

Town of St. Armand
Tuesday August 20, 2024
Public Hearing – Wastewater Disinfection – 6:30 pm
Regular Board Meeting – 6:30 pm

These Meeting Minutes were approved by the St. Armand Town Board on September 17, 2024.

A Public Hearing and Regular Board Meeting was conducted on the above date and time via webinar and in person at the Town Hall, Bloomingdale, NY. The Meeting was advertised and made available to the public.

BOARD MEMBERS PRESENT:

Town Supervisor Davina Thurston, Councilperson Donna Whitelaw, and Councilperson Sheridan Swinyer were all in attendance.

A quorum of the Board was in attendance.

TOWN EMPLOYEES PRESENT: Highway Superintendent Doug Snickles, Water Superintendent Jonathan Neilson, Wastewater Superintendent Joshua Woodruff, Water and Sewer Clerk Barbara Darrah, Town Clerk Shauna Manning and Code Enforcement Officer Rodger Tompkins (on-line).

EXCUSED: Excused was Deputy Supervisor Karl Law and Councilperson JP O'Neil.

GUESTS FROM THE COMMUNITY: Mirra Wheer, Troy Delancett and Cheri Fisher, from the community, Josh Colby, Ray Scollins and Bob Abooeu attended On-line.

PUBLIC HEARING

Town Supervisor Davina Thurston called the Public Hearing to order at 6:30 pm and asked all to join in the Pledge of Allegiance. Supervisor Thurston asked Town Clerk Shauna Manning to read the Public Hearing Notice.

NOTICE OF PUBLIC HEARING

NOTICE that the Town Board of the Town of St. Armand, Essex County, New York will conduct a PUBLIC HEARING in person and virtually on Tuesday, August 20, 2024 beginning at 6:30 pm, at the Town of St. Armand Town Hall, 1702 NYS Route 3, Bloomingdale, NY 12913. The purpose of the hearing is regarding the Wastewater Disinfection project/ DEC Order on Consent. Discussion will include possible expenditures of Capital Reserve funds that may be subject to Permissive Referendum. The Regular Town Board Meeting will immediately follow the Public Hearing. The webinar link is <https://meet.goto.com/900771085>. To call in by phone: 1-(224)-501-3412 Access Code: 900-771-085
This notice was published in the Adirondack Daily Enterprise on August 9, 2024.

Supervisor Thurston opened with asking if Anna Reynolds or Hannah Neely were online and after a few minutes they appeared not to be present. Thurston took over explaining the reason for the Public Hearing are the steps the Town of St. Armand has to take in order to apply for WQIP grant funds for the On Consent Order for Disinfection for the Waste Water Treatment Plant. The Town of St. Armand Water and Sewer has Capital Reserve funds collected every single quarter and that money is being saved up as our match for the grant for the disinfection requirement, The Town of St. Armand did receive a bill from AES Northeast which was \$24,557.64 for the engineering design in order to even apply for the grant. Thurston stated that the Town does have the money in Wastewaters Capital Reserve fund to pay the AES Northeastern Engineering portion and a resolution will be passed during the regular board meeting for this to be paid as soon as possible. Anna Reynolds and Hannah Neilly at the Essex County Planning Office are writing the grants for the Town of St. Armand in order for us to meet the requirement for disinfection.

QUESTIONS OR CONCERNS FROM GUESTS AND STAFF

Supervisor Thurston asked those present in person and on-line if anyone had any questions, comments or concerns. There were none. Supervisor Thurston asked to adjourn the Public Hearing.

REGULAR BOARD MEETING

Supervisor Thurston opened the Regular Board Meeting at 6:35 pm.

Supervisor Thurston opened the floor with Code Enforcement Officer Rodger Tompkins and Town of St. Armand Health Officer Ray Scollins, to present the information of the Unsafe Structures on 4 and 8 Union Lane. Town of St. Armand Health Code Officer Ray Scollins started speaking and was informing everyone that the RV parked in-between 4 and 8 Union Lane property would need to be permitted as a campground because there's concerns about human waste, gray water and runoffs which can cause health problems and is in fact in violation of the Sanitary Code. Roger Tompkins, St. Armand Code Enforcement Officer, spoke about everything he has encountered on 8 union lane. Tompkins said when he initially went to the property on 4 Union Lane, on May 7th when the Unsafe Structure Unfit for Human Habitation sign

was posted the garbage that was piled 4 feet high and 8 feet long, as of August that pile has been partially removed. The House on 8 Union Lane has no Electricity, running water or sewer system. It has been found the house on 4 Union Lane water readings have gone up, indicating that Rickey Lowndes has been entering the house on 4 Union Lane to use the running water and sewage system. Discussion ensued, resulting in the main water to 4 Union Lane will be shut off immediately by the Town of St. Armand's Water Superintendent Jonathan Nielson.

