

Town of St. Armand  
Public Hearing 6:15 pm – Property Tax Exemption for Fire Fighters and EMS  
Regular Board Meeting – 6:30 pm  
Tuesday, November 14, 2023

*These Meeting Minutes were approved by the St. Armand Town Board on January 17, 2024.*

A Public Hearing and Regular Board Meeting of the Town of St. Armand was held on the above date and time via webinar and in person at the Town Hall, Bloomingdale, NY. The meeting was advertised and made available to the public.

**BOARD MEMBERS PRESENT:**

Town Supervisor Davina Winemiller, Deputy Supervisor Karl Law, Councilperson Donald Amell, Councilperson Sheridan Swinyer and Councilperson Stephanie Mikesell were present at the meeting.

*A quorum of the Board was in attendance.*

**TOWN EMPLOYEES PRESENT:** Wastewater Superintendent Joshua Woodruff and Town Clerk Barbara Darrah.

**EXCUSED:** Highway Superintendent Douglas Snickles was excused from the meeting.

**GUESTS FROM THE COMMUNITY:** Warrene McCarthy attended in person. Josh Colby, Jennifer Fuller, Kara Matthews and Donna Whitelaw attended on-line.

**PUBLIC HEARING**

Supervisor Davina Winemiller called the Public Hearing to order at 6:15 pm and asked all to join in the Pledge of Allegiance.

Supervisor Winemiller asked Town Clerk Barbara Darrah to read the Public Hearing Notice.

**TOWN OF ST. ARMAND PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the Town Board of the Town of St. Armand will hold a Public Hearing in person and via webinar at the St. Armand Town Hall, 1702 NYS Route 3, Bloomingdale, NY, 12913, on Tuesday, November 14, 2023 at 6:15 PM, for the purpose of discussing Local Law No. 2 of 2023 entitled “A Law to Provide A Property Tax Exemption to Volunteer Firefighters and Volunteer Ambulance Workers”. Be it known that at such hearing, any person may be heard in favor or against any item contained therein. The Regular Board Meeting also scheduled for November 14, 2023 will begin at 6:30 pm. The webinar link for attendance by computer, tablet or smartphone:

<https://meet.goto.com/979609725>. By regular phone, dial: 1 (872) 240-3412 Access Code: 979-609-725

This notice was published in the Adirondack Daily Enterprise on November 1, 2023.

**REGULAR BOARD MEETING**

Supervisor Winemiller reported the proposed local law was introduced at the Regular Board meeting held in October by Resolution # 61 of 2023. She then explained the proposed law in depth. She asked if anyone in the audience had any questions or concerns. There were none. Supervisor Winemiller stated the law would be put up for adoption at the December 19<sup>th</sup> Board Meeting. Supervisor Winemiller asked for a motion to close the Public Hearing. Councilperson Stephanie Mikesell made a Motion to close the Public Hearing. The Motion was seconded by Deputy Supervisor Karl Law. The Public Hearing closed at 6:22 pm.

**REGULAR BOARD MEETING**

Supervisor Winemiller opened the Regular Board meeting at 6:30 pm. Supervisor Winemiller opened the floor for the Department Heads to present their reports. Doug Snickles, Highway Superintendent was excused from the meeting, however his report was read aloud by Supervisor Winemiller.

**HIGHWAY DEPARTMENT MONTHLY REPORT**

Town of St. Armand Highway Report for the November 14, 2023 Board Meeting  
Submitted by Highway Superintendent Douglas Snickles

1. We took all the banners down.
2. All plow trucks are ready.
3. We helped the Town of Franklin haul blacktop.
4. We cleaned the basement at the Town Hall.
5. We picked up the new trailer for the excavator.

6. We started to install the fence around the Pickle Ball court.
7. We leveled a spot for the Bloomingdale Boosters' storage building at the Youth Field.
8. We helped on the Second Floor of the Town Hall.

Supervisor Winemiller asked those present if there were any questions regarding the Highway report?  
There were none.

