

Town of St. Armand  
Regular Board Meeting – 6:30 pm  
Tuesday, June 18th, 2024

*These Meeting Minutes were approved by the St. Armand Town Board on July 16, 2024*

A Regular Board Meeting of the Town of St. Armand was held on the above date and time via webinar and in person at the Town Hall, Bloomingdale, NY. The meeting was advertised and made available to the public.

**BOARD MEMBERS PRESENT:**

Town Supervisor Davina Thurston, Deputy Supervisor Karl Law, Councilperson Sheridan Swinyer, Councilperson Donna Whitelaw, and Councilperson JP O’Neil were present at the meeting.

*A quorum of the Board was in attendance.*

**TOWN EMPLOYEES PRESENT:** Highway Superintendent Douglas Snickles, Water Superintendent Jonathan Nielsen, Wastewater Superintendent Joshua Woodruff and Town Clerk Barbara Darrah.

**GUESTS FROM THE COMMUNITY:** Ona Allen attended from the community. Donald Amell, Judy Curtis and an Unidentified caller attended on-line.

Supervisor Thurston called the Regular Board Meeting to order at 6:30pm and asked all to join in the Pledge Of Allegiance.

Supervisor Thurston than asked for all Department Head reports.

**HIGHWAY DEPARTMENT MONTHLY REPORT**

Town of St. Armand Highway Report for the June 18, 2024 Board Meeting  
Submitted by Highway Superintendent Douglas Snickles

1. Fixed lawn up on Rockledge where new hydrant was installed.
2. Dug holes and put soni-tubes in at Vet Park; then poured concrete.
3. Helped put up pergola.
4. Rogers is only guy to quote generator for Highway garage.
5. All of the mowing is all caught up.
6. Installing banners when they come in.
7. All the posts are installed at the Youth Field and almost ready for the fencing.
8. We have been hauling millings for the Town of Harrietstown and helping on the Road project.
9. Discuss the new truck.
10. I met with the company on milling and paving School Street.

Highway Superintendent Doug Snickles talked about how he received a quote for \$11,000 for a new 22KW Generator without a slab poured. The generator will be used for the Town of St. Armand’s Highway Garage in operating the doors, lights, gas pumps and heat in the event of a power outage. Supervisor Thurston asked to get another quote for the next board meeting. Councilperson JP O’Neil stated he would reach out to Howl at the Moon Mechanics to also have them give a quote.

Snickles went over the figures on a New Tandem Truck which would be estimated about \$314,850 plus \$16,476 for a 7-year warranty and the price includes Lights, Plow equipment, Box and Sander. To Order the same truck the price will be \$330,525.00 with warranty but would not be ready until 2026. A Single Axle Truck would be \$310,970.00 with the warranty but not ready until 2026.

**\*\* MOTION\*\***

Councilperson JP O’Neil made a Motion to approve the purchase of a new tandem Truck at the price of \$330,525.00 with guaranteed delivery in 2025. The Motion was seconded by Deputy Supervisor Karl Law. All in favor.

A Roll Call vote followed:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O’Neil	AYE

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Barbara J, Darrah  
St. Armand Town Clerk

Supervisor Thurston Reported that the Husqvarna lawn mower for \$8,050.00 and the John Deere Lawn Mower for \$4,000.00 were previously approved and the money is already in the budget. Snickles reported that the highway Crew was asking for a Zero Turn mower. Discussion ensued regarding various tractor features.

**\*\* MOTION\*\***

Councilperson Donna Whitelaw made a Motion to approve the purchase of one Zero Turn 28HP, 52” deck mower from Taylor Rental for the amount of \$11,516.00. The Motion was seconded by Councilperson Sheridan Swinyer. All in favor. A Roll Call vote followed:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O’Neil	AYE

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Barbara J, Darrah  
St. Armand Town Clerk

**WATER/GENERAL MAINTENANCE REPORT**

Town of St. Armand Water Report for the June 18, 2024 Board Meeting  
Submitted by Water Superintendent Jonathan Neilson

**Water Treatment Plant Updates**

1. Meter Reader swaps, Chlorine Residual Testing, Daily testing at Plant
2. Routine Ednyne Labs collected and sent out.
3. Getting familiar with Diamond Maps and starting to map
4. Backdraft Damper was ordered and received and will be installed in the next couple weeks
5. Have done a lot of dig safes this past month
6. Been having Scada system issues but was able to fix them
7. Started painting hydrants, Flushing to follow
8. Shut-off notices delivered to residents who have outstanding balances for water and sewer debt.

