

Town of St. Armand  
Regular Board Meeting – 6:30 pm  
Tuesday, December 19, 2023

*These Meeting Minutes were approved by the St. Armand Town Board on January 17, 2024.*

A Regular Board Meeting of the Town of St. Armand was held on the above date and time via webinar and in person at the Town Hall, Bloomingdale, NY. The meeting was advertised and made available to the public.

**BOARD MEMBERS PRESENT:**

Town Supervisor Davina Winemiller, Deputy Supervisor Karl Law, Councilperson Donald Amell, Councilperson Sheridan Swinyer and Councilperson Stephanie Mikesell were present at the meeting.

*A quorum of the Board was in attendance.*

**TOWN EMPLOYEES PRESENT:** Town Clerk Barbara Darrah.

**EXCUSED:** Highway Superintendent Douglas Snickles and Joshua Woodruff, Wastewater Superintendent were excused from the meeting.

**GUESTS FROM THE COMMUNITY:** Warrene McCarthy attended in person. Josh Colby, Kara Matthews and Donna Whitelaw attended on-line.

Supervisor Winemiller opened the meeting at 6:30 p.m. and asked all to join in the Pledge of Allegiance.

Supervisor Winemiller then went over the submitted Department reports due to Highway Superintendent Doug Snickles and Wastewater Superintendent Joshua Woodruff being excused from the meeting.

**HIGHWAY DEPARTMENT MONTHLY REPORT**

Town of St. Armand Highway Report for the December 19, 2023 Board Meeting  
Submitted by Highway Superintendent Douglas Snickles

1. We helped with some demolition at Town Hall.
2. We cleaned the Town Garage so we can paint the floors.
3. We got another bench sanded and stained for the Town Hall.
4. We have been plowing or sanding pretty much every day.
5. We picked up the sidewalks of snow after the last little storm.
6. We cleaned up trees, branches, and twigs after wet snow.

Supervisor Winemiller asked those present if there were any questions regarding the Highway report? There were none.

**WATER DEPARTMENT REPORT**

Water Report for the December 19, 2023 Town Board Meeting  
Submitted by Acting Water Superintendent Joshua Woodruff

Water

1. Daily cl2 samples at Injection plant. Daily samples throughout the system.
2. Monthly lab samples.
3. Lead Water Inventory (Endyne Lab)
4. Finished WEP public Body Management certification sheet.
5. Spent about 6 hours on phone with Arvid working on Scada.
6. Oversaw Water tap installation on Poplar Lane.
7. Helped Trudeau find water shut off on River Rd

Supervisor Winemiller asked if there were any questions regarding the Water report? There were none.

**WASTEWATER DEPARTMENT REPORT**

Wastewater Report for the December 19, 2023 Town Board Meeting  
Submitted by Wastewater Superintendent Joshua Woodruff

Wastewater

1. Normal operating procedures. (daily samples, maintenance, lab work.)
2. U.V. Testing equipment. Will need eventually, have attached paper work with different meters.

3. Had issue with clarifier #2 on December 7th. (problem has been addressed and fixed) Turned off clarifier #2. And turned on Clarifier #1. (normal rotation) (Added mud Plugs to INF/EFF shut offs both clarifiers)
4. Turned off Reed beds for winter. (Added mud plugs to shut offs in reed bed)
5. Fresh Air system at PTB is having issues.
6. Finished WEP public Body Management certification sheet.

Supervisor Winemiller asked if there were any questions regarding the Wastewater report? There were none.

## CODE ENFORCEMENT REPORT

Submitted by Rodger Tompkins for the December 19, 2023 Board Meeting  
Report completed on December 12, 2023

New Residential Building Permits Issued Since Last Report: 5  
 New Sewer Line Permits Issued Since Last Report: 0  
 Extension of Residential Building Permits Issued Since Last Report: 0  
 Commercial Building Permits Issued Since Last Report: 1  
 Certificates of Completion Issued Since Last Report: 5 (1 with conditions)  
 Stop Work Orders Issued Since Last Report: 0  
 Demolition Permits Issued Since Last Report: 0  
 Solar PVS Permits Issued Since Last Report: 0  
 Code Violations Issued Since Last Report Issued: 0  
 Sewer Code Violations Issued Since Last Report: 0  
 Total number of Residential Building permits issued for the year 2023: 46  
 Total number of Residential Certificates of Completion issued for the year 2023: 19  
 Total number of Commercial Building permits issued for the year 2023: 2  
 Total number of Commercial Certificates of Completion issued for the year 2023: 1  
 Total number of Demolition permits issued for the year 2023: 5  
 Total number of Demolition Certificates of Completion issued for the year 2023: 1  
 Total number of Solar permits issued for the year 2023: 1  
 Total number of Solar Certificates of Completion issued for the year 2023: 0  
 Total number of Code Violations issued for the year 2023: 1  
 Total number of Code Violation Certificates of Completion issued for the year 2023: 0  
 Total number of Sewer Code Violations issued for the year 2023: 0  
 Total number of Sewer Code Violation Certificates of Completion issued for the year 2023: 0  
 Amount of fees collected for Code Office since last report: \$225.00  
 Amount of fees collected for Water Department since last report: \$200.00  
 Amount of fees collected for Sewer Department since last report: \$0  
 Total amount of fees collected via Code Office since last report: \$0  
 Total amount of fees collected via Code Office for the year 2023: \$4,725.60

Supervisor Winemiller asked if there were any questions regarding the CEO Report? There were none.

## TOWN JUSTICE REPORT

St. Armand Town Court Report for the December 19, 2023 Town Board Meeting  
Submitted by Hon. Francis Whitelaw

St. Armand Town Court Report for November 2023

Total fines and surcharges collected for the month of November 2023: \$818.00  
 Total collected year-to-date: \$9101.83  
 Total parking fines for November 2023: \$100.00  
 Total parking fines year-to-date: \$1175.00

The courtroom has opened and even those in custody are in awe of how nice it is. There are just a few minor things to be done, but it is fully operational.

There were no questions regarding the Town Justice Court Report.

