

Town of St. Armand  
Regular Board Meeting  
Tuesday, May 17, 2022  
6:30 pm

*These Meeting Minutes were approved by the St. Armand Town Board on June 21, 2022.*

A Regular Board Meeting of the Town of St. Armand was held on the above date and time via webinar and in person conducted at the Town Hall, Bloomingdale, NY. The Meeting was advertised and made available to the public.

**BOARD MEMBERS PRESENT:**

Town Supervisor Davina Winemiller, Deputy Supervisor Karl Law, Councilperson Donald Amell, Councilperson Sheridan Swinyer, and Councilperson Stephanie Mikesell (on line) were all in attendance.

*A quorum of the Board was in attendance.*

**TOWN EMPLOYEES PRESENT:** Highway Superintendent Douglas Snickles, Water Superintendent Cory Skiff, Wastewater Superintendent Stanley Ingison, and Town Clerk Barbara Darrah.

**GUESTS FROM THE COMMUNITY:** Sandy Hayes, Jeffrey Tedford, and Heather Wood, all from the community.

Supervisor Davina Winemiller called the meeting to order at 6:30 pm and asked all to join in the Pledge of Allegiance. Winemiller then asked the Department Heads to present their reports.

**HIGHWAY DEPARTMENT MONTHLY REPORT**

Highway Superintendent Douglas Snickles presented the following report to the Board:

Town of St. Armand Highway Report for the May 17, 2022 Board Meeting

- 1) All plows and sanders are finally off, cleaned and painted.
- 2) We started hauling next winter's sand to get rid of some salt before it turns rock hard.
- 3) We have been picking up sand on all of our roads and should be done this week.
- 4) We finished the flower bed at Veterans Memorial Park and we fixed the gate at the Transfer Station.
- 5) Town Highway employees completed an 8-hour mine and safety training in Moriah.
- 6) We installed two bicycle and pedestrian road signs; one by the Firehouse and one coming into town from Gabriels.
- 7) We are helping the Town of Harrietstown haul fill from their yard.
- 8) We started cleaning around the Town Highway Garage yard and pole barn.

Supervisor Winemiller asked Doug to speak about the conversation with Rob Wick regarding a new Salt Shed grant. The price for a salt shed the size of the salt shed 72' X 140'. Doug thinks it would be more than what the Town needs if our sand was under cover; then less salt would be used. Doug felt at least 4,000 yards of sand needed to be covered. The size Rob Wick stated would hold about 6,000 yards. If the shed could hold even 3,000 yards, Doug felt 72' by 98' was enough. The price for the larger one was \$561,000. Doug stated Trudeau always has sand, so if we needed more, we could get more. Doug could not see going that big and spending that kind of money when we don't need to have that size. We wouldn't need a salt shed at all if we had the sand undercover. Winemiller stated they would give the measurements to Rob Wick and see what that would cost.

Supervisor Winemiller asked if any of the training that took place in Moriah included any confined space training? Doug responded that it did not. He continued that most of it was building berms in the quarries. He thought it might be for insurance purposes. Winemiller stated Essex County was trying to set up confined space training for all the towns sometime in June.

There were no other questions regarding the Highway report.

**WATER DEPARTMENT MONTHLY REPORT**

Cory Skiff presented the following report to the Town Board:

Town of St. Armand Water Report for the May 17, 2022 Town Board Meeting

- 4/4/22: Monthly sample to lab
- 4/6/22: Quarterly reading verifications for Barb
- 4/7/22: Monthly report to health Department
- 4/14/22: Garrow & Sons replaced a hydrant and key box on State Route 3.
- 4/20/22: PFOA and Dioxane samples to lab

Supervisor Winemiller asked Cory to address Pump # 5 in the well field. Cory stated the issue was a voltage issue that made the pumps blow. The pumps that were installed are meant for 230 volts, and the well fields only have 208 volts.

Cory met with Parker Well Drilling and they will be able to be here in about 3 weeks to a month, and they can replace the pumps with the right pumps. Winemiller reported she had contacted National Grid and they monitored the voltage fluctuations for over a week, and their monitoring did not indicate any large voltage changes.

There were no other questions regarding the Water Report.