**Proposals:**

1. Purchase water meters (10 of them) (about \$800 total) to keep in stock at the town hall.  
-Will make it more affordable for town residents to purchase them through us.  
-Residents have had a hard time purchasing them locally (not in stock). This delays payments and installations.

**General Maintenance**

1. Cleanup around the Town hall
2. Pergola setup
3. Awning installed at the youth building snack shack

Water Superintendent Jonathan Neilson started off by talking about how using the Diamond Maps to Lock in all of the Town of St. Armand water locations with New York State will be faster and efficient. The Scada System has been giving concerning issues; any time there is heavy rain it will trip the breakers. Neilson stated that there is a roof at the plant; they would just need to purchase some posts to get the roof up and help protect the Scada system a little more. The Town of St. Armand received \$7,000 for the new hydrant on the River road that was in need of replacing. Neilson reported there are 4 hydrants down and to fix each one is approximately \$4,000-\$6,000.00 each.

Supervisor Thurston stated there is money in the Bloomingdale Fire Protection Savings in the amount of \$50,000.00.

Supervisor Thurston suggested an evaluation of the 4 downed hydrants be done in order to determine the exact costs. She requests that the report be done by the next board meeting and a determination would be made.

Supervisor Thurston asked if there were any questions regarding the Water General Maintenance Report? There were none.

**WASTEWATER DEPARTMENT REPORT**

Town of St. Armand Wastewater Report for the June 18, 2024 Board Meeting  
Submitted by Wastewater Superintendent Joshua Woodruff

1. Snail issues in lagoon.(3rd / 4th chamber) - Scrubbing edges of lagoon by hand/ bleach drip
2. Regular blower maintenance (oil change/ belt checks/ air filters)
- 3.PTB  
-micro screen brushes

- micro screen high pressure spray nozzles
- grit pump

4. Reed beds are in full operation
5. Daily samples and operation of wwtp and ptb
6. Generally maintenance around buildings
7. Monthly paperwork to DEC
8. Duckweed/ algae

Wastewater Superintendent Joshua Woodruff talked about how there is less than 5% of duckweed in the wastewater plant but more signs of algae and he would like to try new Chemicals for each season.

**CODE ENFORCEMENT REPORT**

The Code Enforcement Report for the June 18, 2024 Board Meeting submitted by CEO Rodger Tompkins.

- New Residential Building Permits Issued Since Last Report: 4
- New Sewer Line Permits Issued Since Last Report: 0
- Extension of Residential Building Permits Issued Since Last Report: 0
- Commercial Building Permits Issued Since Last Report: 1
- Certificates of Completion Issued Since Last Report: 0
- Stop Work Orders Issued Since Last Report: 0
- Demolition Permits Issued Since Last Report: 0
- Solar PVS Permits Issued Since Last Report: 0
- New Short Term Rental Permits Issued Since Last Report: 1
- Code Violations Issued Since Last Report Issued: 2
- Sewer Code Violations Issued Since Last Report: 0
- Total number of Residential Building permits issued for the year 2024: 9
- Total number of Residential Certificates of Completion issued for the year 2024: 6
- Total number of Commercial Building permits issued for the year 2024: 0
- Total number of Commercial Certificates of Completion issued for the year 2024: 2
- Total number of Demolition permits issued for the year 2024: 0
- Total number of Demolition Certificates of Completion issued for the year 2024: 0
- Total number of Short Term Rental Permits Issued for the year 2024: 6
- Total number of Solar permits issued for the year 2024: 0
- Total number of Solar Certificates of Completion issued for the year 2024: 0
- Total number of Code Violations issued for the year 2024: 0
- Total number of Code Violation Certificates of Completion issued for the year 2024: 0
- Total number of Sewer Code Violations issued for the year 2024: 0
- Total number of Sewer Code Violation Certificates of Completion issued for the year 2024: 0
- Amount of fees collected for Code Office since last report: \$735
- Amount of fees collected for Water Department since last report: \$0
- Amount of fees collected for Sewer Department since last report: \$0
- Total amount of fees collected via Code Office since last report: \$735.00
- Total amount of fees collected via Code Office for the year 2024: \$1,445.00