Supervisor Thurston asked if there were any questions, comments or concerns on Union Lane? There were none.

Supervisor Thurston then asked for the Departmental Reports.

HIGHWAY DEPARTMENT MONTHLY REPORT

Highway Superintendent Douglas Snickles presented the following report to the Board:

Town of St. Armand Highway Report for the August 20, 2024 Board Meeting

1. Keeping up with regular Mowing
2. Still Brush hogging sides of roads
3. We paved the Reservoir Road
4. Working on stage
5. Patched driveway ends on Trudeau Road after the County paved it
6. Filled washout on River Road for County
7. Setting up for the Block Party
8. We are helping other towns with black topping
9. Clean up after rain and wind storm
10. New plow truck is ordered.

Supervisor Thurston stated we had a NYSEDA Energy study that was done on June 4th 2024 for the Highway garage, The Town was Awarded a \$50,000 NYSEDA grant. Thurston said the \$50,000 grant could be utilized to insulate the attic and fix the venting system that was placed when the garage was built. Thurston stated it would be efficient to remove the old wet insulation, install, spray foam insulation on the bottom then add additional vents to get the air flow moving. Discussion ensued, Highway Superintendent Doug Snickles stated he will get a few quotes to find a company to come look at the highway garage and see who is willing to do these renovations which will be discussed at the next board meeting. It was decided to use the grant funds for this project.

There were no other questions regarding the Highway report.

WATER DEPARTMENT REPORT

Water Report for the August 20, 2024 Town Board Meeting Submitted by Jonathan Neilson Water Superintendent

Water Treatment Plant Updates

1. Meter Reads, Reader swaps, Chlorine Residual Testing, Daily testing at Plant
2. Routine Ednyne Labs collected and sent out.
3. Routine Maintenance on Hydrants; flushing, lubricating, and Painting
4. Hydrant on end of Prospect toward St. Regis Ave. un-bagged and now working properly

General Maintenance

1. Block Party Prep and Cleanup

Water Superintendent Jonathan Neilson reported that he has flushed, lubricated and painted 32 out of the 50 Fire Hydrants in the Town of St. Armand so far. Some hydrants need new parts and to be fixed but he is progressing with this task. Neilson introduced community guest Cheri Fisher on her water meter readings that the couple has been having issues with. Neilson stated that the couple bought a new water reader from the Town of St. Armand and 2 to 3 weeks later bought a new meter from the Town of St. Armand where Neilson personally placed the meter himself. The Fisher couple's water bill in the second quarter was 8,100 gallons of measured usage and the third quarter was 23,700 gallons of measured usage. Neilson determined it was a wire connection problem between the new meter and new reader. The Present Town Board Members stated we will wait to see what this next quarter billing statement is and adjust their water and sewer accordingly.

There were no further questions regarding the Water Report.

WASTEWATER DEPARTMENT REPORT

Wastewater Report for the August 20, 2024 Town Board Meeting
Presented by Joshua Woodruff, Wastewater Superintendent

1. Blower 2 (attachment email from Siewert Equipment)
2. FM Generator (ATV control Screen)
3. SPDES permit (State pollutant discharge elimination systems)
4. Daily Operations of WWTP & PTB
5. Gave tour of system to Donna Whitelaw

There were no questions regarding the Wastewater Report.

Wastewater Superintendent Joshua Woodruff stated he had a few handouts for the Town Board Members on what is going on with the Pretreatment Building and the Wastewater building. At the Pretreatment Building blower two is currently out of commission, probably until next year's budget when he can get a newer one or get enough money to fix it. Woodruff stated these Blowers are made in Germany. It will take 10 weeks or more to get the blower on site. Woodruff said for now the Building can run off of 3 blowers.

Woodruff stated the FM Generator quote he received is crucial as the Pretreatment Building needs a new generator and there is no way around it. Woodruff said he tried to get another quote from Kinsley but he can't get them to call him back, plus FM Generator is our county wide contract and we are tied to having to use them anyways. The quote was for \$4,441.96 to get this generator fixed by FM Generator.

*** MOTION***

Councilperson Donna Whitelaw made a Motion to have FM Generator repair the pretreatment buildings broken generator. The Motion was seconded by Councilperson Sheridan Swinyer. A Roll Call Vote followed

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	EXCUSED
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O'Neil	EXCUSED

All in favor. Motion carried.