## WASTEWATER DEPARTMENT MONTHLY REPORT

Wastewater Superintendent Stanley Ingison presented the following report to the Town Board:

### Wastewater Department Summary of last month's activities for the May 17, 2022 Board Meeting

- 1) Did daily collections, testing and recorded data.
- 2) Did daily checks of all systems at the PTB and WWTP and recorded the data.
- 3) Wrote up the DEC monthly operating report and the discharge monitoring report and submitted them digitally.
- 4) Did weekly generator checks.
- 5) Did weekly greasing of the paddle wheel drive and clarifier drives.
- 6) Did weekly grit removal from the classifier drive outfall and unloaded it into the transfer station trash dumpster.
- 7) I did the weekly flexing of all the aeration diffusers.
- 8) In the last wind storm that came through 2 large fir trees at the PTB up rooted and came down toward the wet well and hit it and the fence. Fortunately, only the tops hit the fence and the pump station and they broke off instead of the fence or the wet well vent. So I cut and cleared the trees from the site.
- 9) I have continued the cleanup of the glass and trash around the new solar panel electrical conduit work that was done in the fall and winter. I have been raking it level so I can add some top soil and plant some grass.
- 10) St. Paul's Church did hire Trudeau Sand and Gravel to work on correcting their Rectory building lateral installation. Buggy dug it and installed a rubber saddle and connected the 4- inch lateral to the saddle using a Furnco coupling. He also corrected a sag that was in the lateral line a few feet out from the saddle. I also got Saranac Lake to come with their Vac Truck and they ran the jetter through the main twice to remove the stone and obstructions from the main line so we don't get any more backups there for a while. Also Barbara got National Grid to come and unlock the substation gates so that we could get to the manhole. We also need to keep working on getting funding for more collection system repairs or replacement to keep the sand and gravel out of the system.
- 11) We did get the generators serviced on May 3, 2022 which was very late because our normal technician had an injury. This Tech did correct all the leaks and clean up the oil and antifreeze from the Pre-treatment Building (PTB) generator. It was past time to replace the battery so I did do it myself to save the Town money.
- 12) Davina did talk with the DEC about the municipal wastewater plant rule about testing 7 days a week instead of 5 and they held strong about keeping the rule at this time. I believe that we need to keep working toward this change with the DEC farther up in the ranks than we have so far.
- 13) I did finish grinding out the concrete pour edge in the PTB influent box where ground water was seeping in, and hydraulic-cemented it closed.
- 14) The last two phosphorus tests I have done to check our meter in comparison to the lab testing have been equal. I don't know why the first one was higher than the labs result but it seems to be good now.
- 15) Did sewer lateral line checks and marking for the 4 Vine street house construction and met with the home owner and contactor about it. Also met with the home owners of 1656 Route 3 property to look at water line replacement work to make sure it wouldn't hit the sewer line.
- 16) The DEC did finish marking the wetland boundaries on the Towns properties adjacent to the wastewater plant and as far as I know there were not areas of any size that are not wetlands. This means we will have to engineer some kind of filtering system with an outlet to the wetland or the river and get permits to install it or get use of other property to discharge to.
- 17) I continue to work on the St, Armand Wastewater Department Comprehensive Improvement and Repair Program.

Supervisor Winemiller displayed a map of the Wastewater Treatment Plant 14-acre site that Mary Odell completed. Winemiller forwarded the map to Kelly Duval, DEC, to see what she thought regarding the possibility of ground water discharge. If the Town is allowed to do groundwater discharge rather than the disinfection system, the disinfection, the phosphorus and the upcoming ammonia elimination requirements will go away. It will still cost money to do the groundwater discharge, but it will be less money than the other requirements would cost.

Sandy Hayes asked if Stan meant the agency APA rather than DEC in Item #16. Stan replied that he did mean to state APA.

Jeff Tedford stated he recently purchased property up on Main Street and asked if there are any plans for water and sewer lines to be installed on upper Main Street where the property was located. Winemiller stated Poplar, Vine Street and Whiteface will be the streets that are first priority. Tedford stated he was asking so he could make sure it was okay to go ahead and put a well and septic on the recently purchased property. Winemiller replied it will be many years before the street section above the school will be addressed.

There were no questions regarding the Wastewater Report.

## CODE ENFORCEMENT MONTHLY REPORT

Code Enforcement Officer Rodger Tompkins submitted the following written report to the Town Board:

Code Enforcement Report for the May 17, 2022 Town Board Meeting

New Residential Building Permits Issued Since Last Report: 5  
Extension of Residential Building Permits Issued: 1  
Commercial Building Permits Issued: 0  
Demolition Permits Issued: 0  
Solar PVS Permits Issued: 0  
Code Violations Issued: 0  
Sewer Code Violations Issued: 0  
Total number of Residential Building permits issued for the year 2022: 11  
Total number of Residential Certificates of Completion issued for the year 2022: 3  
Total number of Commercial Building permits issued for the year 2022: 0  
Total number of Commercial Certificates of Completion issued for the year 2022: 0  
Total number of Demolition permits issued for the year 2022: 1  
Total number of Demolition Certificates of Completion issued for the year 2022: 0  
Total number of Solar permits issued for the year 2022: 0  
Total number of Solar Certificates of Completion issued for the year 2022: 0  
Total number of Code Violations issued for the year 2022: 0  
Total number of Code Violation Certificates of Completion issued for the year 2022: 1  
Total number of Sewer Code Violations issued for the year 2022: 0  
Total number of Sewer Code Violation Certificates of Completion issued for the year 2022: 1  
Amount of fees collected for Code Office since last report: \$1,093.40  
Amount of fees collected for Water Department since last report: \$0  
Amount of fees collected for Sewer Department since last report: \$0  
Total amount of fees collected via Code Office since last report: \$1,093.40  
Total amount of fees collected via Code Office for the year 2022: \$2,630.00

I (Rodger) am a fully certified CEO – I have finished my classes.  
I have continued to perform inspections and follow up with open Code Violations and open Building Permits.