## RESOLUTIONS # 67 - # 80 OF 2023

RESOLUTION # 67 OF 2023

TOWN OF ST. ARMAND 2024 MONTHLY  
TOWN BOARD MEETING SCHEDULE

Councilperson Sheridan Swinyer, who moved its adoption, offered the following Resolution:

BE IT RESOLVED, that for the year of 2024, the Town Board of the Town of St. Armand will hold its Regular Monthly Board Meetings on the following dates at the Bloomingdale Town Hall and virtually, at 6:30 pm, at 1702 NYS Route 3, Bloomingdale, NY 12913:

- Wednesday, January 17th (due to Federal Holiday January 15th)
- Wednesday, February 21st (due to Federal Holiday February 19th)
- Tuesday, March 19th
- Tuesday, April 16th
- Tuesday, May 21st
- Tuesday, June 18th
- Tuesday, July 16th
- Tuesday, August 20th
- Tuesday, September 17th
- Wednesday, October 16th (due to Federal Holiday October 14th)
- Thursday, November 7th Public Budget Hearing – \*per Town Law held the Thursday following the General Elections
- Wednesday, November 13th (due to Federal Holiday November 11th)  
(Budget due Nov. 20th per Town Law)
- Tuesday, December 17th

Public Hearings, Special Board Meetings or changes in Meetings will be announced in the Adirondack Daily Enterprise. The public is welcome to attend any of these meetings.

This Resolution was duly seconded by Deputy Supervisor Karl Law, and adopted by Roll Call vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	AYE

Dated: December 19, 2023

\_\_\_\_\_  
Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 68 OF 2023

TOWN OF ST. ARMAND 2024 HOLIDAY SCHEDULE

Councilperson Stephanie Mikesell, who moved its adoption, offered the following Resolution:

BE IT RESOLVED, that for the year of 2024, the Town of St. Armand’s Town Hall, located at 1702 NYS Route 3, Bloomingdale, NY 12913, will be closed in observance of the following holidays in 2024:

Town of St. Armand 2024 Holiday Schedule

- Monday, January 1st – In Observance of New Year’s Day
- Monday, January 15th – Dr. Martin Luther King, Jr. Day
- Monday, February 19th – Presidents’ Day
- Monday, May 27th – Memorial Day
- Wednesday, June 19th – Juneteenth Observance
- Tuesday, July 4th – Independence Day Observance
- Monday, September 2nd – Labor Day
- Monday, October 14th – Columbus Day
- Monday, November 11th – Veterans Day
- Thursday, November 28th & Friday, November 29th – Thanksgiving
- Wednesday and Thursday, December 25th and 26th – Christmas Observed

This Resolution was duly seconded by Councilperson Sheridan Swinyer and adopted by Roll Call vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	AYE

Dated: December 19, 2023

\_\_\_\_\_  
Barbara J. Darrah  
St. Armand Town Clerk

Deputy Supervisor Karl Law, who moved its adoption, offered the following Resolution:

BE IT RESOLVED, that for the year of 2024, the quarterly Water and Sewer Meter Readings will take place as follows:

- First Quarter – Meters to be read December 26, 2023 – December 31, 2023  
Billed in January 2024/Due in February 2024
- Second Quarter – Meters to be read on March 25 – March 31, 2024  
Billed in April 2024/Due in May 2024
- Third Quarter – Meters to be read on June 24 – June 29, 2024  
Billed in July 2024/Due in August 2024
- Fourth Quarter – Meters to be read on Sept. 23 – Sept. 28, 2023  
Billed in October 2023/Due in November 2023

**\*\* RELEVY QUARTER\*\***

\* RE-LEVY IN NOVEMBER - All unpaid Water and Sewer balances remaining after the due date of the Fourth Quarter bills are forwarded to Essex County Office of Real Property and are re-levied onto the property owner’s County property tax bill in January of the following year.

This Resolution was duly seconded by Councilperson Stephanie Mikesell and adopted by Roll Call vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	AYE

Dated: December 19, 2023

\_\_\_\_\_  
Barbara J. Darrah  
St. Armand Town Clerk

Councilperson Stephanie Mikesell, who moved its adoption, offered the following Resolution:

WHEREAS, the Bloomingdale Volunteer Fire Department recently submitted the list of their elected officers for 2024 to the Town of St. Armand Town Board, and

WHEREAS, the following individuals were elected to serve as officers in the Bloomingdale Volunteer Fire Department for 2023:

Chief	Michael Woodruff	Cell: 518-569-8623	Email: firefighter202618@yahoo.com
1st Assistant Chief	John Houghton	Cell: 518-524-4257	Email: hooter216@verizon.net
2nd Assistant Chief	Kevin Woodruff	Cell: 518-593-5911	Email: kevinwoodruff59@gmail.com
Captain	Ray Amell	Cell: 518-593-5911	
1st Lieutenant	Will Martin	2nd Lieutenant	Vacant
Treasurer	Brian Goetz	Secretary	Tanya Cassavaugh

THEREFORE, BE IT RESOLVED, the Town Board of the Town of St. Armand does hereby accept the elected officers as shown for the year 2024.

This Resolution was duly seconded by Deputy Supervisor Karl Law, and approved by Roll Call vote as follows with the exception of Councilperson Sheridan Swinyer, who abstained due to Fire Department affiliation.