**TOWN JUSTICE REPORT**

St. Armand Town Court Report for the June 18, 2024 Town Board Meeting  
Submitted by Hon. Francis Whitelaw

St. Armand Town Court Report for June

- Total fines and surcharges collected for the month of June 2024: \$2,845.66
- Total collected year-to-date: \$7,250.83
- Total parking fines for June 2024: \$25.00
- Total parking fines year-to-date: \$150.00

There were no questions regarding the Town Justice Court Report.

**RESOLUTIONS**

RESOLUTION # 45 OF 2024	TOWN OF ST. ARMAND TOWN BOARD AUTHORIZATION FOR THE USE OF ROOST FUNDS IN THE AMOUNT OF \$7,000.00 FOR FUNDING THE PURCHASE OF FIVE “WELCOME TO BLOOMINGDALE” SIGNS AND THE NECESSARY INSTALLATION MATERIALS.
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Councilperson Sheridan Swinyer, who moved its adoption, offered the following Resolution:

WHEREAS, during the Regular Board Meeting held on February 21, 2024, the Town Board of the Town of St. Armand did previously approved by a Motion, the amount of \$7,000.00 in ROOST funds for the purchase of one “Welcome to Bloomingdale” sign, and

WHEREAS, at that time, the original price for one such sign was quoted to be \$7,000.00, and

WHEREAS, a new quote was received on June 3, 2024, for \$565.00 for a 2’ high by 5’ wide single faced, non-illuminated 6mm ACM custom cut to shape with four holes in each sign for mounting, per customer’s approved artwork.

THEREFORE, BE IT RESOLVED, the Town Board of the Town of St. Armand hereby authorizes the number of signs to be purchased be changed from the purchase of one “Welcome to Bloomingdale” sign to the purchase of five signs, the entire number of signs needed to complete the road access entries to Bloomingdale, and include the purchase of the necessary installation materials for these signs, not to exceed \$7,000.00.

This Resolution was duly seconded by Deputy Supervisor Karl Law, and adopted by Roll Call Vote as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O’Neil	AYE

Dated: June 18, 2024

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 46 OF 2024                      TOWN OF ST. ARMAND TOWN BOARD AUTHORIZATION  
FOR THE TOWN SUPERVISOR TO APPLY FOR THE  
CERTIFICATION OF THE TOWN OF ST. ARMAND AS A  
PRO-HOUSING COMMUNITY

Councilperson JP O’Neil, who moved its adoption, offered the following Resolution:

WHEREAS: The Pro-Housing Community Program certification is now required for the municipalities that wish to apply for funding programs, and

WHEREAS, municipalities can apply for certification based on factors assessing their success in growth and commitment to identify impediments to housing growth,

WHEREAS, municipalities must submit an application to HCR to be designated as a “Pro-Housing Community” by sending a letter of intent from authorized official and fill out templates provided to document and verify local zoning codes and local housing permit approvals over the past five years, and

WHEREAS, after their data submission has been reviewed, the Town will be notified of their certification within 90 days. To support communities that receive this certification, the Governor’s Executive Order requires funding preference to those municipalities who have been certified as Pro-Housing Communities.

THEREFORE, LET IT BE RESOLVED, the Town Board of the Town of St. Armand hereby authorizes the Town Supervisor Davina Thurston to apply for the Pro-Housing Community Program certification process.

This Resolution was duly seconded by Councilperson Sheridan Swinyer and adopted by Roll Call Vote as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O’Neil	AYE

Dated: June 18, 2024

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 47 OF 2024                      TOWN OF ST. ARMAND TOWN BOARD REQUEST TO  
THE NEW YORK STATE DEPARTMENT OF  
TRANSPORTATION TO ESTABLISH A LOWER  
MAXIMUM SPEED FROM 35 MPH TO 30 MPH ON

TRUDEAU ROAD FROM NEW YORK STATE ROUTE 3  
TO COUNTY ROUTE 86.

