand and is responsible for maintaining balance in subsidiary fund accounts, and

WHEREAS, through the fiscal year the ledger control accounts, appropriations and the subsidiary appropriation accounts are used to control expenditures, keeping them within the authorized spending authority of the budget, and

WHEREAS, a quote was received from Sherwin Williams in the amount of \$1,080.60 for Epoxy and Metal Paint to be used for painting the Town Hall back stairwell, stairs and floor.

THEREFORE, LET IT BE RESOLVED, that the Town Board of the Town of St. Armand hereby approves the above-mentioned budget adjustment.

This Resolution was duly seconded by Councilperson Sheridan Swinyer, and adopted by Roll Call Vote as follows:

| | |
|--------------------------------|-----|
| Supervisor Davina Thurston | AYE |
| Deputy Supervisor Karl Law | AYE |
| Councilperson Sheridan Swinyer | AYE |
| Councilperson Donna Whitelaw | AYE |
| Councilperson JP O’Neil | AYE |

Dated July 16, 2024

Barbara J. Darrah
St. Armand Town Clerk

RESOLUTION # 57 OF 2024

AUTHORIZING BY THE ST. ARMAND TOWN
BOARD APPROVING BUDGET
ADJUSTMENTS FROM CLASS ACCOUNT # 7
TO WATER AND SEWER EXPENDITURES

Councilperson JP O’Neil, who moved its adoption, offered the following Resolution:

WHEREAS, the Town of St. Armand Supervisor is the Chief Financial Officer for the Town of St. Armand and is responsible for maintaining balance in subsidiary fund accounts, and

WHEREAS, through the fiscal year the ledger control accounts, appropriations and the subsidiary appropriation accounts are used to control expenditures, keeping them within the authorized spending authority of the budget, and

WHEREAS, during the Town Board Meeting held on May 16, 2024, the Town Board approved additional expenditures, which will require budget adjustments in the following accounts:

For the purchase of the Spartan 2.0 Camera, Increase expenditures in SS8760.400 and decrease sewer savings, Class #007 in the amount of \$2,500.00;

For the purchase of the Sensor Magic line locator, increase expenditures in SS8110.400 in the amount of \$547.50 and SW8340.400 in the amount of \$547.50, and decrease water savings Class #0010 in the amount of \$547.50 and sewer savings Class #007 in the amount of \$547.50.

THEREFORE, LET IT BE RESOLVED, that the Town Board of the Town of St. Armand hereby approves the above-mentioned budget adjustments.

This Resolution was duly seconded by Councilperson Sheridan Swinyer, and adopted by Roll Call Vote as follows:

| | |
|--------------------------------|-----|
| Supervisor Davina Thurston | AYE |
| Deputy Supervisor Karl Law | AYE |
| Councilperson Sheridan Swinyer | AYE |
| Councilperson Donna Whitelaw | AYE |
| Councilperson JP O'Neil | AYE |

Dated July 16, 2024

Barbara J. Darrah
St. Armand Town Clerk

MOTION TO PAY MONTHLY BILLS

The payment vouchers for June's bills were presented for the Board's approval as follows:

| | | |
|------------------------------------|------------------|--------------|
| General Vouchers # 199 - # 222 | in the amount of | \$ 16,883.21 |
| Trust and Agency Voucher # 10 | in the amount of | \$ 121.00 |
| Highway Vouchers # 74 - # 85 | in the amount of | \$ 3,453.75 |
| Water & Sewer Vouchers # 81 - # 91 | in the amount of | \$ 5,044.37 |
| Fire Protection Voucher # 8 | in the amount of | \$ 1,396.45 |
| B Fund Voucher # 7 | in the amount of | \$ 145.00 |
| Highway Outside Vouchers # 1 and 2 | in the amount of | \$ 19,454.71 |

Councilperson JP O'Neil made the Motion to approve payment of June's bills. The Motion was seconded by Deputy Councilperson Donna Whitelaw. A Roll Call Vote was as follows:

| | |
|--------------------------------|-----|
| Supervisor Davina Thurston | AYE |
| Deputy Supervisor Karl Law | AYE |
| Councilperson Sheridan Swinyer | AYE |
| Councilperson Donna Whitelaw | AYE |
| Councilperson JP O'Neil | AYE |

All in favor. Motion carried.

MONTHLY REPORT FROM THE SUPERVISOR

Supervisor Thurston presented the Supervisor's Report for June 2024.

Councilperson JP O'Neil made the Motion to approve the report. The Motion was seconded by Deputy Supervisor Karl Law.

All in favor. Motion carried.

MOTION TO APPROVE MEETING MINUTES

Deputy Supervisor Karl Law made the Motion to approve the minutes from the Special Board Meeting held on May 29th, 2024 regarding Moody Pond and Regular Board Meeting Minutes for the June 18th Regular Board Meeting.

The Motion was seconded by Councilperson Donna Whitelaw. All in Favor. Motion carried.

TOWN CLERK'S MONTHLY REPORT

Town Clerk Barbara Darrah reported the following Town Clerk revenue collected for the Month of June 2024:

| | |
|----------------------------------|----------|
| Dog Licenses (6): 5 FS 1 MN | \$ 42.00 |
| Certified Death Certificates (1) | \$ 10.00 |
| Total Revenue: | \$ 52.00 |

Total Checks Written: Town Supervisor: A \$ 36.00 B \$ 10.00 NYS Dept. A&M \$ 6.00

WATER AND SEWER BILLING MONTHLY REPORT:

Water and Sewer Clerk Barbara Darrah reported that as of today, the current Water and Sewer billing amount was \$80,871.19, and the past due Water and Sewer receivables amount was \$11,680.09 The 3rd quarter meter readings were completed in June and the bills will be mailed out mid-July. The payment due date is August 20th, 2024. The Board determined to continue sending the shut off water services to unpaid accounts.