## WATER DEPARTMENT REPORT

Water Report for the November 14, 2023 Town Board Meeting  
Submitted by Acting Water Superintendent Joshua Woodruff

### Water

1. Daily cl2 residual. Walk through and checks/Record data
2. Ace electric came to the well field to clean up electrical panels and remove old timers. They also did troubleshooting on well # 4. They indicated wires leading to the pump were in good condition.
3. Parker pumps came to replace pump and motor in well #4. (ended up fixing what was there)
4. Still troubleshooting the Scada at the tank and well field with Todd and Morris.
5. Monthly Lab samples to Endyne and 1 lead and copper sample.

Supervisor Winemiller reported that the lead and copper pipe survey at 26 Roosevelt Lane returned that they may have lead pipes. A sample was taken and sent out to the lab. Two people reported they might have lead lines. The second residence (Hass) on Main Street indicated the same. Winemiller reported that any survey that is returned that they are not sure, samples will be taken and sent out for testing. The Scada system is down and Josh is running it manually.

Supervisor Winemiller reported the town received two bids for the old tapping equipment that was put on auction: The Mueller tapping machine's high bid was \$610.00 and the Reed TM100 tapping machine's high bid was \$1,400.00.

MOTION: Supervisor Winemiller asked for a Motion to accept the high bids from ChemungCoAuction.com for the Mueller tapping machine at \$610.00 and the Reed TM100 tapping machine at \$1,400.00. Councilperson Sheridan Swinyer made a Motion to accept both high bids. The Motion was seconded by Councilperson Stephanie Mikesell. All in favor. Motion carried.

There were no questions regarding the Water Report.

## WASTEWATER DEPARTMENT REPORT

Wastewater Report for the November 14, 2023 Town Board Meeting  
Submitted by Wastewater Superintendent Joshua Woodruff

### Wastewater

1. Daily lab sample INF/EFF. Walk through meter checks/ Record data
2. Monthly Lab to Endyne Lab.
3. Daily/weekly/monthly maintenance task.
4. UVT testing at SL WWTP done. Now looking for a UVT sample kit for future testing. The plant is now achieving an acceptable UVT percentage of 66 %.
5. Cleaned lagoon for winter. (skim lagoon, clean algae from lagoon)
6. MJ Engineering did an asset survey at WWTP.

Joshua Woodruff reported the UVT test would have to be done every day. He is currently looking for a test kit from USA BlueBook. Josh felt we could get one for a couple of hundred dollars. He also reported MJ Engineering did the land survey at the Wastewater Treatment Plant for Asset Management. Josh is looking into the solar-powered EMP Pulse equipment recommended by NY Rural Water. The electric pulse vibrates the Lagoon collections and eliminates the algae. Josh is seeking quotes and looking to implement this system for next summer.

Supervisor Winemiller asked if there were any questions regarding the Wastewater report?  
There were none.

## CODE ENFORCEMENT REPORT

Submitted by Rodger Tompkins for the November 14, 2023 Board Meeting  
Report completed on November 6, 2023

New Residential Building Permits Issued Since Last Report: 4  
New Sewer Line Permits Issued Since Last Report: 0  
Extension of Residential Building Permits Issued Since Last Report: 1  
Commercial Building Permits Issued Since Last Report: 0

Certificates of Completion Issued Since Last Report: 6  
 Stop Work Orders Issued Since Last Report: 0  
 Demolition Permits Issued Since Last Report: 0  
 Solar PVS Permits Issued Since Last Report: 0  
 Code Violations Issued Since Last Report Issued: 1  
 Sewer Code Violations Issued Since Last Report: 0  
 Total number of Residential Building permits issued for the year 2023: 41  
 Total number of Residential Certificates of Completion issued for the year 2023: 14  
 Total number of Commercial Building permits issued for the year 2023: 2  
 Total number of Commercial Certificates of Completion issued for the year 2023: 2  
 Total number of Demolition permits issued for the year 2023: 4  
 Total number of Demolition Certificates of Completion issued for the year 2023: 1  
 Total number of Solar permits issued for the year 2023: 1  
 Total number of Solar Certificates of Completion issued for the year 2023: 0  
 Total number of Code Violations issued for the year 2023: 1  
 Total number of Code Violation Certificates of Completion issued for the year 2023: 0  
 Total number of Sewer Code Violations issued for the year 2023: 0  
 Total number of Sewer Code Violation Certificates of Completion issued for the year 2023: 0  
 Amount of fees collected for Code Office since last report: \$538.60  
 Amount of fees collected for Water Department since last report: \$0  
 Amount of fees collected for Sewer Department since last report: \$0  
 Total amount of fees collected via Code Office since last report: \$0  
 Total amount of fees collected via Code Office for the year 2023: \$4,500.60