Supervisor Davina Winemiller	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	ABSTAINED

Dated: December 19, 2023

\_\_\_\_\_  
Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 71 OF 2023

RESOLUTION ADOPTING PROPOSED LOCAL LAW  
NO. 2 OF 2023 ENTITLED “A LOCAL LAW TO PROVIDE  
A PROPERTY TAX EXEMPTION TO VOLUNTEER  
FIREFIGHTERS AND VOLUNTEER AMBULANCE  
WORKERS”

Councilperson Donald Amell, who moved its adoption, offered the following Resolution:

BE IT RESOLVED that the Town of St. Armand Town Board hereby adopts proposed Local Law  
NO. 2 of 2023 entitled “Local Law To Provide A Property Tax Exemption To Volunteer Firefighters and Volunteer  
Ambulance Workers” reading and provided as follows:

TOWN OF ST. ARMAND LOCAL LAW NO. 2 OF 2023

LOCAL LAW TO PROVIDE A PROPERTY TAX EXEMPTION TO VOLUNTEER FIREFIGHTERS AND  
VOLUNTEER AMBULANCE WORKERS

Section 1 - Purpose

The purpose of this Local law is to implement the authority granted to local taxing jurisdictions by Real Property Tax Law Section 466-a – Tax Exemption for Volunteer Firefighters and Volunteer Ambulance Workers. The Town Board of the Town of St. Armand finds and hereby determines that New York Real Property Tax Law Section 466-a makes available a tax exemption for volunteer firefighters at the option of the local municipality. The Town Board further finds and determines that the Town of St. Armand should exercise said option and implement said tax exemption because it would enhance the ability to recruit and retain the volunteers that are the lifeblood of the volunteer fire organization currently serving the residents of St. Armand.

Section 2 - Authority

This local law is proposed pursuant to NY RPTL §466-a and NY Municipal Home Rule Law §10, all as the same may be amended from time to time.

Section 3 – Real Property Tax Exemption

Real property owned by an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service, or such enrolled member and spouse residing in the Town of St. Armand shall be exempt from taxation to the extent of ten percent of the assessed value of such property for Town purposes, Town special district purposes, and exclusive of special assessments.

Section 4. Eligibility Requirements.

Such exemption shall be granted to an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service provided that:

- a. The volunteer firefighter or volunteer ambulance worker resides in the Town of St. Armand which is served by such incorporated volunteer fire company or fire department or incorporated voluntary ambulance service;
- b. The property is the primary residence of the volunteer firefighter or volunteer ambulance worker;
- c. The property is used exclusively for residential purposes; provided however, that in the event any portion of such property is not used exclusively for the applicant’s residence but is used for other purposes, such portion shall be subject to taxation and the remaining portion only shall be entitled to the exemption provided by Section 3;
- d. The volunteer firefighter or volunteer ambulance worker is certified by the authority having jurisdiction for the volunteer fire company, fire department, or voluntary ambulance service as an active enrolled member of such incorporated volunteer fire company, fire department, or voluntary ambulance service;
- e. The volunteer firefighter or volunteer ambulance worker meets the minimum service requirement established by the Town of St. Armand for exemption from Town tax which is hereby established as two (2) years of volunteer service.

Section 5. Grant of Lifetime Exemption.

Any enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service located in Essex County who accrues more than 20 years of active volunteer service and is so certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service, shall be granted the 10% exemption as authorized by this local law for the remainder of his or her life as long as his or her primary residence is located within the St. Armand, New York.

Section 6. Surviving, Un-remarried Spouse of Enrolled Member Killed in the Line of Duty.

The property tax exemption authorized by this local law shall be continued for the un-remarried spouse of a deceased volunteer firefighter or volunteer ambulance worker killed in the line of duty provided that:

- a. Such un-remarried spouse is certified by the authority having jurisdiction for the incorporated volunteer fire

company, fire department or incorporated volunteer ambulance service as an un-remarried spouse of an enrolled member of such incorporated fire company, fire department or incorporated voluntary ambulance service who was killed in the line of duty;

b. Such deceased volunteer had been an enrolled member for at least two (2) years; and

c. Such deceased volunteer had been receiving the exemption prior to his or her death.

Section 7. Surviving, Un-remarried Spousal Exemption for Deceased Volunteer Firefighter or Volunteer Ambulance Workers with Twenty Years of Enrolled Member Service.

The property tax exemption authorized by this local law shall be continued for the un-remarried spouse of a deceased volunteer firefighter or volunteer ambulance worker provided that:

a. Such un-remarried spouse is certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service as an un-remarried spouse of an enrolled member of such incorporated volunteer fire company, fire department or incorporated voluntary ambulance service; and

b. such deceased volunteer had been an enrolled member for at least twenty (20) years; and

c. such deceased volunteer and un-remarried spouse had been receiving the exemption for such property prior to the death of such volunteer.

Section 8. Application

An application for the exemption described in this local law shall be filed on a form prescribed by the New York State Board of Real Property Services with the assessor or other appropriate agency, department, or office of the assessing unit in which the real property is located on or before the taxable status date.

Section 9. Effective Date

This local law shall take effect upon its being duly filed with the Secretary of State as provided by the Municipal Home Rule Law.

BE IT FURTHER RESOLVED that the Town Board of the Town of St. Armand held and conducted a public hearing on the foregoing proposed local law on:

The 14th day of November, 2023, at 6:15 pm, to hear any and all persons concerning the same.

This Resolution was duly seconded by Councilperson Stephanie Mikesell, and adopted by Roll Call Vote as follows with the exception of Councilperson Sheridan Swinyer, who abstained due to his affiliation with the Bloomingdale Volunteer Fire Department:

Town Supervisor Davina Winemiller	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	ABSTAINED

Dated: December 19, 2023

\_\_\_\_\_  
Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 72 OF 2023

AUTHORIZATION TO SIGN CONTRACT  
BETWEEN THE TOWN OF ST. ARMAND AND  
THE TRI-LAKES HUMANE SOCIETY FOR 2024

Councilperson Stephanie Mikesell, who moved its adoption, offered the following Resolution:

WHEREAS A Resolution of the Town Board of the Town of St. Armand, authorizing Town Supervisor Davina Winemiller to sign the contract with Tri-Lakes Humane Society for the year 2024, and

WHEREAS the Tri-Lakes Humane Society will be the duly authorized agent for domestic animal control in the Town of St. Armand, and

WHEREAS the Town of St. Armand agrees to pay the amount of \$3,184.00 for the year of 2024 for such services January 1, 2024 through December 31, 2024, payable on the first business day (Regular Board Meeting) of January 2024.

NOW THEREFORE, LET IT BE RESOLVED that the Town Board for the Town of St. Armand agrees to the current adoption fees and other rules and regulations of Tri-Lakes Human Society with regard to domestic animal control.