Wastewater Superintendent Joshua Woodruff also gave the Town Board Members a handout of the State Pollutant Discharge Elimination System (SPDES) Permit and an excel sheet with the last few years of sample listings and the current recommended numbers. Woodruff stated the DEC is going to start recommending that this permit be done yearly.

CODE ENFORCEMENT REPORT

Submitted by Rodger Tompkins for the August 20, 2024 Board Meeting

New Residential Building Permits Issued Since Last Report: 0
New Sewer Line Permits Issued Since Last Report: 0
Extension of Residential Building Permits Issued Since Last Report: 0
Commercial Building Permits Issued Since Last Report: 0
Certificates of Completion Issued Since Last Report: 0
Stop Work Orders Issued Since Last Report: 0
Demolition Permits Issued Since Last Report: 0
Solar PVS Permits Issued Since Last Report: 0
New Short Term Rental Permits Issued Since Last Report: 0
Code Violations Issued Since Last Report Issued: 0
Sewer Code Violations Issued Since Last Report: 0
Total number of Residential Building permits issued for the year 2024: 18
Total number of Residential Certificates of Completion issued for the year 2024: 8
Total number of Commercial Building permits issued for the year 2024: 0
Total number of Commercial Certificates of Completion issued for the year 2024: 2
Total number of Demolition permits issued for the year 2024: 1
Total number of Demolition Certificates of Completion issued for the year 2024: 0
Total number of Short Term Rental Permits Issued for the year 2024: 7
Total number of Solar permits issued for the year 2024: 0

Total number of Solar Certificates of Completion issued for the year 2024: 0
 Total number of Code Violations issued for the year 2024: 2
 Total number of Code Violation Certificates of Completion issued for the year 2024: 0
 Total number of Sewer Code Violations issued for the year 2024: 0
 Total number of Sewer Code Violation Certificates of Completion issued for the year 2024: 0
 Amount of fees collected for Code Office since last report: \$0
 Amount of fees collected for Water Department since last report: \$0
 Amount of fees collected for Sewer Department since last report: \$0
 Total amount of Water/Sewer fees collected via Code Office since last report: \$0
 Total amount of fees collected via Code Office for the year 2024: \$2,200.00

There were no questions regarding the Code Enforcement Report

TOWN JUSTICE REPORT

Town Justice Frank Whitelaw submitted the following report for the August 20, 2024 Town Board Meeting.

St. Armand Town Court Report for July 2024

Total fines and surcharges collected for the month of July 2024: \$2,319.50
 Total collected year-to-date: \$10,503.83
 Total parking fines for July 2024: \$150.00
 Total parking fines year-to-date: \$300.00

The 24-25 cycle for JCAP is about to take applications. The court will be applying to get a ductless air conditioner/heat pump for the courtroom. Now that we have held court through a winter and summer, it is apparent that auxiliary heating and cooling would be helpful.

RESOLUTIONS # 58 - # 66 OF 2024

RESOLUTION # 58 OF 2024 TOWN OF ST. ARMAND ORDER FOR CALLING PUBLIC HEARING FOR MATTER OF THE INCREASE AND IMPROVEMENT OF THE FACILITIES OF SEWER DISTRICT NO. 1 IN THE TOWN OF ST. ARMAND, ESSEX COUNTY, NEW YORK

At a Regular meeting of the Town Board of the Town of St. Armand, Essex County, New York, held at the Town Hall in person and virtually, in Bloomingdale, NY, in said Town, on August 20, 2024, at 6:30 O'clock P.M., Prevailing Time.

PRESENT:

Town Supervisor Davina Thurston _____

Deputy Supervisor Karl Law _____

Councilperson Sheridan Swinyer _____

Councilperson Donna Whitelaw _____

Councilperson JP O'Neil _____

WHEREAS, the Town Board of the Town of St. Armand, Essex County, New York, has had under consideration the increase and improvement of the facilities of Sewer District No. 1 in said Town (the "District"), consisting of the construction of disinfection improvements to the wastewater treatment plant, including original furnishings, equipment, machinery, apparatus, appurtenances and incidental improvements and expenses in connection therewith; and

WHEREAS, the maximum estimated cost to said District of such increase and improvement of facilities is determined to be \$2,000,000; and

WHEREAS, such cost shall be annually apportioned and assessed upon the several lots and parcels of land deemed benefitted thereby, in an amount sufficient to pay the principal and interest on said bonds as the same become due, but if not paid from such source, all the taxable real property in said Town shall be subject to the levy of ad valorem taxes without limitation as to rate or amount sufficient to pay the principal of and interest on said bonds as the same shall become due; and