TOWN JUSTICE REPORT

St. Armand Town Court Report for the November 14, 2023 Town Board Meeting  
 Submitted by Hon. Francis Whitelaw

St. Armand Town Court Report for October 2023

Total fines and surcharges collected for the month of October 2023: \$618.00  
 Total collected year-to-date: \$8,283.83

The courtroom office is being modified and the computer equipment is pending connection. Hence, the parking ticket collection information was unavailable at the time of this report

There were no questions regarding the Town Justice Court Report.

RESOLUTIONS # 62 - #66

RESOLUTION # 62 OF 2023

ADOPTION OF THE TOWN OF ST. ARMAND'S  
TOWN BUDGET FOR 2024

Councilperson Stephanie Mikesell, who moved its adoption, offered the following Resolution:

WHEREAS a Public Hearing was held on Thursday, November 9, 2023, with regards to the Town of St. Armand's Preliminary Budget for 2024, and there were no objections brought forward.

THEREFORE, LET IT BE RESOLVED that the Town Board of the Town of St. Armand hereby authorizes the adoption of the 2024 Town Budget with a tax levy of all funds and districts in the amount of \$ 1,007,267.00

THIS RESOLUTION was duly seconded by Deputy Supervisor Karl Law, and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	AYE

Dated: November 14, 2023

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Barbara J. Darrah  
St. Armand Town Clerk

TOWN OF ST. ARMAND TOWN BOARD ADOPTION  
OF THE WATER & SEWER RATES FOR 2024  
FOR THE TOWN OF ST. ARMAND

Councilperson Sheridan Swinyer, who moved its adoption, offered the following Resolution:

WHEREAS a Public Hearing was held on Thursday, November 9, 2023 with regards to the 2024 Budget and the 2024 Water and Sewer Rates, and there were no objections brought forward, and

WHEREAS, the Town of St. Armand Water & Sewer District is currently operating on an “On-Consent” Order by the NYS DEC for our SPDES Permit, and some of the cost of this construction and operation must be brought to the Users of the St. Armand Sewer District.

THEREFORE, LET IT BE RESOLVED that the 2024 Water and Sewer Rates will be as follows:

The 2024 Water Usage Rate shall increase from \$7.66 to \$7.84 per 1,000 gallons. The Water Debt Service shall increase from \$1.68 to \$1.74 per unit per quarter. The Water Improvement Capital Reserve Fund shall remain at .50, and the Water Emergency Repair Capital Reserve Fund shall remain at .50 per quarter per unit for properties that are connected to the lines.

The 2024 Sewer Usage Rate shall remain at \$15.76 per 1,000 gallons. The Sewer Debt Rate shall increase from \$69.00 to \$72.00 per unit per quarter, and the Sewer Improvement Capital Reserve Fund shall remain at \$10.50 per unit per quarter for properties that are connected to the lines.

BE IT FURTHER RESOLVED, in reference to NYS Town Law, vacant properties (lots) where the location of the lot runs along existing water and sewer lines within the Town of St. Armand Water and Sewer District are to be charged an amount determined by the Board for Water Debt service and Sewer Debt service. The Water Debt charge for vacant lots will increase from \$0.84 to \$0.87 per quarter and the Sewer Debt charge for vacant lots will increase from \$34.50 to \$36.00 per quarter.

BE IT FURTHER RESOLVED these new billing rates shall become effective during the first quarter of 2024, which includes the dates of October 1st through December 31st of 2023, and billed in January 2024 as adopted in the 2024 Budget for the Town of St. Armand.