There were no questions regarding the Code Enforcement monthly report.

TOWN JUSTICE REPORT

Town Justice Frank Whitelaw submitted the following written report for the May 17, 2022 Town Board Meeting:

St. Armand Town Court Report for April 2022

Total fines and surcharges collected for the month of April 2022: \$1,268.00  
Total collected year-to-date: \$6,523.00  
Total parking fines for April 2022: \$200.00

There were no questions regarding the Town Justice Court Report

TAX COLLECTOR REPORT

Tax Collector Nancy Heath submitted the following written report for the May 17, 2022 Town Board Meeting

MEMORANDUM

TO: Town of St. Armand Supervisor and Board Members  
FROM: Nancy M. Heath, Tax Collector  
DATE: May 9, 2022  
SUBJECT: 2022 Tax Collection

Our Town of St. Armand 2022 Tax Warrant of \$964,550.37 was met with the final payment to Davina Winemiller, Town Supervisor, on February 24, 2022.

Since the County requests that we not hold our funds until the end of April but rather forward them to the county, I sent a check for \$60,000 on March 9, 2022 and a check for \$60,000 on April 2, 2022 to the Essex County Treasurer.

On May 2, 2022, I turned my books into the Essex County Treasurer along with a check for \$47,612.86, which was the remaining balance minus the interest and adjustments.

On May 9, 2022, I cut a check for \$3,154.78 to Davina Winemiller, Town Supervisor, which represents the interest of \$3,154.37 received from the 2022 tax payments and \$0.41 in adjustments.

If anyone has any questions for me, just leave a note on my desk, as I will continue to come into the office to check my mail - or call me at home at 518-891-1258 or my cell at 518-637-1228.

There were no questions regarding the Tax Collector's report

RESOLUTIONS # 42 - # 49 OF 2022

RESOLUTION # 42 OF 2022

TOWN OF ST. ARMAND TOWN BOARD AUTHORIZATION TO ACCEPT THE QUOTE FROM AND EXECUTE A CONTRACT WITH HYDE FUEL, SARANAC LAKE, NY, FOR THE NEW FURNACE PURCHASE AND INSTALLATION IN THE TOWN HIGHWAY GARAGE

Councilperson Sheridan Swinyer, who moved its adoption, offered the following Resolution:

WHEREAS, it was determined that the Town Highway Garage was in need of a new furnace, and

WHEREAS, the Town Supervisor solicited three quotes for the purchase and installation of the new furnace: Hyde Fuel in the amount of \$15,620.92, J. Hogan Refrigeration & Mechanical, Inc. in the amount of \$19,200.99, and Snickles Plumbing & Heating, Inc., in the amount of \$20,000, and

WHEREAS, on April 1, 2022, the Town's Highway Committee met and after reviewing the merits of each quote determined Hyde Fuel's quote was the lowest and comparable to the other two quotes.

THEREFORE, BE IT RESOLVED that the Town Board of the Town of St. Armand has reviewed all proposal quotes submitted for the Highway Garage Propane Furnace and installation, and authorizes the Town Supervisor to execute a contract with Hyde Fuel, Inc. for the installation of the new furnace for the Town Highway Garage to include a condensation pump and expansion tank in the amount of \$15,620.92.

This Resolution was duly seconded by Councilperson Stephanie Mikesell and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	AYE

Dated: May 17, 2022

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 43 OF 2022

TOWN OF ST. ARMAND TOWN BOARD AUTHORIZATION AND APPROVAL TO USE CARES ACT FUNDS TO HIRE CONTROL SYSTEM INTEGRATION, LLC, FOR INSTALLATION OF THE LICENSED RADIO SYSTEM BETWEEN THE TOWN'S PUMPHOUSE AND WELL FIELDS

Deputy Supervisor Karl Law, who moved its adoption, offered the following Resolution:

WHEREAS, the Town of St. Armand received an annual inspection report from the NYS Department of Health dated January 14, 2022, and

WHEREAS, the report noted the existing Bloomingdale water system needed to be updated to include controls, alarms, and emergency communication systems, stating there are no controls between the storage tank and wells, and

WHEREAS, the Water Superintendent researched companies that handled these types of controls, alarms, and emergency communication systems and located Control System Integration, LLC, and

WHEREAS, Control System Integration, LLC submitted a quote for the installation of the required emergency communication radio system, to include parts and labor, in the amount of \$16,000.00, and

WHEREAS, the Town Supervisor, Davina Winemiller reported to the Town Board that CARES ACT FUNDS can be used for this project.