Water and Sewer Clerk Barbara Darrah and Town Supervisor Davina Thurston reported progress is taking place on the ALLPAID electronic payment program. A test session is being delayed as Barbara Darrah was on vacation and the County IT person also went on vacation the following week.

OLD BUSINESS

Bloomington Sign Project – The Signs have been ordered.

The Comprehensive Plan – Supervisor Thurston emailed the Town Board Members with a Draft plan for review

Moody Pond – Supervisor Thurston will be with Derek Doty and Jimmy Williams setting up a meeting on where to install the signs.

Personnel Policy – Supervisor Thurston asked the Town Board to review the Draft Personnel policy for discussion at the next Board Meeting

Sewer Districting for Poplar Lane and Rockledge – Email from Hannah stating to seek council. Supervisor Thurston spoke with William Tansey on aiding the Town of St. Armand and he said he would. Moving forward with William Tansey.

***** MOTION*****

Councilperson Sheridan Swinyer made a Motion to continue council with William Tansey. The Motion was seconded by Deputy Supervisor Karl Law. A Roll Call Vote followed

| | |
|--------------------------------|-----|
| Supervisor Davina Thurston | AYE |
| Deputy Supervisor Karl Law | AYE |
| Councilperson Sheridan Swinyer | AYE |
| Councilperson Donna Whitelaw | AYE |
| Councilperson JP O’Neil | AYE |

All in favor. Motion carried.

Water and Sewer Rules and Regulations – The Water and Sewer Rules and Regulations are still being worked on and will need to be reviewed at the September 10th, 2024 Special Board Meeting beginning at 5:30pm.

Foil Request to Saranac Lake Central School District – Some of the information was given to us on the FOIL Request. Thurston sent the Final Completed copy of the request to the Board Members. Supervisor Thurston will review more of the information received from the FOIL request when time allows.

Source Water Protection Plan – The grant process to purchase the Well Field Property is moving forward. Resolution #53. Supervisor Thurston said our agreement with Paul Smiths will expire in 2032 and can take several years to get through the Grant Application process.

Pro-Housing Community Certification- Supervisor Thurston said there is a lot to the certification process and she was working on it

Erosion – Essex County Soil & Water – Supervisor Thurston will be moving forward with Essex County Erosion proposal for Moody Pond area on August 27th, 2024 at 9:00 am.

Auctions International – Line Locator – a Motion to Approve the sale of the Water and Sewer Line Locator was approved for \$320.00.

***** MOTION*****

Councilperson JP O'Neil made a Motion to approve the sale of the Water and Sewer Line locator. The Motion was seconded by Deputy Supervisor Karl Law. All in favor. Motion Carried. Roll Call Vote followed:

| | |
|--------------------------------|-----|
| Supervisor Davina Thurston | AYE |
| Deputy Supervisor Karl Law | AYE |
| Councilperson Sheridan Swinyer | AYE |
| Councilperson Donna Whitelaw | AYE |
| Councilperson JP O'Neil | AYE |

All in favor. Motion carried.

NYSERDA – The NYSERDA Grant went through, there will be a discussion on when the new EV Charging station will be installed. The Town of St. Armand also qualified for another \$55,000 in the process.

Bloomington Block Party – The second Visioning Community Workshop will be held at a booth at the Bloomington Block Party this year, August 3rd 2024.

NEW BUSINESS

Supervisor Thurston asked to a set date for the Special Board Meeting in October to review the Comprehensive Plan Final Draft. A date was set for Wednesday, October 9th @ 5:30 pm. Thurston continued to set the dates for the 2025 Budget Work Sessions on: Wednesday, October 2nd 2024 at 5:30 pm, Wednesday, October 9th @ 6:30pm and Tuesday, October 15th @ 5:30pm. There will be a Public Hearing for the Tax Cap Override on Wednesday, October 9th @ 6:30pm immediately following the Comprehensive Plan Special Board Meeting. The Regular Monthly Board Meeting will be held on October 16, 2024 @ 6:30pm due to the Federal Holiday on Monday October 14th.

Basement Flooding- Supervisor Thurston reported the Town Hall basement has been flooded with all the heavy rain. The highway crew dug it up last year to do a drain like system. Thurston said a rubber bladder needs to go down that wall and around, then the slope needs to be different, and “we need to move the fuel tanks”. Thurston received a quote from Hyde’s Fuel for \$1,270.00 to move the two fuel tanks around the corner. Thurston was going to try to get another quote from Snickles Plumbing and Heating.

Empire State Pro-Housing Communities Online Site – Supervisor Thurston attended an online conference session on the Empire State Capital Improvement Grant for Pro-Housing Communities.

QUESTIONS, COMMENTS OR CONCERNS FROM GUESTS AND STAFF:

Supervisor Thurston told the Boardmembers they were invited to the “Friends of Moody Pond Ice Cream Social held on August 10th, 2024. Thurston also stated the town received a Thank You letter from Dale Gonyea on his Honor Flight. Thurston asked if there were any comments, questions or concerns from the Board or the audience? There were no further questions, comments or concerns.

MOTION TO ADJOURN REGULAR BOARD MEETING

Councilperson Sheridan Swinyer made a Motion to adjourn the Regular Board Meeting. The Motion was seconded by Councilperson JP O'Neil. The Regular Board Meeting adjourned at 8:29 pm.

I, Barbara J. Darrah, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Regular Board Meeting minutes held on the above-referenced date.

Barbara J. Darrah
St. Armand Town Clerk

Dated: June 18, 2024