This Resolution was duly seconded by Deputy Supervisor Karl Law, and adopted by Roll Call vote as follows:

Town Supervisor Davina Winemiller	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	AYE

Dated: December 19, 2023

\_\_\_\_\_  
Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 73 OF 2023

A RESOLUTION SUPPORTING EMPIRE STATE DEVELOPMENT'S (ESD) DESIGNATION OF A CELLULAR-SPECIFIC POINT PERSON TO LEAD THE STATE'S EFFORTS ON ENHANCING CELLULAR COVERAGE, AND FURTHER ENCOURAGING THE STATE TO IMPLEMENT A UNIFIED STRATEGY TO ASSURE EVERY MAJOR ROAD CORRIDOR HAS RELIABLE CELL COVERAGE AS RECOMMENDED BY ESD'S UPSTATE CELLULAR COVERAGE TASK FORCE FINAL REPORT

Deputy Supervisor Karl Law, who moved its adoption, offered the following Resolution:

WHEREAS, cellular service is vital to public safety and the economic wellbeing of communities throughout the Adirondack Park; and

WHEREAS, county officials report that approximately 70 percent of 9-1-1 calls originate from cellular phones; and

WHEREAS, in a recent survey hosted on a State Senate website of almost 2,000 Adirondack Park residents, 99 percent of respondents reported owning a cellular phone and 67 percent reported that they rely exclusively on a cellular phone; and

WHEREAS, dependency on cellular service is significant and growing, which speaks to the absolute necessity of improved coverage and service; and

WHEREAS, the State of New York helped respond to this reality in the North Country by working aggressively to deploy COWS (Cells On Wheels) to provide adequate emergency response capacity to serve visitors to the World University Games; and

WHEREAS, state officials are proposing that Empire State Development (ESD) designate a point person to coordinate the state's efforts to enhance cellular coverage, similar to the manner in which ESD designated a point person to coordinate the state's efforts to expand broadband coverage; and

WHEREAS, the Office of Renewable Energy Siting (ORES), which works to align all state agencies and state policy regarding renewable energy siting and implementation, serves as another successful example of the state coordinating its strategy on important infrastructure matters; and

WHEREAS, barriers to achieving the state's goals with respect to both broadband and cellular coverage enhancement continue to exist within some state agencies, including but not limited to NYSDOT right-of-way requirements, tax policy, and APA restrictions, and an approach similar to ORES would be beneficial in overcoming these barriers; and

WHEREAS, improving broadband and cellular coverage is a safety issue, a public imperative widely demanded by our constituents, and has become increasingly regarded as a basic necessity; and

WHEREAS, some state policies, especially the APA's "substantial invisibility" standard, are not keeping pace with these trends and instead becoming antiquated and counterproductive from the perspective of emergency services best-practices in place elsewhere in New York State, including co-location of multiple telecommunication systems on cell towers; and

WHEREAS, APA's longstanding claim that the telecommunications industry does not oppose the "substantial invisibility" standard is inaccurate, demonstrated most recently in comments entered by Nixon Peabody into review of the 2002 APA Tower Policy, which recommend "that the Agency modify its 2002 policy that requires telecommunications facilities over 40' tall be 'substantially invisible,'" and which characterize that requirement as an "arbitrary standard [that] is the main impediment to delivering much needed reliable wireless telecommunications service to a greater portion of the Park;" and

WHEREAS, the general public is increasingly supportive of common sense policy changes that promote a more appropriate balance between public safety and aesthetics while maintaining sensitivity to the environment, as reflected in the aforementioned public opinion survey, in which 90 percent of respondents supported changes to the APA's "substantial invisibility" standard; and

WHEREAS, the state has begun taking steps indicating that policymakers recognize these challenges, including the issuance of Empire State Development's Upstate Cellular Coverage Task Force Final Report and APA's advancement of a General Permit to assist with cellular coverage expansion; now, therefore, be it

RESOLVED, that the Town Board of the Town of St. Armand hereby supports the proposed designation by ESD of a point person to coordinate the state's efforts to enhance cellular coverage, and formally asks Governor Kathy Hochul to further enhance the state's efforts on broadband and cellular coverage expansion by employing a model similar to ORES that is respectful of the home rule process and designed to streamline policymaking across state agencies in pursuit of moving the state more expeditiously toward its goals; and be it further

RESOLVED, that the Town Board of the Town of St. Armand hereby joins emergency service and telecommunication professionals, and other towns and villages across the Adirondacks, in urging the APA and the Governor to review the

2002 APA Tower Policy’s antiquated “substantial invisibility” standard, which stands as the main impediment to delivering reliable telecommunication services necessary for public safety in large portions of the Adirondack Park; and,

BE IT FURTHER RESOLVED that copies of this Resolution be forwarded to Governor Kathy Hochul, Adirondack Park Agency Executive Director Barbara Rice, State Senator Dan Stec, State Senator Mark Walczyk, Assemblyman Matt Simpson, Assemblyman Billy Jones, Assemblyman Ken Blankenbush, Assemblyman Robert Smullen, AATV, and Adirondack Inter-County.

This Resolution was duly seconded by Councilperson Sheridan Swinyer, and adopted by Roll Call vote as follows:

Town Supervisor Davina Winemiller	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	AYE

Dated: December 19, 2023

\_\_\_\_\_  
Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 74 OF 2023

TOWN BOARD AUTHORIZATION AND APPROVAL  
FOR YEAR-END BUDGET AMENDMENTS FOR  
FIRE PROTECTION FUNDS

Councilperson Stephanie Mikesell, who moved its adoption, offered the following Resolution:

The following Budget Amendments are internal budget adjustments with no change to the actual appropriations in the 2023 Budget:

Increase expense account code FB1910.400 – FF Insurance Fund from \$2,965.15 to \$4,830.30 (\$1,865.15)

Increase expense account code FB3410.403 – Fire Protection Misc. from \$0 to \$600.00 (\$600.00)

Decrease expense account code FB3410.404 – Hydrant Repairs from \$14,000.000 to \$11,534.85 (\$2,465.15)

THEREFORE, BE IT RESOLVED the Town Board of the Town of St. Armand hereby approves the above budget adjustments to the Fire Protection Fund.