WHEREAS, said capital project under an Order on Consent has been determined to be a Type II Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, which, it has been determined, as such, will not result in any significant environmental impacts; and

WHEREAS, it is now desired to call a public hearing on said proposed increase and improvement and estimate of cost pursuant to Section 202-b of the Town Law;

NOW, THEREFORE, BE IT ORDERED, by the Town Board of the Town of St. Armand, Essex County, New York, as follows:

Section 1. A meeting of the Town Board of the Town of St. Armand, Essex County, New York, shall be held at the Town Hall, in Bloomingdale, New York, in said Town,

on the 17th day of September, 2024, at 6:30 o'clock P.M., Prevailing Time

for the purpose of conducting a public hearing on the proposed increase and improvement of the facilities of Sewer District No. 1, in said Town, and the estimate of cost referred to in the preambles hereof, at which time and place said Town Board will hear all persons interested in the subject thereof concerning the same.

Section 2. The Town Clerk is hereby authorized and directed to cause a notice of said public hearing to be published in the official newspaper of said Town, and posted in the manner prescribed by law, which notice shall be in substantially the form attached hereto as Exhibit A and hereby made a part hereof:

Section 3. This Resolution shall take effect immediately.

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	EXCUSED
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O'Neil	EXCUSED

The Resolution was thereupon declared duly adopted.

Dated: August 20, 2024

Shauna Manning
St. Armand Town Clerk

RESOLUTION # 59 of 2024

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR OF THE TOWN OF ST. ARMAND TO EXPEND FUNDS FROM THE INCREASE AND IMPROVEMENT OF FACILITIES CAPITAL RESERVE FUND OF THE SEWER DISTRICT OF THE TOWN OF ST. ARMAND UNDER SECTION 6-C OF THE GENERAL MUNICIPAL LAW PURSUANT AND SUBJECT TO PERMISSIVE REFERENDUM

The following Resolution was offered by Councilperson Donna Whitelaw, who moved its adoption.

WHEREAS, The Town of St. Armand pursuant to Resolution No. 61 of 2019 established the Increase and Improvement of Facilities Capital Reserve Fund of the Sewer District of the Town of St. Armand and has funded the same; and

WHEREAS, incident to the current increase and improvements of the facilities of the Sewer District, the Town of St. Armand, on behalf of the District, has contracted with the engineering firm of AES Northeast relative to the preparation of a map plan and report and other various engineering services; and

WHEREAS, the Town is desirous of paying an invoice of AES Northeast in the amount of \$24,557.64 from the existing proceeds of the hereinabove referenced Capital Reserve Fund.

BE IT RESOLVED that the Town of St. Armand Town Board, acting on behalf of the St. Armand Sewer District hereby resolves pursuant to the provisions of Section 6-C of the General Municipal Law of the State of New York that the Town Supervisor be and is hereby authorized and directed to transfer from the above referenced Increase and Improvement of Facilities Capital Reserve Fund duly established on August 13, 2019 to the Town General Fund to be used to pay AES Northeast the sum of \$24,557.64.

BE IT FURTHER RESOLVED that this resolution is subject to permissive referendum.

This Resolution was duly seconded by Councilperson Sheridan Swinyer, and adopted upon a Roll Call vote as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	EXCUSED
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O’Neil	EXCUSED

Dated: August 20, 2024

Shauna Manning
St. Armand Town Clerk

RESOLUTION # 60 OF 2024

AUTHORIZING THE TOWN OF ST. ARMAND TO PUBLISH AN RFQ (REQUEST FOR PROPOSALS) FOR PROFESSIONAL ENGINEERING SERVICES FOR FINAL DESIGN AND CONSTRUCTION SERVICES FOR THE DISINFECTION PROJECT AT THE WASTEWATER TREATMENT PLANT

Councilperson Sheridan Swinyer, who moved its adoption, offered the following Resolution:

WHEREAS, The Town must comply with construction and implementation of seasonal disinfection per NYS DEC Order on Consent as soon as possible, and

WHEREAS, following a completed Preliminary Engineering Report conducted by AES Northeast for the necessary upgrades as it pertains to seasonal disinfection at the Wastewater Treatment Plant, the Town of St. Armand needs to move forward with the request for Final Design services, and

WHEREAS, The Town of St. Armand must follow NYS Environmental Facilities Corporation’s A&E Procurement Policy for these services to be eligible for state revolving loan fund, and

LET IT FURTHER BE RESOLVED, The Town of St. Armand will publish the RFQ on their Town Clerk Board, on the Town’s website: www.townofstarmandny.gov, New York State Contract Reporter and the Town designated local newspaper.