THEREFORE, BE IT RESOLVED, the Town Board of the Town of St. Armand hereby approves by Resolution the expenditure of CARES ACT funds not to exceed the amount of \$16,000.00 for the installation of the emergency communication radio system by Control System Integration, LLC, for the Bloomingdale Water District.

This Resolution was duly seconded by Councilperson Sheridan Swinyer, and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	AYE

Dated: May 17, 2022

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 44 OF 2022

TOWN OF ST. ARMAND TOWN BOARD AUTHORIZATION AND APPROVAL TO USE CARES ACT FUNDS TO HIRE VIEWPOINT AG VALUATION & CONSULTING, LLC FOR THE APPRAISAL OF THE BLOOMINGDALE WATER DISTRICT WELL FIELDS CURRENTLY LEASED FROM PAUL SMITH'S COLLEGE

Councilperson Donald Amell, who moved its adoption, offered the following Resolution:

WHEREAS, the Town of St. Armand leases land from Paul Smith's College for the Bloomingdale Water District well fields, and

WHEREAS, the lease between the Town of St. Armand and Paul Smith's College ends in 2032, and

WHEREAS, the Town Supervisor and the President of Paul Smith's College met to discuss the possibility of the Town of St. Armand purchasing this property from Paul Smith's College, and

WHEREAS, it was agreed that both parties would seek their own appraisals in order to further discuss a fair purchasing price, and

WHEREAS, Rob Guay from Viewpoint Ag Valuation & Consulting, LLC, performs this type of appraisal, and submitted a quote for \$3,000.00 for appraising the property in three ways: 1) a vacant parcel with no infrastructure, 2), the parcel with the current infrastructure on it, and 3) as a logging parcel that has wood value, and

WHEREAS, the Town Supervisor, Davina Winemiller reported to the Town Board that CARES ACT FUNDS can be used for this project.

THEREFORE, BE IT RESOLVED, the Town Board of the Town of St. Armand hereby approves by Resolution the expenditure of CARES ACT funds not to exceed the amount of \$3,000.00 for the appraisal and evaluation of the current Bloomingdale Water District well fields by Viewpoint Ag Valuation & Consulting, LLC for the Bloomingdale Water District.

This Resolution was duly seconded by Councilperson Stephanie Mikesell, and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	AYE

Dated: May 17, 2022

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 45 OF 2022

TOWN OF ST. ARMAND TOWN BOARD AUTHORIZATION AND APPROVAL OF USE OF ROOST FUNDS FOR THE TOWN OF ST. ARMAND VETERANS PARK MEMORIAL PERGOLA IN THE AMOUNT OF \$12,722.00

Councilperson Sheridan Swinyer, who moved its adoption, offered the following Resolution:

WHEREAS, the St. Armand Veterans Park Memorial Task Force has been fundraising for the St. Armand’s Veterans Park Memorial, which has been approved by the St. Armand Town Board, and

WHEREAS, the St. Armand Veterans Task Force submitted a letter of request to the Town Board for a donation of \$12,722.00 to fund the building and installation of the St. Armand’s Veterans Park Memorial Pergola, patio, and brick planters, and

WHEREAS, Town Supervisor Davina Winemiller reported to the Board that ROOST funds can be used for this type of donation.

THEREFORE, BE IT RESOLVED, the Town Board of the Town of St. Armand hereby approves by Resolution the donation of Roost Funds in the amount of \$12,722.00 to the Town of St. Armand’s Veterans Task Force for the building and installation of the Veterans Park Memorial pergola, patio and planters. Town Supervisor Davina Winemiller recuses herself on the Roll Call Vote due to serving as a member on the St. Armand’s Veteran Park Memorial Task Force.

This Resolution was duly seconded by Deputy Supervisor Karl Law, and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	RECUSED
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	AYE

Dated: May 17, 2022

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 46 OF 2022

TOWN OF ST. ARMAND TOWN BOARD REQUEST TO  
THE VILLAGE OF SARANAC LAKE TO REMOVE  
BAKER MOUNTAIN FROM THE ADIRONDACK 6ER  
PROGRAM

Town Supervisor Davina Winemiller, who moved its adoption, offered the following Resolution:

WHEREAS, several years ago, the Village of Saranac Lake created the “Adirondack 6er” hiking program and while this was a great way to showcase the Tri-Lakes area and encourage visitors, it did not take into account any parking or infrastructure issues that have occurred because of it, and