Deputy Supervisor Karl Law, who moved its adoption, offered the following Resolution:

WHEREAS, the Town Board of the Town of St. Armand, by a Resolution adopted on June 18, 2024, and the County Superintendent of Highways of the County of Essex, hereby request the New York Department of Transportation, pursuant to Section 1622.1 of the Vehicle and Traffic Law, to establish a lower maximum speed at which vehicles may proceed on Trudeau Road, and

WHEREAS, the Town of St. Armand section of Trudeau Road runs from 637 NYS Route 3 to the residence of Michael Boon, 150 Trudeau Rd., in the Town of St. Armand, and

WHEREAS, a Resolution of request will be forthcoming from the Town of Harrietstown for their section of Trudeau Road that runs from County Route 86 to the residence of Michael Boon, 150 Trudeau Rd.

THEREFORE, LET IT BE RESOLVED, the Town of St. Armand Town Board hereby submits this request by Resolution.

This Resolution was duly seconded by Councilperson Donna Whitelaw, and adopted by Roll Call Vote as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O'Neil	AYE

Dated: June 18, 2024

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Barbara J. Darrah  
St. Armand Town Clerk-

RESOLUTION # 48 OF 2024                      TOWN OF ST. ARMAND TOWN BOARD AUTHORIZAITON  
TO USE THE TOWN'S CREDIT CARD TO FUND THE  
PURCHASE OF WATER AND SEWER METERS USED FOR  
NECESSARY CUSTOMER REPAIRS

Councilperson Donna Whitelaw, who moved its adoption, offered the following Resolution:

WHEREAS, in October of 2018, it was determined there were 65 Water and Sewer customers whose Water and Sewer bills were estimated due to non-operational meters or readers, and

WHEREAS, the Town Board of the Town of St. Armand mandated that all Water and Sewer customers have operational water meters and readers by October 2019, and

WHEREAS, the Town Supervisor located a company that provided water meters at a reasonable cost compared to the local retail shops, and the Town Supervisor purchased 5 meters at a time using her personal credit card due to the Town's credit card having a very low limit, and

WHEREAS, from the original mandate in 2019 to the present, the number of customers with inoperable meters and readers has gone from 65 customers to 10 customers currently, due to the process of providing meters and readers at a reasonable cost to allow customers to meet the mandate, and

WHEREAS, the Town's credit card limit was raised in 2024, which allows larger totals to be purchased on a monthly basis, and therefore allows the purchase of the meters and readers on the Town's credit card, rather than the Town Supervisor's card.

THEREFORE, BE IT RESOLVED, the Town Board of the Town of St. Armand hereby authorizes the use of the Town's credit card for the purchase of meters (5) and readers (10) at a time from Gunner's Supply, located in Pontiac, Michigan.

BE IT FURTHER RESOLVED, the Town Board authorizes reimbursement to Town Supervisor Davina Thurston for the most recent card charge on June 12, 2024 for (5) water meters in the amount of \$395.00.

This Resolution was duly seconded by Councilperson Sheridan Swinyer, and adopted by Roll Call Vote as follows:

Supervisor Davina Thurston	ABSTAIN
Deputy Supervisor Karl Law	AYE
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O'Neil	AYE

Dated: June 18, 2024

Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 49 OF 2024

TOWN OF ST. ARMAND BOARD APPROVAL TO CLOSE  
INACTIVE TOWN HALL GRANT CHECKING ACCOUNT  
WITH NBT BANK, ACCOUNT # 7100715974

Councilperson JP O’Neil, who moved its adoption, offered the following Resolution:

WHEREAS, it is in the best security interest of the Town of St. Armand to close inactive bank accounts, and

WHEREAS, NBT Bank Account # 7100715974 was opened for the Town Hall Grant, and

WHEREAS, the Town Hall renovations have been completed and the CDBG Town Hall Grant is closed,

THEREFORE, LET IT BE RESOLVED that the Town Board of the Town of St. Armand hereby authorizes the NBT Bank Account # 7100715974 be closed and checks belonging to that account Numbered #1121 through # 1150 be shredded in the immediate future.