This Resolution was duly seconded by Councilperson Donna Whitelaw, and adopted by Roll Call Vote as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	EXCUSED
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O’Neil	EXCUSED

Dated August 20, 2024

Shauna Manning
St. Armand Town Clerk

RESOLUTION # 61 OF 2024

AUTHORIZATION BY THE TOWN BOARD OF THE TOWN OF ST. ARMAND TO BOARD UP THE UNSAFE STRUCTURE LOCATED AT 8 UNION LANE (TAX MAP NO. 13.57-4-3.200)

Councilperson Sheridan Swinyer, who moved its adoption, offered the following Resolution:

WHEREAS, On June 11, 2024, a structure located at 8 Union Lane Bloomingdale, New York was deemed an Unsafe Structure by the Town of St. Armand Code Enforcement Officer Rodger Tompkins, and

WHEREAS, an unsafe structure is described as where it reasonably appears that there is a clear and imminent danger to life, safety or health to any person is present, and

WHEREAS, the owner of the property continues to enter the premises repeatedly, despite being warned by town officials and New York State Police not to enter, and

WHEREAS, the Essex County Attorney has advised that if a structure is an imminent danger to life and safety, the Town Board may authorize the Code Enforcement Officer to secure (board up) or demolish the building.

THEREFORE, LET IT BE RESOLVED, The Town Board of the Town of St. Armand hereby authorizes the Town’s Code Enforcement Officer to board up the unsafe structure located on 8 Union Lane.

This Resolution was duly seconded by Councilperson Donna Whitelaw, and adopted by Roll Call Vote as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	EXCUSED
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O’Neil	EXCUSED

Dated August 20, 2024

Shaun Manning
St. Armand Town Clerk

RESOLUTION # 62 OF 2024

THE TOWN BOARD OF THE TOWN OF ST.
ARMAND APPOINTMENT OF TOWN CLERK
AND REGISTRAR OF VITAL RECORDS

Town Supervisor Davina Thurston, who moved its adoption, offered the following Resolution:

WHEREAS, Town Clerk and Registrar of Vital Records, Barbara Darrah, has submitted her resignation for these appointments, effective August 17, 12:00 am, and,

WHEREAS, it is required that the Town has a Town Clerk and Registrar of Vital Records, and

WHEREAS, Shauna Manning has agreed to accept the appointments of Town Clerk and Registrar of Vital Records.

THEREFORE, LET IT BE RESOLVED, the Town Board of the Town of St. Armand hereby accepts the appointment of Shauna Manning as the Town of St. Armand’s Town Clerk and Registrar of Vital Records, effective August 17th, 2024 at 12:01 am.

This Resolution was duly seconded by Councilperson Donna Whitelaw, and adopted by Roll Call vote as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	EXCUSED
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O’Neil	EXCUSED

Dated: August 20th, 2024

Shauna Manning
St. Armand Town Clerk.

RESOLUTION # 63 OF 2024

THE TOWN BOARD OF THE TOWN OF ST. ARMAND AUTHORIZATION FOR SHAUNA MANNING TO SIGN TOWN CLERK CHECKS

Councilperson Donna Whitelaw, who moved its adoption, offered the following Resolution:

WHEREAS, Town Clerk and Registrar of Vital Records, Barbara Darrah, has submitted her resignation for these appointments, effective August 17, 12:00 am, and,

WHEREAS, it is required that the Town has a Town Clerk, and

WHEREAS, the Town Clerk is responsible for issuing check payments and maintaining the Town Clerk checking account with NBT Bank, Saranac Lake, New York, account number 7004457298.

THEREFORE, LET IT BE RESOLVED, the Town Board of the Town of St. Armand hereby accepts the appointment of Shauna Manning as the Town of St. Armand’s Town Clerk and hereby authorizes Shauna Manning to sign checks from and maintain the above listed checking account.