This Resolution was duly seconded by Councilperson Donald Amell, and adopted by Roll Call Vote as follows:

Town Supervisor Davina Winemiller	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	AYE

Dated: December 19, 2023

\_\_\_\_\_  
Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 75 OF 2023

TOWN BOARD AUTHORIZATION AND APPROVAL  
FOR 2023 YEAR-END BUDGET AMENDMENTS FOR  
HIGHWAY DB OUTSIDE FUNDS

Deputy Supervisor Karl Law, who moved its adoption, offered the following Resolution:

The following Budget Amendments are internal budget adjustments with no change to the actual appropriations in the 2023 Budget:

Increase DB5112.200 (Perm Improv) from \$7,950.00 to \$8,177.00 (\$227.00)

Decrease DB5110.400 (Maint of Roads) from \$90,000.00 to \$89,773.00 (\$227.00)

THEREFORE, BE IT RESOLVED the Town Board of the Town of St. Armand hereby approves the above budget adjustments to the Highway DB Outside Fund.

This Resolution was duly seconded by Councilperson Stephanie Mikesell and adopted by Roll Call Vote as follows:

Town Supervisor Davina Winemiller	AYE
-----------------------------------	-----



Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	AYE

Dated: December 19, 2023

Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 76 OF 2023

TOWN BOARD AUTHORIZATION AND APPROVAL  
FOR 2023 YEAR-END BUDGET AMENDMENTS FOR  
GENERAL A FUNDS

Councilperson Stephanie Mikesell, who moved its adoption, offered the following Resolution:

The following Budget Amendments are internal budget adjustments with no change to the actual appropriations in the 2023 Budget:

BUDGET AMENDMENTS FOR GENERAL A FUND  
ALL INTERNAL – THEY DO NOT CHANGE THE BUDGET FINAL AT ALL.

- Increase Expense Code A1110.200 (Town Justice EQ) from \$0 to \$2,000.00 (\$2,000.00)
- Increase Expense Code A1110.400 (Town Justice CE) from \$2,000.00 to \$3,360.97 (\$1,360.97)
- Increase Expense Code A1110.401 (Town Justice CE) from \$0 to \$8,709.98 (\$8,709.98)
- Increase Expense Code A1220.102 (Clerk to Supervisor PS) from \$8,806.00 to \$9,265.86 (\$459.86)
- Increase Expense Code A1220.401 (Supervisor CE) from \$500.00 to \$2,262.91 (\$1,762.91)
- Increase Expense Code A1220.402 (Clerk to Supervisor CE) from \$500.00 to \$559.56 (\$59.56)
- Increase Expense Code A1420.400 (Attorney CE) from \$1,000.00 to \$1,588.00 (\$588.00)
- Increase Expense Code A1620.400 (Buildings & Grounds Misc.) from \$0 to \$295.70 (\$295.70)
- Increase Expense Code A1620.401 (Town Hall Fuel Oil) from \$6,500.00 to \$8,085.99 (\$1,585.99)
- Increase Expense Code A1620.402 (Town Hall Electricity) from \$1,800.00 to \$1,905.52 (\$105.52)
- Increase Expense Code A1620.405 (Town Hall Telephone) from \$1,750.00 to \$1,983.64 (\$233.64)
- Increase Expense Code A1620.407 (Town Hall Housekeeping) from \$1,000.00 to \$1,265.00 (\$265.00)
- Increase Expense Code A1620.408 (Town Hall Copier) from \$1,000.00 to \$1,244.40 (\$244.40)
- Increase Expense Code A1620.413 (Computer Software & Programs) from \$750.00 to \$859.70 (\$109.70)
- Increase Expense Code A1910.400 (Unallocated Insurance) from \$30,500.00 to \$30,961.86 (\$461.86)
- Increase Revenue Code A2770 (Misc. Unclassified Revenue) from \$2,000.00 to \$20,243.08 for the following Revenues (\$18,243.08):

- Justice Court Grant \$12,796.92
- CNA Surety \$214.50
- NYS OSC \$5,791.04
- NYS Dept. Tax & Finance \$1,390.87
- Town of St. Armand Gen B Fund \$49.75

- Increase Expense Code A1910.400 (Unallocated Insurance) from \$31,441.10 to \$31,902.96 (941.10)
- Increase Expense Code A1920.400 (Municipal Dues) from \$800.00 to \$1,249.00 (\$449.00)
- Increase Expense Code A5132.401 (Town Garage Electricity) from \$2,600.00 to \$3,246.46 (\$646.46)
- Increase Expense Code A5132.404 (Town Garage Phone) from \$1,700.00 to \$1,834.57 (\$134.57)
- Increase Expense Code A6141.400 (ANCA) from \$0 to \$100.00 (\$100.00)
- Increase Expense Code A7310.413 (High Peaks Pickle Ball) from \$0 to \$385.87 (\$385.87)
- Decrease A1010.400 (Town Board CE) from \$3,000.00 to \$343.00 (\$2,657.00)

- Increase Expense Code A7310.413 (High Peaks Pickle Ball) from \$385.87 to \$500.00 (\$114.13)
- Increase Expense Code A7310.410 (Youth Build. Maint.) from \$500.00 to \$1,022.92 (\$522.92)
- Increase Expense Code A7310.411 (Youth Build. Improvements) from \$6,500.00 to \$7,459.33 (\$959.33)
- Increase Expense Code A1620.101 (Build. & Grounds PS) from \$6,825.00 to \$10,796.63 (\$3,971.63)
- Increase Expense Code A1620.102 (Build. & Grounds PS2) from \$2,500.00 to \$8,762.50 (\$6,262.50)
- Increase Expense Code A1620.403 (Town Hall Maint) from \$2,500.00 to \$5,863.99 (\$3,363.99)
- Increase Expense Code A1620.404 (Town Hall Improvements) from \$400.00 to \$5,615.81 (\$5,215.81)