This Resolution was duly seconded by Deputy Supervisor Karl Law, and adopted by Roll Call Vote as follows:

- |                                |     |
|--------------------------------|-----|
| Supervisor Davina Thurston     | AYE |
| Deputy Supervisor Karl Law     | AYE |
| Councilperson Sheridan Swinyer | AYE |
| Councilperson Donna Whitelaw   | AYE |
| Councilperson JP O’Neil        | AYE |

Dated: June 18, 2024

Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 50 OF 2024

TOWN OF ST. ARMAND’S TOWN BOARD APPROVAL  
FOR THE EXPENDITURE OF NYSERDA CLEAN  
HEATING AND COOLING CAMPAIGN GRANT FUNDS  
FOR THE PURCHASE OF AN EV CHARGING STATION  
AND ELECTRIC LANDSCAPE TOOLS

Deputy Supervisor Karl Law, who moved its adoption, offered the following Resolution:

WHEREAS, the Town of St. Armand is currently participating in a grant through the New York State Energy Research and Development Authority (NYSERDA), and

WHEREAS, and the Town qualified for and an additional \$10,000.00 NYSERDA Clean Heating and Cooling funds are available to the Town of St. Armand.

THEREFORE, BE IT RESOLVED, the Town Board of the Town of St. Armand herby authorizes the expenditure of \$10,000 from these NYSERDA grant for the purchase of an EV Charging Station and Electric Landscape tools

THIS RESOLUTION was duly seconded by Councilperson Sheridan Swinyer and adopted by Roll Call Vote as follows:

- |                                |     |
|--------------------------------|-----|
| Supervisor Davina Thurston     | AYE |
| Deputy Supervisor Karl Law     | AYE |
| Councilperson Sheridan Swinyer | AYE |
| Councilperson Donna Whitelaw   | AYE |
| Councilperson JP O’Neil        | AYE |

June 18, 2024

Barbara J. Darrah  
St. Armand Town Clerk

MOTION TO PAY MONTHLY BILLS

The payment vouchers for June’s bills were presented for the Board’s approval as follows:

- General Vouchers # 172 - # 198 in the amount of \$ 24,353.39
- Trust and Agency Vouchers # 9 in the amount of \$ 121.00
- Highway Vouchers # 66 - # 73 in the amount of \$ 3,781.83

Water and Sewer Vouchers # 67 - # 80 in the amount of \$ 10,654.42  
B Fund Vouchers # 5 - # 6 in the amount of \$ 1,079.06  
Fire Protection # 7 in the amount of \$ 2,817.50

Councilperson Donna Whitelaw made the Motion to approve payment of June's bills. The Motion was seconded by Councilperson Sheridan Swinyer. A Roll Call Vote was as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O'Neil	AYE

All in favor. Motion carried.

Dated: June 18, 2024

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Barbara J. Darrah,  
St. Armand Town Clerk

#### MONTHLY REPORT FROM THE SUPERVISOR

Supervisor Thurston presented the Supervisor's Reports for May 2024. Councilperson J. P. O'Neil made the Motion to approve the Supervisor's Report for May 2024. The Motion was seconded by Deputy Supervisor Karl Law. All in favor. Motion carried.

#### TOWN CLERK'S MONTHLY REPORT

Town Clerk Barbara Darrah reported the following Town Clerk revenue collected for the Month of May 2024:

Dog Licenses (1): 1MN	\$ 7.00
Certified Death Certificates (0)	<u>\$ 0.00</u>
Total Revenue:	\$ 7.00

Total Checks Written: Town Supervisor: A \$ 6.00 NYS Dept. A&M \$ 1.00

#### WATER AND SEWER BILLING MONTHLY REPORT:

The current Water and Sewer receivables amount is \$11,980.09. The 2nd Quarter has officially closed. We distributed shut-off notices and began the shut-off process. There are 19 unpaid accounts. Past practice has been the shut off notices are distributed and conducted in June and then again in September after the 3rd quarter billing due date. Discussion ensued regarding actual water shut offs. The Board determined to continue shutting off water services to unpaid accounts. Supervisor Thurston determined that the shut offs would be done on Monday July 15, 2024, and any of those Customers that wanted to discuss the shut off with the board could do so at the next Town Board Meeting on July 16, 2024 at 6:30pm.