This Resolution was duly seconded by Councilperson Donald Amell, and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	AYE

Dated: November 14, 2023

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Barbara J. Darrah  
St. Armand Town Clerk

TOWN OF ST. ARMAND UNPAID WATER AND SEWER  
BALANCES AS OF NOVEMBER 11, 2023 TO BE  
SUBMITTED TO THE ESSEX COUNTY OFFICE  
OF REAL PROPERTY FOR THE 2024 TAX RE-LEVY

Councilperson Sheridan Swinyer, who moved its adoption, offered the following Resolution:

WHEREAS, by Resolution of the Town Board of the Town of St. Armand, the Town Board authorizes the property tax Re-levy of all unpaid Water and Sewer balances in the St. Armand Water and Sewer District, and

WHEREAS, the amount of \$ \$10,937.75 for Water, Water Debt and Late Penalties and \$ 24,398.82 for Sewer, Sewer Debt and Late Penalties remained unpaid as of November 11, 2023. A grand total re-levy in the amount of \$ 35,336.57 is prepared and will be submitted to the Essex County Office of Real Property for re-levy onto the associated 2024 Town and County property tax bills on November 15, 2023.

This Resolution was duly seconded by Councilperson Stephanie Mikesell, and adopted by Roll Call vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	AYE

Dated: November 14, 2023

Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 65 OF 2023

RESOLUTION OF INTENTION OF THE TOWN OF  
ST. ARMAND TO ACT AS LEAD AGENCY FOR THE  
COORDINATED REVIEW OF SAID ACTIONS AS A  
TYPE II ACTION UNDER SEQRA FOR THE POPLAR LANE  
EXTENSION SEWER DISTRICT FORMATION

Deputy Supervisor Karl Law, who moved its adoption, offered the following Resolution:

WHEREAS, the Town of St. Armand has proposed the formation of a sewer district to serve twenty-four (24) residential parcels in the Town of St. Armand along Poplar Lane (also known as Mountain View Street), hereafter referred to as, ‘Said Action;’, and

WHEREAS, Said Action requires review under the New York State Environmental Quality Review Act (SEQRA), per 6NYCRR Part 617; and

WHEREAS, Said Action has been classified by the Town of St. Armand as an Unlisted Action under SEQRA pursuant to 6NYCRR Part 617.2; and

WHEREAS, multiple agencies have approval and/or funding authority over Said Action; and

WHEREAS, 6NYCRR Part 617.2(u) defines “Lead Agency” as, “an involved agency principally responsible for undertaking funding or approving an action, and therefore responsible for determining whether an environmental impact statement is required in connection with the action, and for the preparation and filing of the statement if one is required;” and

WHEREAS, the Town of St. Armand intends to serve as Lead Agency for the coordinated review of Said Action as an Unlisted Action under SEQRA and further intends to implement and complete all responsibilities of that office.

THEREFORE, BE IT RESOLVED by the St. Armand Town Board that the Town of St. Armand intends to act as Lead Agency, as defined in 6NYCRR Part 617.2(u) for the purpose of conducting a coordinated review of Said Action and for issuing a determination of significance under the New York State Environmental Quality Review Act.

This Resolution was duly seconded by Councilperson Stephanie Mikesell, and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	AYE

Dated: November 14, 2023

Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 66 OF 2023

RESOLUTION OF INTENTION OF THE TOWN OF  
ST. ARMAND TO ACT AS LEAD AGENCY FOR THE  
COORDINATED REVIEW OF SAID ACTIONS AS A  
TYPE II ACTION UNDER SEQRA FOR THE ROCKLEDGE  
SEWER DISTRICT FORMATION

Councilperson Stephanie Mikesell, who moved its adoption, offered the following Resolution:

WHEREAS, the Town of St. Armand has proposed the formation of a sewer district to serve forty-six (46) residential parcels in the Town of St. Armand and North Elba along Rockledge Lane, Saranac Lane, and Forest Hill Avenue, hereafter referred to as ‘Said Action;’, and

WHEREAS, Said Action requires review under the New York State Environmental Quality Review Act (SEQRA), per 6NYCRR Part 617; and

WHEREAS, Said Action has been classified by the Town of St. Armand as an Unlisted Action under SEQRA pursuant to 6NYCRR Part 617.2; and

WHEREAS, multiple agencies have approval and/or funding authority over Said Action; and

WHEREAS, 6NYCRR Part 617.2(u) defines “Lead Agency” as, “an involved agency principally responsible for undertaking funding or approving an action, and therefore responsible for determining whether an environmental impact statement is required in connection with the action, and for the preparation and filing of the statement if one is required;” and

WHEREAS, the Town of St. Armand intends to serve as Lead Agency for the coordinated review of Said Action as an Unlisted Action under SEQRA and further intends to implement and complete all responsibilities of that office.

