

Town of St. Armand  
Special Board Meeting  
Poplar Lane Sewer Districting  
Rockledge Sewer Districting  
Tuesday, September 26, 2023 – 5:30 pm

*These Special Board Meeting Minutes were approved by the St. Armand Town Board on November 14, 2023.*

A Special Board Meeting of the Town of St. Armand was held on the above date and time via webinar and in person at the Town Hall, Bloomingdale, NY. The Meeting was advertised and made available to the public.

**BOARD MEMBERS PRESENT:**

Town Supervisor Davina Winemiller, Deputy Supervisor Karl Law, Councilperson Donald Amell, Councilperson Stephanie Mikesell and Councilperson Sheridan Swinyer were all in attendance.

*A quorum of the Board was in attendance.*

**TOWN EMPLOYEES PRESENT:** Town Clerk Barbara Darrah.

**GUESTS FROM THE COMMUNITY:** Vadym Roiko and one unidentified caller attended this meeting on-line.

Supervisor Winemiller called the meeting to order at 5:30 pm and asked all to join in the Pledge of Allegiance.

**POPLAR STREET SEWER DISTRICT EXTENSION**

Supervisor Winemiller opened the discussion on the Poplar Lane Sewer District extension. The sewer district map, plan and report was completed by AES Northeast on March 10, 2023. The cost is estimated to be \$420,000 for this project.

Supervisor Winemiller stated the Town would apply for grant funds.

Supervisor Winemiller asked if there were any question, comments, or concerns regarding the report?

There were no questions.

Winemiller explained the next step is the SEQR process. Jessica Delorius from the Essex County Office of Planning will handle the SEQR process for the Town. William Tanzini, Essex County Attorney, will help with the legal reviews. There are 12 steps to the SEQR process and the steps are similar for both Poplar Lane and Rockledge. Poplar Lane will be a little simpler due to the fact it is located in one municipality. It is possible that both districts can be established by 2024.

A Public Hearing will need to be held for establishing both districts; Poplar Lane and Rockledge. The date set for this Public Hearing is Tuesday, December 19, 2023 at 6:00 pm. The Regular Board meeting will follow at 6:30 pm.

**ROCKLEDGE SEWER DISTRICT EXTENSION**

Supervisor Winemiller stated the residents of Rockledge want to have a Sewer District for Rockledge so that the Town is responsible if a sewer main breaks. The sewer district map, plan and report was completed by M.J. Engineering and Land Surveying, PC. There are 16 resident parcels that would be affected. Once the process is done, the town can apply for grants for Rockledge Water and Sewer. The Towns of Harrietstown, North Elba, and St. Armand, as well as the Village of Saranac Lake have agreed to have a meeting to discuss the residents at Rockledge being charged three times the regular charges for service. Once the districting goes through, they would only be charged two times the regular charge. In the Village of Saranac Lake, there is a flat water rate of 8,500 gallons and no debt service is charged.

Supervisor Winemiller asked if there were any questions, comments, or concerns regarding the report?

There were no questions

**NEW BUSINESS**

Quote from Ace Electric – Supervisor Winemiller presented a quote from Ace Electric in the amount of \$2,100.00 for the electric work at the Water pump house to remove existing timers, eliminate pump controls not being used, help troubleshoot pump #4 which is tripping the breaker, and eliminate any unused electrical equipment back to the source.

**MOTION:**

Councilperson Sheridan Swinyer made a Motion to accept the bid from Ace Electric for repair work at the pump house. The Motion was seconded by Councilperson Stephanie Mikesell. All in favor. Supervisor Winemiller requested a Roll Call vote:

Supervisor Davina Winemiller	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	AYE

Highway Superintendent Douglas Snickles wants to sell the bucket that went with the old excavator. He was hoping to modify it to fit the new excavator, but it was not possible. Supervisor Winemiller asked for a Motion from the Board to sell the bucket for \$700.00 to William Sheefer. (it cost \$1,000 a few years ago).

**MOTION:**

Councilperson Donald Amell made a Motion to sell the bucket to William Sheefer for \$700.00. The Motion was seconded by Deputy Supervisor Karl Law. All in favor. Supervisor Winemiller requested a Roll Call vote:

Supervisor Davina Winemiller	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	AYE

Supervisor Winemiller asked for a Motion to authorize a Town-wide Halloween Decorating Contest for 2023. The categories would be Best Decorated House: 1<sup>st</sup> place \$100.00, 2<sup>nd</sup> Place \$75.00, and 3<sup>rd</sup> place \$50.00  
Best Scarecrow: 1<sup>st</sup> place \$100.00, 2<sup>nd</sup> place \$75.00, 3<sup>rd</sup> place \$50.00, and Best Carved Pumpkin: 1<sup>st</sup> place \$50.00, 2<sup>nd</sup> place \$30.00, and 3<sup>rd</sup> place \$25.00. The prize money would be paid through ROOST funds.

**MOTION:** Councilperson Stephanie Mikesell made a Motion to authorize a town-wide Halloween decorating contest for 2023 using ROOST funds for prize money. The Motion was seconded by Deputy Supervisor Karl Law. All in favor. Supervisor Winemiller requested a Roll Call Vote:

Supervisor Davina Winemiller	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	AYE

**MOODY POND**

Supervisor Winemiller discussed the Moody Pond and Mt. Baker Trailhead Parking issues with the Board and stated she would like to hold a Special Board meeting for the residents of Moody Pond. She stated the Town needs to hear from them, as to what they don't like in regards to parking barriers and signs and come up with some new ideas. Then the next step would be to talk to the Village of Saranac Lake and the Town of North Elba. There is a company that installs what is being considered Guard Rails. She would like to hear from the folks that live around the pond and hear what they have to say. Winemiller stated we could hold the meeting upstairs where there are rows of bench seating for the guests to sit. Once a date has been established for the meeting, she will make a flier for this meeting and advertise the meeting on the Town's website and Facebook page.

**QUESTIONS, COMMENTS OR CONCERNS FROM GUESTS AND STAFF:**

There were no other questions, comments or concerns.

**MOTION TO MOVE INTO EXECUTIVE SESSION**

Deputy Supervisor Karl Law made a Motion to enter into Executive Session for a personnel matter and a legal matter. The Motion was seconded by Councilperson Sheridan Swinyer. The Executive Session began at 6:25 pm

**MOTION TO ADJOURN EXECUTIVE SESSION**

Councilperson Stephanie Mikesell made a Motion to adjourn the Executive Session. The Motion was seconded by Councilperson Donald Amell. The Executive Session ended at 6:50 pm.

**MOTION TO ADJOURN SPECIAL BOARD MEETING**

Councilperson Sheridan Swinyer made A Motion to adjourn the Special Board Meeting. The Motion was seconded by Deputy Supervisor Karl Law. The Special Board Meeting adjourned at 6:51 pm.

I, Barbara J. Darrah, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Special Board Meeting minutes held on the above-referenced date.

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Barbara J. Darrah  
St. Armand Town Clerk

Dated: September 26, 2023