- Increase Expense Code A7310.408 (Youth Building Telephone) from \$1,000.00 to \$1,175.64 (\$175.64)
- Increase Expense Code A8676.400 (CARES) from \$86,242.00 to \$94,535.43 (\$8,293.43)
- Increase Expense Code A8810.102 (Cemetery PS) from \$2,300.00 to \$4,480.89 (\$2,180.89)
- Increase Expense Code A9030.800 (Social Security) from \$17,000.00 to \$19,685.21 (\$2,685.21)
- Increase Expense Code A9060.800 (Health Ins. Hwy Sup) from \$27,398.00 to \$27,457.60 (\$59.60)

Increase Expense Code A7989.400 (ROOST) from \$25,000.00 to \$82,102.55 (\$57,102.55)  
 Increase Expense Code A9720.601 (Serial Bond Town Garage) from \$50,000.00 to \$55,000.00 (\$5,000.00)  
 Increase Expense Code A9720.701 (Serial Bond Town Garage Interest) from \$9,075.00 to \$9,075.01 (\$0.01)  
 Decrease Expense Code A8160.100 (Refuse) from \$8,400.00 to \$4,676.90 (\$3,723.10)  
 Decrease Expense Code A9901.900 (CARES) from \$86,242.00 to \$0 (\$86,242.00)  
 Decrease Expense Code A9050.800 (Unemployment Insurance) from \$3,200.00 to \$929.00 (\$2,271.00)  
 Decrease Expense Code A8810.200 (Cemetery EQ) from \$12,000.00 to \$5,000.00 (\$7,000.00)

THEREFORE, BE IT RESOLVED the Town Board of the Town of St. Armand hereby approves the above budget adjustments to the General A Fund.

This Resolution was duly seconded by Councilperson Donald Amell, and adopted by Roll Call Vote as follows:

Town Supervisor Davina Winemiller	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	AYE

Dated: December 19, 2023

\_\_\_\_\_  
 Barbara J. Darrah  
 St. Armand Town Clerk

RESOLUTION # 77 OF 2023

TOWN BOARD AUTHORIZATION AND APPROVAL  
 FOR 2023 YEAR-END BUDGET AMENDMENTS FOR  
 DA HIGHWAY TOWNWIDE FUNDS

Town Supervisor Davina Winemiller, who moved its adoption, offered the following Resolution:

The following Budget Amendments are internal budget adjustments with no change to the actual appropriations in the 2023 Budget:

Increase DA5110.101 (MEO PS – May to Nov) from \$39,740.00 to \$44,931.00 (\$5,191.00)  
 Increase DA5110.400 (Maint of Streets CE) from \$4,000.00 to \$9,004.59 (\$5,004.59)  
 Increase DA5130.101 (MEO PS Machinery) from \$9,500.00 to \$10,745.00 (\$1,245.00)  
 Increase DA5130.200 (Machinery EQ) from \$26,500.00 to \$29,387.64 (\$2,887.64)  
 Increase DA5130.400 (Machinery CE) from \$45,000.00 to \$68,053.02 (\$23,053.02)  
 Increase DA5140.401 (MEO PS) from \$2,000.00 to \$2,530.00 (\$530.00)  
 Increase DA5142.110 (MEO PS OT) from \$2,000.00 to \$9,749.01 (\$7,749.01)  
 Increase DA5142.111 (Laborer PS OT) from \$2,500.00 to \$3,970.35 (\$1,470.35)  
 Increase DA5142.402 (Town Salt) from \$5,000.00 to \$29,389.47 (24,389.47)  
 Increase DA5142.403 (Town Sand) from \$10,000.00 to \$11,118.35 (\$1,118.35)  
 Increase DA5148.401 (County Roads Salt) from \$7,000.00 to \$29,389.49 (\$22,389.49)  
 Increase DA9060.800 (Health Insurance) from \$48,835.00 to \$50,188.96 (\$1,353.96)  
 Increase DA9720.703 (Interest Western Star) from \$1,091.00 to \$1,093.32 (\$2.32)

Decrease DA5142.101 (MEO PS) from \$36,000.00 to \$28,000.00 (\$8,000.00)  
 Decrease DA5142.102 (Laborer PS) from \$25,000.00 to \$18,000.00 (\$7,000.00)

Increase Revenue Code DA3501 (CHIPS) from \$0 to \$72,630.88 (\$72,630.88)  
 Increase Revenue Code DA3089 (WIRP) from \$0 to \$15,149.26 (\$15,149.26)

THEREFORE, BE IT RESOLVED the Town Board of the Town of St. Armand hereby approves the above budget adjustments to the HIGHWAY DA Fund.

This Resolution was duly seconded by Deputy Supervisor Karl Law and adopted by Roll Call Vote as follows:

Town Supervisor Davina Winemiller	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	AYE

Dated: December 19, 2023

\_\_\_\_\_  
 Barbara J. Darrah  
 St. Armand Town Clerk

Councilperson Stephanie Mikesell, who moved its adoption, offered the following Resolution:

The following Budget Amendments are internal budget adjustments with no change to the actual appropriations in the 2023 Budget:

- Increase SW8340.101 (Water Super PS) from \$25,560.00 to \$27,567.78 (\$2,007.78)
- Increase SW8340.200 (Trans/Dist) from \$0 to \$4,406.15 (\$4,406.15)
- Increase SW8340.403 (Repairs to Well Fields) from \$0 to \$12,198.94 (\$12,198.94)
- Decrease SW8340.102 (Back Up PS) from \$9,000.00 to \$3,135.76 (\$5,864.24)
- Decrease SW8340.103 (Meter Reader PS) from \$1,260.00 to \$600.31 (\$659.69)
- Decrease SW8320.400 (Source of Supply CE) from \$400.00 to \$0 (\$400.00)
- Decrease SW8320.401 (Electricity) from \$13,000.00 to \$11,143.51 (\$1,856.49)
- Decrease SW8330.400 (Purifications) from \$1,400.00 to \$0 (\$1,400.00)
- Decrease SW8310.102 (Accountant) from \$1,825.00 to \$1,670.75 (\$154.25)
- Decrease SW8310.400 (Admin CE) from \$4,500.00 to \$2768.41 (\$1,731.59)
- Decrease SW8389.401 (CRF Improv) from \$748.00 to \$0 (\$748.00)
- Decrease SW8389.402 (CRF Emerg) from \$748.00 to \$0 (\$748.00)
- Decrease SW8760.400 (Cont) from \$1,000.00 to \$0 (1,000.00)
- Decrease SW9030.800 (Soc. Security) from \$3,900.00 to \$2,925.93 (\$974.07)
- Decrease SW8340.400 (Trans/Dist. CE) from \$12,500.00 to \$12,419.10 (\$80.19)
- Increase SW5031 (Transfer from Savings) from \$0 to \$2,996.35 (\$2,996.35)