WHEREAS, since the “Adirondack 6er” program was enacted, the property owners around the Baker Mountain trailhead have contacted both the St. Armand Town Board and the Village of Saranac Lake Board to assist with the parking issues, and

WHEREAS, the Baker Mountain trailhead is located in the Town of St. Armand in a residential area and the St. Armand Town Board recognize the residents’ concerns and frustrations with the parking problem, and

WHEREAS, the St. Armand Town Board enacted Local Law No. 1 of 2020 - Parking in St. Armand out of concern for the safety of our residents and visitors, and

WHEREAS, the Moody Pond loop is an already narrow street and at times, due to illegal parking, it is impossible for two vehicles in opposing lanes to be traveling safely on the road. Furthermore, walkers and bicyclists are put in danger due to the road having several blind curves and vehicles continue to park on private property, in the road, and blocking driveways, and

WHEREAS, the Village of Saranac Lake website encourages visitors to use the Moody Pond loop for walking and bicycling and hiking the Baker Mountain Trail.

THEREFORE, BE IT RESOLVED, the Town Board of the Town of St. Armand respectfully requests that Baker Mountain be removed from the “Adirondack 6er” program and be replaced with Mount Pisgah, a trail that has ample parking and is not located in a residential area, and

BE IT FURTHER RESOLVED, the Town Board of the Town of St. Armand Board respectfully requests that the Village of Saranac Lake Board remove the Moody Pond loop and the Baker Mountain Trail from their website, and

BE IT FURTHER RESOLVED, that the Town Board of the Town of St. Armand respectfully requests to be notified by the Village of Saranac Lake Board of any promotion or use of land in the Town of St. Armand before it is posted or promoted to ensure that all issues that may arise from such use does not detrimentally effect the Town of St. Armand residents.

This Resolution was duly seconded by Deputy Supervisor Karl Law, and adopted by Roll Call vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	AYE

Dated: May 17, 2022

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 Barbara J. Darrah  
 St. Armand Town Clerk

RESOLUTION # 47 OF 2022

TOWN OF ST. ARMAND RESOLUTION AGAINST  
 PASSAGE OF CONSERVATION SUBDIVISION  
 DESIGN BILL S1145/A4074

Town Supervisor Davina Winemiller, who moved its adoption, offered the following Resolution:

WHEREAS, The Adirondack Park Agency adopted a Large Subdivision Permit application that incorporated many of the action items in the Conservation Subdivision Design Bill, and

WHEREAS, implementation of the Adirondack Park Agency Large Subdivision Permit, is possibly more protective of the Environment than the conservation subdivision Design allows for, and

WHEREAS, Conservation Design laws are seldom mandatory, and are a tool to keep open space in urban areas, and

WHEREAS, the State of New York as of March 20, 2018 owned 2,505,802 or 44.6 percent of the Adirondack Park in fee, the State as of November 12, 2018 also owns 785,434 acres of Conservation Easements, where development and subdivision rights have been extinguished, and

WHEREAS, this means there are more than 3.3 million acres of a 5.9 million acre Adirondack Park that will never be developed or subdivided, and

WHEREAS, of the remaining 2.6 million acres of private land, existing development, roads, lakes, rivers, streams, steep slopes, wetlands and high elevations are not suitable for development, and

WHEREAS, the proposed legislation would amend the existing Adirondack Park Agency Act which has been in effect for 50 years, and

WHEREAS, before major Adirondack Park Agency permit application processes are changed, a public hearing process needs to be implemented so that property owners have an opportunity to understand and comment on how this proposed law will affect their property values, and

WHEREAS, this change would require private owners to incur undue burden to hire external consultants to complete additional ecological assessments that will add significant time to proceed with proposed developments, and

WHEREAS, this proposed law will effectively eliminate the potential for development on certain land use classification, which are already protected and regulated by the Adirondack Park Agency, and

WHEREAS, the proposed bill places additional burden on property owners that is not necessary to protect environmental and ecological systems and is not beneficial to the wellbeing of the Adirondack Park and its residents.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of St. Armand does not approve of the proposed Bill, and

BE IT FURTHER RESOLVED, that the Essex County Board of Supervisors does hereby call upon the local governments to stand together, individually and through our associations to insist that the Conservation Subdivision Design Bill (S1145/A4074) be withdrawn, and

BE IT FURTHER RESOLVED, that copies of the Resolution be forwarded to Governor Kathy Hochul, Senate Majority Stewart-Cousins, Assembly Speaker Heastie, All the Adirondack Legislators, Adirondack Intercounty, and the Association of Adirondack's Towns & Villages.