This Resolution was duly seconded by Councilperson Sheridan Swinyer, and adopted by Roll Call vote as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	EXCUSED
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O’Neil	EXCUSED

Dated: August 20th, 2024

Shauna Manning
St. Armand Town Clerk

RESOLUTION # 64 OF 2024

TOWN OF ST. ARMAND BOARD APPROVAL TO CLOSE INACTIVE TOWN HALL GRANT CHECKING ACCOUNT WITH NBT BANK, ACCOUNT # 7100715974

Councilperson Sheridan Swinyer, who moved its adoption, offered the following Resolution:

WHEREAS, it is in the best security interest of the Town of St. Armand to close inactive bank accounts, and

WHEREAS, NBT Bank Account # 7100176054, the Town Hall NYSEDA Solar Grant was opened on September 11, 2019, and

WHEREAS, the NYSEDA Solar Grant has been inactive since August 31, 2021 and the NYSEDA Solar Grant is closed,

THEREFORE, LET IT BE RESOLVED that the Town Board of the Town of St. Armand hereby authorizes the NBT Bank Account # 7100176054 be closed and any remaining checks belonging to that account be shredded in the immediate future.

This Resolution was duly seconded by Councilperson Donna Whitelaw, and adopted by Roll Call Vote as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	EXCUSED
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O’Neil	EXCUSED

Dated: August 20, 2024

Shauna Manning
St. Armand Town Clerk

RESOLUTION #65 OF 2024

CONGRATULATIONS TO BLOOMINGDALE BOOSTERS MINOR BASEBALL TEAM IN THE WINNING OF THE CHAMPIONSHIP

Town Supervisor Davina Thurston who moved its adoption, offered the following Resolution:

WHEREAS, The Bloomingdale Boosters have been a significant part of youth Baseball and Softball Association in the Town of St. Armand for many, many years, and

WHEREAS, The Bloomingdale Booster’s Minor League Baseball Team Mountain Top Masonry (Team 1) won their league Championship against Tupper Lake on Friday July 19, 2024, and

WHEREAS, The team members, Cooper Woodruff, Carter Reynolds, Brayden Schwartz, Jackson Besio, Finn Beattie, Camden Damour, Luca Whitney, Bode Blue, Liam Munn, Gage Fullum, along with Coaches Josh Woodruff, Adam Reynolds, Eric Beattie, Brian Schwartz, and Shauna Manning, were together in this Victory.

THEREFORE, LET IT BE RESOLVED, on behalf of the Town of St. Armand, the Town Board recognizes and congratulates the Mountain Top Masonry (Team 1) on this momentous victory,

This Resolution was duly seconded by Councilperson Sheridan Swinyer, and adopted by Roll Call Vote as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	EXCUSED
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O’Neil	EXCUSED

Dated: August 20, 2024

Shauna Manning
St. Armand Town Clerk

RESOLUTION # 66 OF 2024

RESOLUTION AUTHORIZING THE DEMOLITION AND REMOVAL OF UNSAFE BUILDINGS SITUATED ON PROPERTIES LOCATED ON 4 UNION LANE (TAX MAP NO. 13.57-4-3.200) BLOOMINGDALE, TOWN OF ST. ARMAND AND AS DESCRIBED IN A DEEDS RECORDED IN THE OFFICE OF THE ESSEX COUNTY CLERK AT BOOK 1187 PAGE 7 AND BOOK 1644 PAGE 125 RESPECTIVELY

Councilperson Sheridan Swinyer, who moved its adoption, offered the following Resolution:

WHEREAS, a Notice of Unsafe Structure: Unfit for Human Habitation pursuant to St Armand Local Law No. 2 entitled A Local Law Providing for the Repair or Removal of Unsafe Buildings and Collapsed Structures stating that the structure was unsafe and occupancy was prohibited by the Code Enforcement Officer was posted on the structures located at 4 Union Lane on May 8, 2024 following a fire at said premises; and

WHEREAS, a Violation Notice was posted on the structures located on 4 Union Lane on May 30, 2024 which Notice listed multiple building code violations of said structures, most caused by a fire which occurred on May 8, 2024, and requiring corrective action, including demolishing the existing single-family dwelling and barn located on 4 Union Lane and removing all debris from the property, to be taken before July 31, 2024; and

WHEREAS, as of August 20, 2024 no corrective action at 4 Union Lane has occurred; and

WHEREAS, a Notice of Unsafe Structure dated June 11, 2024 pursuant to St Armand Local Law No. 2 entitled “A Local Law Providing for the Repair or Removal of Unsafe Buildings and Collapsed Structures was posted on the structure located at 8 Union Lane prohibiting occupancy until corrective actions were taken; and

WHEREAS, as of August 20, 2024 no corrective action at 8 Union Lane has occurred; and

NOW, THEREFOR BE IT RESOLVED:

1. The Town Board of the Town of ST. ARMAND has determined that the structures located at 4 Union Lane and 8 Union Lane are uninhabitable by virtue of its being partially collapsed, unsecure, unsafe and unsanitary and further finds that the structural members are partially collapsed, the foundation has collapsed, the foundation walls are exposed and cracked and the exterior walls are partially collapsed and some are missing. The Town further finds that the roof is collapsed, dangling and unsafe and there are no windows or doors in the dwelling and is wide open and unsecured, making it unsafe and dangerous to the general public and unfit for purposes for which it may be lawfully used. The Town of ST. ARMAND, pending a public hearing, does hereby order that the buildings be demolished and removed by the Town of ST. ARMAND and that any costs associated therewith including legal costs be levied against the real property taxes by special proceeding or otherwise.
2. The Town Clerk is hereby authorized to prepare a Notice of Unsafe Structure and Notice of Public Hearing pursuant to St Armand Local Law No. 2 entitled A Local Law Providing for the Repair or Removal of Unsafe Buildings and Collapsed Structures and personally serve said Notices upon The Estate of Wilfred I. Skiff; Rose M. Lowndes; and Ricky L. Lowndes; and
3. That a Public Hearing shall be held on the 17th of September at 6:30pm at the Town of St Armand Town Hall, New York for the purposes of hearing testimony and taking evidence relative to the applicability of said Local Law; and for The Estate of Wilfred I. Skiff, Rose M. Lowndes, and/or Ricky L. Lowndes to show cause why the structures located on 4 Union Lane and 8 Union Lane shall not be demolished and removed by the Town of St. Armand and to show cause why any costs associated therewith including legal costs shall not be levied against the real property taxes to the respective premises above recited; THIS RESOLUTION shall take effect immediately.

This Resolution was duly seconded by Councilperson Donna Whitelaw and adopted by Roll Call Vote as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	EXCUSED
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O’Neil	EXCUSED

Dated: August 20, 2024

Shauna Manning
St. Armand Town Clerk

MOTION TO PAY MONTHLY BILLS

The payment vouchers for July’s bills were presented for the Board’s approval as follows:

General Vouchers # 223 - # 258	in the amount of	\$ 30,617.53
Trust and Agency Voucher # 11	in the amount of	\$ 121.00
Highway Vouchers #86 - # 97	in the amount of	\$ 6,638.64
Water & Sewer Vouchers # 92 - # 105	in the amount of	\$ 12,022.90
Fire Protection Voucher # 9 - # 10	in the amount of	\$ 258.99
B Fund Voucher # 8- # 9	in the amount of	\$ 1,191.62
Highway Outside Vouchers # 4 - # 5	in the amount of	\$ 17,519.44

MOTION

There was a motion to pay US BANK Statement as soon as we received it in the mail. This Motion was adopted by Town Supervisor Davina Thurston, and Duly Seconded by Councilperson Donna Whitelaw

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	EXCUSED
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O'Neil	EXCUSED

All in favor. Motion carried.

Councilperson Sheridan Swinyer made the Motion to approve payment of August's bills. The Motion was seconded by Councilperson Donna Whitelaw. A Roll Call Vote was as follows:

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	EXCUSED
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O'Neil	EXCUSED

All in favor. Motion carried.

MONTHLY REPORT FROM THE SUPERVISOR

Supervisor Thurston presented the Supervisor's Report for July 2024.

Councilperson Sheridan Swinyer made the Motion to approve the report. The Motion was seconded by Councilperson Donna Whitelaw.

All in favor. Motion carried.

REVIEW AND MOTION TO APPROVE PREVIOUS MONTH'S MINUTES

Councilperson Donna Whitelaw made the Motion to approve the Meeting Minutes of the Regular Board Meeting held on July 16, 2024. The Motion was seconded by Councilperson Sheridan Swinyer. All in favor. Motion carried.

TOWN CLERK'S MONTHLY REPORT

Town Clerk Shauna Manning reported the following Town Clerk revenue collected for the Month of July 2024:

Dog Licenses (13): 7 FS 5 MN 1FU	\$ 98.00
Certified Death Certificates (10)	\$ 100.00
Total Revenue:	\$ 198.00

Total Checks Written: Town Supervisor: A \$ 83.00 B \$ 100.00 NYS Dept. A&M \$ 15.00

WATER AND SEWER BILLING MONTHLY REPORT:

Water and Sewer Clerk Barbara Darrah reported that as of today, the current Water and Sewer billing amount was \$28,805.16.

OLD BUSINESS

- * Bloomingdale Sign Project – Supervisor Thurston reported the signs were completed and will be picked up early next week.
- * Comprehensive Plan – October 9th will be the Comprehensive Plan Meeting.
- * Moody Pond – Supervisor Thurston stated she met with Town of North Elba Supervisor Derek Doty and on another day with Saranac Lake Village Mayor Jimmy Williams on where the signs are being placed. Thurston stated it is now in the hands of the Village of Saranac Lake to be officially placed as it is on there side of the line.