THEREFORE, BE IT RESOLVED the Town Board of the Town of St. Armand hereby approves the above budget adjustments to the Water Fund.

This Resolution was duly seconded by Councilperson Sheridan Swinyer, and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	AYE

Dated: December 19, 2023

\_\_\_\_\_  
Barbara J. Darrah  
St. Armand Town Clerk

Deputy Supervisor Karl Law, who moved its adoption, offered the following Resolution:

The following Budget Amendments are internal budget adjustments with no change to the actual appropriations in the 2023 Budget:

- Increase SS9060.00 (Med. Insurance) from \$23,358.00 to \$27,457.60 (\$4,099.60)
- Increase SS9710.600 (Serial Bonds USRD) from \$6,000.00 to \$12,450.00 (\$6,450.00)
- Increase SW9710.700 (Serial Bonds Interest USRD) from \$600.00 to \$640.16 (\$40.16)
- Increase SW8130.400 (Sewage Treat/Disp) from \$13,000.00 to \$13,531.60 (\$531.60)
- Increase SS8130.401 (Lift Station repairs) from \$0 to \$1,043.61 (\$1,043.61)
- Increase SS8130.402 (Propane) from \$1,600.00 to \$1647.68 (\$47.68)
- Increase SS8130.403 (Diesel) from \$200.00 to \$583.97 (\$383.97)
- Increase SS8130.102 (Back Up PS) from \$5,500.00 to \$7,023.54 (\$1,523.54)
- Increase SS8110.400 (Admin CE) from \$3,500.00 to \$4,303.05 (\$803.05)
- Decrease SS8120.200 (CRF Improvements) from \$13,000.00 to \$0 (13,000.00)
- Decrease SS8130.406 (Chemicals) from \$2,300.00 to \$0 (\$2,300.00)

THEREFORE, BE IT RESOLVED the Town Board of the Town of St. Armand hereby approves the above budget adjustments to the Sewer Fund.

This Resolution was duly seconded by Councilperson Stephanie Mikesell, and adopted by Roll Call Vote as follows:

Town Supervisor Davina Winemiller	AYE
Deputy Supervisor Karl Law	AYE

Councilperson Donald Amell AYE  
Councilperson Stephanie Mikesell AYE  
Councilperson Sheridan Swinyer AYE

Dated: December 19, 2023

\_\_\_\_\_  
Barbara J. Darrah  
St. Armand Town Clerk

Town of St. Armand  
Resolution of Appreciation  
Councilperson Donald R. Amell

RESOLUTION # 80 OF 2023

RESOLUTION OF APPRECIATION FOR  
THE SERVICE OF DONALD AMELL AS  
TOWN OF ST. ARMAND COUNCILPERSON

This Resolution was offered by All Councilmembers, who moved its adoption:

WHEREAS, effective government depends upon those individuals who dedicate their time and effort to Public Service;  
and

WHEREAS, it is always a privilege to honor an individual who possesses the rare characteristics of honesty and  
commitment to the public good, and who is willing to devote their time and energy to the conduct of responsible  
government and assisting members of their community; and

WHEREAS, Councilperson Donald Amell is such an individual; and has ably served the Town of St. Armand as a Town  
Council member from January 1, 2012 until December 31, 2023, and

WHEREAS, Councilperson Donald Amell has been accessible to his constituents, has listened to their concerns and  
sought to address the needs of the residents of St. Armand in a responsive and caring manner, and

WHEREAS, Councilperson Donald Amell executed the duties of Councilperson of the Town of St. Armand in an  
exemplary and professional manner, and proficiently assumed and performed the tasks of service for the constituents of  
the Town of St. Armand.

NOW, THEREFORE, LET IT BE RESOLVED, that the Town Board members of the Town of St. Armand hereby extend  
their sincere gratitude and appreciation, on behalf of the Constituents of the Town of St. Armand, to Councilperson  
Donald Amell, wishing him the best in his future.

This Resolution was duly seconded by All Councilmembers, and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller AYE  
Deputy Supervisor Karl Law AYE  
Councilperson Stephanie Mikesell AYE  
Councilperson Sheridan Swinyer AYE

December 19, 2023

\_\_\_\_\_  
Barbara J. Darrah  
St. Armand Town Clerk

MOTION TO PAY MONTHLY BILLS

The payment vouchers for December's bills were presented for the Board's approval as follows:

General Vouchers # 332 - # 362 in the amount of \$ 67,350.07  
Highway Vouchers # 182 - # 195 in the amount of \$ 17,287.45  
Water and Sewer Vouchers # 145 - # 156 in the amount of \$ 8,587.30  
HT Vouchers # 54 - #61 in the amount of \$ 28,402.46  
Trust and Agency Voucher # 17 in the amount of \$ 178.00  
B Fund Voucher # 6 in the amount of \$725.00

Councilperson Sheridan Swinyer made the Motion to approve payment of December's bills. The Motion was seconded  
by Deputy Supervisor Karl Law. A Roll Call Vote was as follows:

Supervisor Davina Winemiller AYE  
Deputy Supervisor Karl Law AYE  
Councilperson Donald Amell AYE  
Councilperson Stephanie Mikesell AYE

All in favor. Motion carried.