This Resolution was duly seconded by Councilperson Sheridan Swinyer, and adopted by Roll Call vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	AYE

Dated: May 17, 2022

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 48 OF 2022

AUTHORIZATION FOR ST. ARMAND TOWN SUPERVISOR TO SIGN 2022 KINSLEY ANNUAL CONTRACT FOR GENERAL MAINTENANCE ON THE WASTEWATER PRE-TREATMENT PLANT AND TREATMENT PLANT GENERATORS

Councilperson Donald Amell, who moved its adoption, offered the following Resolution:

WHEREAS, the annual maintenance contract for the Wastewater Pre-Treatment Plant and Treatment Plant generators is up for renewal, and

WHEREAS, the maintenance contract covers preventative maintenance on the generators located at 56 River Road and 112 River Road, and

WHEREAS, the Contract price is set forth as \$2,440.00 for Level 1 and Level 2 service for both generators, and

WHEREAS, the contract is automatically renewed every year.

THEREFORE, LET IT BE RESOLVED, the Town Board of the Town of St. Armand authorizes Town Supervisor Davina Winemiller to sign the annual agreement with Kinsley Group, Inc., for maintenance of the Wastewater Pre-Treatment Plant and the Wastewater Treatment Plant for 2022.

This Resolution was duly seconded by Deputy Supervisor Karl Law and adopted by Roll Call vote as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	AYE

Dated: May 17, 2022

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Barbara J. Darrah  
St. Armand Town Clerk

RESOLUTION # 49 OF 2022

TOWN OF ST. ARMAND TOWN BOARD APPROVAL FOR THE ST. ARMAND VETERANS TASK FORCE TO HOST A BBQ FUNDRAISER AT THE ST. ARMAND VETERANS MEMORIAL PARK ON JUNE 4, 2022

Councilperson Stephanie Mikesell, who moved its adoption, offered the following Resolution:

WHEREAS, the St. Armand Veterans Memorial Park Task Force has requested permission from the St. Armand Town Board to host a BBQ Fundraiser on June 4, 2022, from 11:00 am to 2:00, to be held at the St. Armand's Veterans Park.

THEREFORE, BE IT RESOLVED, the Town Board of the Town of St. Armand hereby approves by Resolution that the St. Armand Veterans Memorial Park Task Force is authorized to use the St. Armand's Veteran Park for a BBQ fundraiser on Saturday, June 4, 2022 from 11:00 am to 2:00 pm. Town Supervisor Davina Winemiller recused herself due to serving as a member on the St. Armand Veterans Memorial Park Task Force.

This Resolution was duly seconded by Deputy Supervisor Karl Law, and adopted by Roll Call Vote as follows:

Supervisor Davina Winemiller	RECUSED
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	AYE

Dated: May 17, 2022

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Barbara J. Darrah  
St. Armand Town Clerk



MOTION TO PAY MONTHLY BILLS

The payment vouchers for May’s bills were presented for the Board’s approval as follows:

- General Vouchers # 127 - # 157 in the amount of \$ 38,403.28
- Trust and Agency Vouchers # 14 - # 15 in the amount of \$ 191.50
- Highway Vouchers # 62 - # 73 in the amount of \$ 11,933.05
- Water and Sewer Vouchers # 73- # 90 in the amount of \$ 21,432.28
- B Fund Voucher # 5 in the amount of \$ 154.27
- Rockledge Vouchers - None
- HT Grant Fund Vouchers # 2 – # 3 in the amount of \$ 83.68

Deputy Supervisor Karl Law made the Motion to approve payment of this month’s bills; the Motion was seconded by Councilperson Donald Amell. A Roll Call Vote was as follows:

Supervisor Davina Winemiller	AYE
Deputy Supervisor Karl Law	AYE
Councilperson Donald Amell	AYE
Councilperson Stephanie Mikesell	AYE
Councilperson Sheridan Swinyer	AYE

All in favor. Motion carried.

Dated: May 17, 2022

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Barbara J. Darrah,  
St. Armand Town Clerk

MONTHLY REPORT FROM THE SUPERVISOR

Supervisor Winemiller presented the Supervisor’s Monthly Report for April 2022. Councilperson Sheridan Swinyer made the Motion to approve April’s Supervisor’s Report. The Motion was seconded by Councilperson Donald Amell. All in favor. Motion carried.

REVIEW AND MOTION TO APPROVE PREVIOUS MONTH’S MINUTES

Deputy Supervisor Karl Law made the Motion to approve the Meeting Minutes of the Special Board Meeting (Rockledge #5) held on March 28, 2022 and the Regular Board Meeting held on April 19, 2022. The Motion was seconded by Councilperson Sheridan Swinyer. All in favor. Motion carried.