THEREFORE, BE IT RESOLVED by the St. Armand Town Board that the Town of St. Armand intends to act as Lead Agency, as defined in 6NYCRR Part 617.2(u) for the purpose of conducting a coordinated review of Said Action and for issuing a determination of significance under the New York State Environmental Quality Review Act.

This Resolution was duly seconded by Councilperson Sheridan Swinyer, and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	AYE

Dated: November 14, 2023

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Barbara J. Darrah  
St. Armand Town Clerk

#### MOTION TO PAY MONTHLY BILLS

The payment vouchers for November’s bills were presented for the Board’s approval as follows:

General Vouchers # 307 - # 331	in the amount of	\$ 14,781.49
Highway Vouchers # 166 - # 181	in the amount of	\$ 19,985.27
Highway Outside Voucher # 7	in the amount of	\$ 226.38
Water and Sewer Vouchers # 134 - # 144	in the amount of	\$ 94,127.91
Trust and Agency Voucher # 15 - # 16	in the amount of	\$ 199.00

Deputy Supervisor Karl Law made the Motion to approve payment of November’s bills. The Motion was seconded by Councilperson Donald Amell. A Roll Call Vote was as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	AYE

All in favor. Motion carried.

Dated: November 14, 2023

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Barbara J. Darrah,  
St. Armand Town Clerk

#### MONTHLY REPORT FROM THE SUPERVISOR

Supervisor Winemiller presented the request to extend the Supervisor’s Reports for October 2023. Councilperson Stephanie Mikesell made the Motion to approve the extension. The Motion was seconded by Councilperson Sheridan Swinyer. All in favor. Motion carried.

#### REVIEW AND MOTION TO APPROVE MEETING MINUTES

Deputy Supervisor Karl Law made a Motion to approve the Meeting Minutes for the Regular Board Meeting held on September 19, 2023, the Special Board Meetings held on September 26<sup>th</sup> and September 28<sup>th</sup>, the Budget Work Sessions held on October 4<sup>th</sup>, October 10<sup>th</sup>, and October 17, 2023, the Public Hearing held on October 10, 2023, and the Regular Town Board meeting held on October 17<sup>th</sup>, 2023. The Motion was seconded by Councilperson Stephanie Mikesell. All in Favor. Motion carried.

#### TOWN CLERK’S MONTHLY REPORT

Town Clerk Barbara Darrah reported the following Town Clerk revenue collected for the Month of October, 2023.

Dog Licenses (7): 3 FS 4MN	\$ 49.00
Marriage Transcript (1)	\$ 10.00
Cemetery Plot (1)	\$ 150.00
Certified Death Certificates (6)	\$ 60.00
Total Revenue:	\$ 269.00

Total Checks Written: Town Supervisor: A \$ 192.00, B \$ 70.00 NYS Dept. A&M \$ 7.00

**WATER AND SEWER BILLING MONTHLY REPORT:**

The 4th quarter billing was completed on October 9, 2023 in the amount of \$76,509.06. The amount in arrears is \$36,336.57. The due date for all balances was November 9, 2023. Late fees were applied on November 10, 2023 and any remaining balances were prepared for Re-levy. The relevy amount for Essex County Property Tax bills is 35,336.57

The NYS LIHWAP Program is coming to a close and final disbursement checks for families who previously qualified should be sent out by the end of November. There were four families who received assistance last quarter.

We are working on collecting more information from Essex County IT and the Essex County W&S programmer in regard to offering Water and Sewer on-line payments to our customers.

**OLD BUSINESS**

Lead Pipe Inventory – The surveys are still trickling in. There is more to be done in preparation in finalizing the findings.