* Personnel Policy – Supervisor Thurston Stated that Essex County adopted a new personnel policy and she emailed it to the board to read as there will be a resolution for it next month.

* Sewer Districting Poplar and Rockledge – Supervisor Thurston stated the town will be moving forward on this next month.

* Water and Sewer Rules and Regulations – Special Board Meeting/Work session on Sept. 10, 2024, Supervisor Thurston did state that she has made some changes to be brought up at the Special Board Meeting.

* Foil Requests to Saranac Lake Central School District – Supervisor Thurston stated there is a lot of information on this request and she is still reading through it all.

* Source Water Protection Plan – Well Field – WQIP application was successful submitted.

* Pro-Housing Community Certification – Supervisor Thurston stated she is working with Adam from ROOST and will keep us updated on the progress next month.

* Erosion – Essex County Soil & Water –on August 27th the Installation will begin on this project.

* Basement flooding Issue – Supervisor Thurston stated the flooding issue for the basement at the Town Hall needs work and needs to be fixed and have proper drainage so it stops affecting the basement and prevents the flooding. Thurston asked for a motion to do a Request for Proposal to have a contract with someone to improve this issue.

****MOTION****

There was a motion to place a bid in the Adirondack Daily Enterprise to find a company to come fix the drainage problem. This Motion was adopted by Councilperson Sheridan Swinyer, and Duly Seconded by Councilperson Donna Whitelaw,

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	EXCUSED
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O’Neil	EXCUSED

All in favor. Motion carried.

NEW BUSINESS

* Scooter Retirement – Scooters Cleaning Business had sent the Town of St. Armand their monthly bill with a note on stating that David McCarthy, owner of Scooters, is retiring and September of 2024 will be his last month cleaning the Town of St. Armand’s Town Hall.

****MOTION****

There was a motion to place a notice in the Adirondack Daily Enterprise to bid a new cleaner for the Town Hall. This motion was adopted by Councilperson Donna Whitelaw; The Motion was seconded by Council Person Sheridan Swinyer.

Supervisor Davina Thurston	AYE
Deputy Supervisor Karl Law	EXCUSED
Councilperson Sheridan Swinyer	AYE
Councilperson Donna Whitelaw	AYE
Councilperson JP O’Neil	EXCUSED

All in favor. Motion carried.

* Essex County Land Bank – The Essex County Land Bank informed the Town of St. Armand that someone from our community donated property located at 65 Curtis Way to them this month.

* Bloomingdale Methodist Church –The Bloomingdale Methodist Church trustees offered the Town of St. Armand to purchase their Bloomingdale church Located at 1684 NYS Route 3 in Bloomingdale, New York.

Supervisor Thurston thought it could be a great idea for the community to turn it into the future Town of St. Armand Community Center which is already nearly ADA compliant. The Bloomingdale Methodist Church Trustees were asking for \$140,000 for the purchase of the church. Discussion ensued. It was decided that Thurston would set up a time for her and the Town Board Members to do a walkthrough of the church and discuss it again next month.

* Adirondack Daily Enterprise – Article – Supervisor Thurston gave a handout to all the Board Members titled “ As climate changes, Adirondacks attract new residents.” A brief summary of the article is more people from out of state are moving to the Adirondacks. With the mild winters, clean water, and trees galore, the Adirondack park has been brought to the attention of the people all over the United States.

* NYMIR Insurance Inspection – Henry Van Den Heever, Risk Control Specialist with New York Municipal Insurance Reciprocal (NYMIR) came to Bloomingdale to visit all our facilities. Discussion ensued the Town of St. Armand Board Members decided to make changes to the different facilities that Ven Den Heever recommended.

QUESTIONS, COMMENTS OR CONCERNS FROM GUESTS AND STAFF:

Supervisor Thurston asked if there were any comments, questions or concerns from the those present. There were no further questions, comments or concerns.

MOTION TO ADJOURN REGULAR BOARD MEETING

Councilperson Donna Whitelaw made a Motion to adjourn the Regular Board Meeting. The Motion was seconded by Councilperson Sheridan Swinyer. The Regular Board Meeting was adjourned at 9:04 pm.

I, Shauna Manning, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Public Hearing and Regular Board Meeting minutes held on the above-referenced date.

Shauna Manning
St. Armand Town Clerk

Dated: August 20, 2024