TOWN CLERK’S MONTHLY REPORT

Town Clerk Barbara Darrah gave the following report for the month of April 2022:

Dog Licenses (7) FS (3) MN (1) MU (3)	\$ 70.00
	Total Revenue Earned \$ 70.00

Checks written to: Town Supervisor \$ 57.00 NYS Dept. of Agriculture & Markets \$13.00

WATER AND SEWER BILLING MONTHLY REPORT:

The current quarter (2<sup>nd</sup>) payments were due May 16, 2022. Late fees totaling \$3,206.20 were applied on May 17th. The total receivables as of May 17, 2022 are \$35,504.94.

Darrah reported that a program offered by the NYS Office of Disability is appearing recently on Facebook. The program works with low income households to assist in paying their water bills. Darrah stated she contacted the Town of Wilmington, the Village of Lake Placid and the Village of Saranac Lake to see if they had heard of the program and if they were participating. Darrah is waiting to hear back from those community governments.

OLD BUSINESS

Possible Land Purchase – Fawcett property next to the ball Field: Supervisor Winemiller gave the floor to Sandy Hayes, to talk about the letter he sent to the Board members regarding discouraging the Town Board to purchase the property from Andrew Fawcett. Sandy Hayes asked the Board if they had any questions regarding his letter. The following three options had been proposed by Andrew and Cheryl Fawcett for purchasing the property: 1) All eight acres for \$40,000.00,

2) Six acres for \$27,000.00 and 3) The little slice of parking lot for \$1,000, but if Option 1 or 2 was chosen, Fawcett's, will give us the slice for free. Winemiller had stated she would like to see the Town choose the six acres for \$27,000.00 and the slice of parking lot. Winemiller reported the Town currently has \$59,000.00 in the bank from the Cares Act money, and would still leave \$32,000.00 in the bank with another \$68,000.00 coming.

At the April 19<sup>th</sup> Regular Board Meeting, Supervisor Winemiller had asked for a Motion from the Board to notify Mr. and Mrs. Fawcett that the Town would be interested in Option # 2, as long as there were not any restrictions with the power lines and wetlands that would conflict with what the Town wants to do with that property. Deputy Supervisor Karl Law made the Motion to approve the Town Supervisor to notify Mr. and Mrs. Fawcett that the Town is interested in Option # 2, provided there are no restrictions with what the Town's plans are for the property regarding the power lines and possible wetlands. The Motion was seconded by Councilperson Stephanie Mikesell. All approved and the Motion carried on April 19, 2022.

Winemiller reported to the Board and guests that she did speak with a National Grid representative and the only concern he stated was that any buildings would not interfere with the power lines. Winemiller then displayed a map that was completed by Mary Odell, APA, which indicated there are were no restrictions on the wetlands showing on the specific property that the Town was interested in. An APA permit would still be required.

Discussion ensued amongst the Board and guests regarding the offers, the possible issues and proposed work involved with the purchase of the property. At the end, Sandy Hayes stated that the Town and the Fawcett's were making a huge mistake. Sandy explained that the Fawcett's would be stuck paying taxes on property that he could not use. Supervisor Winemiller responded that she would talk with the Fawcett's and let them know the newest information received today from Mary Odell, and see what he wants to do. Winemiller stated the subject will be tabled this evening until she has had the opportunity to speak with the Fawcett's and revisit it at a later date.

Poplar Street Sewer District Update: The next step to move forward with the Poplar Street Sewer District is to hold a Public Hearing and notify the affected residents of the Public Hearing. The Public Hearing was then scheduled for Tuesday, June 21<sup>st</sup> at 5:00 pm. The Board agreed to the scheduled times. Winemiller stated she would mail out the notices to the residents.

Town Board Acquisition of IPADS and Projector Update: Essex County IT suggested that the Town purchase Samsung Tablets with 10 ½" screen with 64 GB storage and cases. He also suggested any simple flat television screen would work mounted on the wall for viewing. Supervisor Winemiller stated they should purchase four ipads for the Board Members. Winemiller asked for a Motion. Councilperson Donald Amell made a Motion to use Care Acts Funds to purchase four Samsung ipads, carry cases, and monitor screen using Cares Act Funds not to exceed \$2,000 for this purchase. The Motion was seconded by Councilperson Sheridan Swinyer. All in favor. Motion carried. Winemiller stated a Resolution would be done supporting the Motion at the next Board Meeting on May 17, 2022.

Town Hall Grant Update: Once the engineering is done, we will move forward with the bidding process.

Cannabis Survey Schedule Reminder: The Cannabis Survey will take place at the Town Hall on Friday, May 20<sup>th</sup> from 1:00 pm – 8:00 pm, and Saturday, 9:00 am – 3:00 pm.

## NEW BUSINESS

APA Notice for Trudeau Sand & Gravel, Inc.: Winemiller displayed a Letter of Notification from the APA regarding Trudeau Sand and Gravel, Inc.'s application to expand their existing sand and gravel pit life of mine with an additional 10 years.