Town Hall Project – The project is nearly complete. The downstairs offices are now being worked on and Brannon’s crew are back in to complete their share. The grant portion of the project must be completed by December 29<sup>th</sup>.

The Comprehensive Plan – The Comprehensive Plan Committee organizers and representatives have been meeting. Survey questions for the public are being developed. Another meeting is scheduled for this Friday, November 17<sup>th</sup>.

Source Water Protection Fund – We are seeking a grant from the Source Water Protection fund to purchase the property that our wells are located. Supervisor Winemiller reported she has a meeting with the current President of Paul Smiths College tomorrow, November 15<sup>th</sup>.

Veterans Day Ceremony – The Town of St. Armand’s Veterans Day Ceremony was held on Sunday, November 12<sup>th</sup>. Ralf Hartmann was the guest speaker, and Joe Fisher was the Master of Ceremonies. A reception was held afterward with coffee, tea, cocoa and cookies being served. The event was successful and well attended.

**NEW BUSINESS**

Holiday Decorations Contest - Supervisor Winemiller requested a Motion to approve the 2<sup>nd</sup> annual Town-Wide Holiday Decorations contest and the approval of ROOST Funds in the amount of \$555.00 to be used for prize awards. The categories will be Best Decorated House, Best Lights, and Most Unique Decorations. The deadline for entering the contest will be December 11<sup>th</sup>, and the judging will take place on December 19<sup>th</sup> and will be judged by the Town Board.

**MOTION:**

Deputy Supervisor Karl Law made a Motion to approve the contest and the use of ROOST funds in the amount of \$555.00. The Motion was seconded by Councilperson Stephanie Mikesell. All in favor.

Supervisor Winemiller requested a Roll Call Vote:

Supervisor Davina Winemiller	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	AYE

Motion carried.

Water Superintendent/General Maintenance Laborer position - Supervisor Winemiller asked the Board to post the job ad. It was determined the applications be accepted until December 7<sup>th</sup>. Interviews would be conducted, starting on December 14<sup>th</sup> at 6:15 pm. Discussion ensued regarding scheduling the interviews and the Water and Sewer Clerk request. It was determined the meeting with the Water and Sewer Clerk would be Monday, December 11<sup>th</sup> at 6:15 pm. The Water Superintendent interviews will be scheduled for Thursday, December 14<sup>th</sup> at 6:15 pm. Supervisor Winemiller reminded those present there would be a Public Hearing at 6:15 on December 19<sup>th</sup>, 2023, followed by the Regular Board Meeting.

Ice Rink Position – There will be a need for another Ice Rink Attendant due to Tyler Oneil cannot do it this year and the availability of the others. The Board approved the help wanted ad for this position on Facebook and the Bloomingdale Neighbor Facebook Group.

Veterans Memorial Task Force Memory Tree – Supervisor Winemiller reported Jim Norcross created a wooden Memory Tree for the Veterans Memorial Task Force to display. The Veterans Memorial Task Force is selling ornaments at \$5.00 each to be placed on the memory tree in honor of loved ones during the holiday season. The ornaments will be returned to the purchasers after January 1<sup>st</sup>.

**QUESTIONS, COMMENTS OR CONCERNS FROM GUESTS AND STAFF:**

Supervisor Winemiller asked if there were any comments, questions or concerns from the Board or the audience?

Councilperson Sheridan Swinyer asked if the road off of Ledge Lane was a Town road? Supervisor Winemiller explained that a few years ago, there were problems on that road and the Highway installed a gate at the time. The gate is opened during the winter so the Highway crew can plow. Councilperson Swinyer stated there is a building there, now. It is a public road, but the waterfront is private property. There is no public access. Supervisor Winemiller stated she would talk to the Highway Superintendent.

There were no further questions, comments or concerns.

**MOTION TO ADJOURN REGULAR BOARD MEETING**

Councilperson Sheridan Swinyer made the Motion to adjourn the Regular Board Meeting. The Motion was seconded by Councilperson Stephanie Mikesell. The Regular Board Meeting adjourned at 7:39 pm.

I, Barbara J. Darrah, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Regular Board Meeting minutes held on the above-referenced date.

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Barbara J. Darrah  
St. Armand Town Clerk

Dated: November 14, 2023