Dated: December 19, 2023

Barbara J. Darrah,  
St. Armand Town Clerk

MONTHLY REPORT FROM THE SUPERVISOR

Supervisor Winemiller presented the Supervisor’s Reports for October and November 2023. Councilperson Stephanie Mikesell made the Motion to approve the reports. The Motion was seconded by Councilperson Donald Amell. All in favor. Motion carried.

MOTION TO APPROVE REQUEST FOR EXTENSION IN MEETING MINUTES

Councilperson Stephanie Mikesell made the Motion to approve the request for an extension in the Meeting Minutes for the Special Board Meeting held on November 9, 2023 and the Public Hearing and Regular Town Board meeting held on November 14, 2023. The Motion was seconded by Councilperson Sheridan Swinyer. All in Favor. Motion carried.

TOWN CLERK’S MONTHLY REPORT

Town Clerk Barbara Darrah reported the following Town Clerk revenue collected for the Month of November, 2023:

Dog Licenses (6): 2 FS 2 MN 1 MU	\$ 49.00
Total Revenue:	\$ 49.00

Total Checks Written: Town Supervisor: A \$ 41.00 NYS Dept. A&M \$ 8.00

WATER AND SEWER BILLING MONTHLY REPORT:

The 4th quarter billing was closed on November 10, 2023 with the amount in arrears of \$36,336.57. The amount for Water re-levy was \$10,375 and Sewer was \$24,398.82. The relevy was prepared for the Essex County Office of Real Property I the amount of \$25,336.57 for inclusion on the Essex County Property Tax bills for 2024.

The NYS LIHWAP Program is coming to a close and the final disbursement check for families who previously qualified was received in November. There were four families who received assistance.

Supervisor Winemiller and the Water and Sewer Clerk are continuing to work on collecting more information from Essex County IT and the Essex County W&S programmer in regard to offering Water and Sewer on-line payments to our customers.

OLD BUSINESS

Lead Pipe Inventory – The survey fliers were sent out with a good return. Some are still trickling in. This project will be continuing on into 2024. The next step will be determining the customers who did not respond and going door to door to determine the type of pipe material supplying their homes.

Town Hall Project – The project is nearly complete. The final walk-through with AEDA took place today. The grant portion of the project must be completed by December 29<sup>th</sup>. Supervisor Winemiller reported that with the completion of this project, every position will have its own office.

The Comprehensive Plan – The survey developed by the Comprehensive Plan Committee organizers and representatives has been finalized and will be going out to everyone in the Town of St. Armand. The Town is doing a Robo call, which ties in with the survey.

Holiday Decorating Contest – The entries of the St. Armand Holiday Decorating Contest were judged and the winners are: Best House – 1<sup>st</sup> place is 1803 NYS Route 3, 2<sup>nd</sup> place is 1795 NYS Route 3, and 3<sup>rd</sup> place is 53 Pisgah Lane. Best Lights – 1<sup>st</sup> place is 1471 NYS Route 3, 2<sup>nd</sup> place is 1803 NYS Route 3, and 3<sup>rd</sup> place is 53 Pisgah Lane. Most Unique Decorations – 1<sup>st</sup> place is 1795 NYS Route 3, 2<sup>nd</sup> place is 53 Pisgah Lane, and 3<sup>rd</sup> place is 1843 NYS Rte 3. Congratulations to all and thank you for participating.

Water Superintendent & General Maintenance Laborer ad update – Due to the small number of qualified applications received, the Town Board agreed to advertise the position in a larger area. Ads were placed in the Adirondack Daily

Enterprise, the Essex County Job Access Portal, the Press Republican, the Malone Telegram and the NYS Department of Labor website. The deadline for submitting applications was set for January 15, 2024.

NEW BUSINESS

Paul Smith’s Well Field Appraisal – The original appraiser, Rob Guay, who completed the original appraisal for the proposed purchase of the Paul Smith’s Well Fields from Paul Smith’s College is willing to update the original appraisal information with updated sales and the most recent data. He is willing to do the update for \$1,000.00. Supervisor Winemiller asked for a Motion to approve Rob Guay, Appraiser, for an updated appraisal for \$1,000.00.

MOTION: Deputy Supervisor Karl Law made a Motion to approve the amount of \$1,000 for an updated appraisal of the well fields. The Motion was seconded by Councilperson Sheridan Swinyer. All in favor. Supervisor Winemiller requested a Roll Call vote:

Supervisor Davina Winemiller	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	AYE

Motion carried.

Public Hearing for Poplar Lane and Rockledge Sewer Districting - Supervisor Winemiller reported that a Public Hearing was needed as the next step for the Poplar Lane and Rockledge Sewer Districting. The Public Hearing is scheduled for Wednesday, January 17<sup>th</sup>, 2024 at 6:15 pm.

QUESTIONS, COMMENTS OR CONCERNS FROM GUESTS AND STAFF:

Supervisor Winemiller asked if there were any comments, questions or concerns from the Board or the audience? There were no further questions, comments or concerns.

MOTION TO MOVE INTO EXECUTIVE SESSION

Supervisor Winemiller requested to move into Executive Session for the purpose of a personnel matter. Councilperson Stephanie Mikesell made a Motion to move into Executive Session. The Motion was seconded By Deputy Supervisor Karl Law. The Executive Session began at 7:17 pm.

MOTION TO ADJOURN EXECUTIVE SESSION

Councilperson Donald Amell made a Motion to adjourn the Executive Session. The Motion was seconded by Councilperson Sheridan Swinyer. The Executive Session ended at 7:44 pm.

MOTION TO ADJOURN REGULAR BOARD MEETING

Deputy Supervisor Karl Law made a Motion to adjourn the Regular Board Meeting. The Motion was seconded by Councilperson Stephanie Mikesell. The Regular Board Meeting was adjourned at 7:45 pm.

I, Barbara J. Darrah, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Regular Board Meeting minutes held on the above-referenced date.

\_\_\_\_\_  
Barbara J. Darrah  
St. Armand Town Clerk

Dated: December 19, 2023