Help Wanted Ad for Summer Lawns and Grounds personnel: Gabe Fobare and Ben Munn are returning to work during the summer for the Town. The Town Board agreed to advertise for a third employee for the Summer Crew.

Help Wanted Ad for Temporary Carpenter/Stone Mason: Winemiller stated she would like to hire at least one, possible more than one, to be a part-time plumber, electrician, stone mason, painter, all-in-one. The reasoning is to assist with the Town Match for the ADA grant. In addition, we could have someone that is on the payroll to do the part-time, temporary contractor work involved and not bid out for every separate job. Councilperson Stephanie Mikesell made a Motion to place an ad in the Adirondack Daily Enterprise for the temporary carpenter position. The Motion was seconded by Councilperson Sheridan Swinyer. All in favor. Motion carried.

Summer Program – Camp Ampersound/YMCA: Supervisor Winemiller described the new Summer Program managed by the YMCA, with the cost being \$77.00 per child per week.

Transfer Station – Punch Tickets/Reduce Hours/Ad for Attendants: Supervisor Winemiller suggested the Transfer Station go to Punch Tickets. She felt it would assist the attendants in keeping track of incoming trash and payments. She also suggested the hours be reduced from 8:00 am until 1:00 pm until further notice. The attendants have mentioned that it slows down after 1:00 pm, and they would like to leave earlier. Councilperson Sheridan Swinyer stated the Town needed to advertise the change for at least two weeks before it actually started. Winemiller stated the ad for more attendants could be placed on Facebook and it would not cost us any money. Winemiller stated the punch cards would cost \$10.00, and that would allow for (5) \$2.00 punches.

St. Armand Veterans Task Force Letter of Appreciation: Supervisor Winemiller displayed a Letter of Appreciation from the St. Armand Veterans Task Force for the Town's donation of ROOST Funds for the pergola.

St. Armand Youth Task Force Letter of Appreciation: Supervisor Winemiller displayed a Letter of Appreciation from the St. Armand Youth Task Force for the Town's donation of ROOST Funds for the Bloomingdale Block Party.

Town Board Approval of Purchase of Utility Pole Holiday Decorations: Supervisor Winemiller showed the Town Board pictures of various Utility Pole Holiday Decorations that she would like to request ROOST funds be used in the purchase of eight holiday Pole decorations. The available balance in the ROOST FUNDS is currently \$31,000, and the eight decorations would cost approximately \$8,000.00. Councilperson Stephanie Mikesell liked the idea to brighten the dark winter months. She would prefer not to use the fluffy plastic ones and suggested that the decorations that only have lights be purchased.

Winemiller stated it would cost about \$400 per year for the electricity. ROOST funds could be used for the electricity as well. If rounded off, approximately \$7500.00 of ROOST Funds is what would be requested for the decorations.

Discussion ensued as to the different choices and other different ideas. It was determined to table the idea until the next Board Meeting, in order to allow the Board to consider this donation and some other possible ideas.

Sandy Hayes asked if the Board would have access to the photos of the Holiday decorations so they could have time to look at them. Winemiller stated she would email the Decoration catalog to the Board for their review.

Town of St. Armand LOGO: The YMCA Summer Program contacted Supervisor Winemiller for the Town's Logo to add to the Summer Camp flier. Upon determination that the Town does not have a logo, it was suggested that the Town bring up the idea with all schools in the Saranac Lake area to see if they would be interested in running a contest. The Board agreed to this idea.

#### QUESTIONS, COMMENTS OR CONCERNS FROM GUESTS AND STAFF:

Sandy Hayes asked about Resolution #46 regarding Baker Mountain. Winemiller explained that the Town is asking the Village of Saranac Lake and Harriestown to not promote Baker Mountain Trailhead and Moody Pond for bicycling due to the problems it causes with the residents that live around Moody Pond.

#### MOTION TO MOVE INTO EXECUTIVE SESSION

Councilperson Donald Amell made a Motion to move into Executive Session for the purpose of personnel to discuss vacant positions. The Motion was seconded by Councilperson Sheridan Swinyer. The Executive Session began at 9:15 pm.

#### MOTION TO ADJOURN EXECUTIVE SESSION

Councilperson Sheridan Swinyer made a Motion to adjourn the Executive Session. The Motion was seconded by Councilperson Donald Amell. The Executive Session ended at 9:51 pm.

#### MOTION TO ADJOURN REGULAR BOARD MEETING

Councilperson Stephanie Mikesell made the Motion to adjourn the Regular Board Meeting. The Motion was seconded by Councilperson Sheridan Swinyer. The Regular Board Meeting adjourned at 9:52 pm.

I, Barbara J. Darrah, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Regular Board Meeting minutes held on the above-referenced date.

Dated: May 17, 2022

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Barbara J. Darrah  
St. Armand Town Clerk