The ALL PAID Program is moving forward. A test run was completed and small questions were clarified. The next step is doing a test session with Essex County IT to go the process.

#### OLD BUSINESS

Bloomington Sign Project – a quote was given

The Comprehensive Plan – Supervisor Thurston reported the Comprehensive Plan is hosting a booth at the Bloomington Block Party on August 3<sup>rd</sup>, 2024, for the second Visioning Session.

Moody Pond – a Drafted sign was created for the Entrance of Moody Pond across from Rockledge. The Sign will have verbiage such as on it "Observe Posted signage, carry it in, carry it out, Clean up Dog Waste, Thank You"

Personnel Policy – The update on the Personnel Policy is near completion.

Sewer Districting for Poplar Lane and Rockledge – We just completed the Resolutions for the SEQR for both Districts earlier in this meeting.

Water and Sewer Rules and Regulations – The Water and Sewer Rules and Regulations are still being worked on and need to be reviewed.

Foil Request to Saranac Lake Central School District – A Foil request was sent on April 23, 2024, and Supervisor Thurston received an email that only had half of the information that was requested. Thurston would like to Invite Diane Fox back to talk about the Enrollment Numbers and the studies that have been done that aren't calculating correctly. The Town Board stated we need to wait until we get the 2<sup>nd</sup> FOIL request back before we invite fox to another Board Meeting.

Source Water Protection Plan – The Grant Process to purchase the Well Field Property is moving forward. Thurston reported we are working on Stage 2 and an Abstract has been ordered.

#### NEW BUSINESS

Bloomington Volunteer Fire Department Contract – Supervisor Thurston and Deputy Kael Law have been reviewing the BVFD contract for 2025 Budget Workshops in the Fall. An informational email and letter from FASNY was distributed to the Town Board. This letter was in regard to a new OSHA rule proposing changes to the emergency response standard. This matter will be discussed in the contract review.

Empire State Pro-Housing Communities Online Site – Supervisor Thurston attended an online conference session on the Empire State Capital Improvement Grant for Pro-Housing Communities.

Essex County Soil & Water Erosion Grant – Supervisor Thurston reported she met with Alice Halloran at Moody Pond to discuss road-side erosion. There are 28 shore owners and 2 right of ways. Supervisor Thurston asked the Town Board for a Motion to move forward with the Grant to install erosion-reducing hydro seeding and allow site work on Moody Pond.

#### \*\* MOTION\*\*

Councilperson Sheridan Swinyer made a Motion to approve moving forward with the Essex County Soil & Water Erosion Grant. The Motion was seconded by Deputy Supervisor Karl Law. All in favor. Motion Carried.

#### QUESTIONS, COMMENTS OR CONCERNS FROM GUESTS AND STAFF:

There were no further questions, comments or concerns.

#### MOTION TO MOVE INTO EXECUTIVE SESSION

Supervisor Thurston requested to move into Executive Session for the purpose of a Legal Matter. Councilperson Sheridan Swinyer made a Motion to move into Executive Session. The Motion was seconded by Deputy Supervisor Karl Law. The Executive Session began at 9:05 pm.

#### MOTION TO ADJOURN EXECUTIVE SESSION

Councilperson Donna Whitelaw made a Motion to adjourn the Executive Session. The Motion was seconded by Councilperson Sheridan Swinyer. The Executive Session ended at 9:22 pm.

#### MOTION TO ADJOURN REGULAR BOARD MEETING

Deputy Supervisor Karl Law made a Motion to adjourn the Regular Board Meeting. The Motion was seconded by Councilperson JP O'Neil. The Regular Board Meeting was adjourned at 9:23 pm.

I, Barbara J. Darrah, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Regular Board Meeting minutes held on the above-referenced date.

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Barbara J. Darrah  
St. Armand Town Clerk

Dated: June 18, 2024