

# **Town of St. Armand Board Meeting**

**Public Hearing – Sewer District # 3 – Poplar Lane – 6:15**

**pm**

**Regular Board Meeting – Immediately following Public**

**Hearing Tuesday, February 15, 2022**

A Public Hearing and Regular Board Meeting of the Town of St. Armand was held on the above date and time via webinar and in person conducted at the Town Hall, Bloomingdale, NY. The Meeting was advertised and made available to the public.

**BOARD MEMBERS PRESENT:**

Town Supervisor Davina Winemiller, Deputy Supervisor Karl Law, Councilperson Donald Amell, Councilperson Stephanie Mikesell and Councilperson Sheridan Swinyer were all in attendance in person or on-line.

A quorum of the Board was in attendance.

**TOWN EMPLOYEES PRESENT:**

Highway Superintendent Douglas Snickles, Water Superintendent Cory Skiff, and Town Clerk Barbara Darrah.

**EXCUSED**

Wastewater Superintendent Stanley Ingison was excused.

**GUESTS FROM THE COMMUNITY:**

Sara Clarkin, Adirondack Housing Development Corporation (non-profit) and Timothy Woodruff, Chief, Bloomingdale Volunteer Fire Department. Other guests included Josh Colby, Warrene McCarthy, and (1) unidentified caller, all from the community.

Supervisor Davina Winemiller called the Public Hearing to order at 6:15 pm and asked all to join in the Pledge of Allegiance. Supervisor Winemiller then asked Town Clerk Barbara Darrah to read aloud the Public Notice.

## **NOTICE OF PUBLIC HEARING**

The Town of St. Armand will hold a Public Hearing on Tuesday, February 15, 2022, beginning at 6:15 pm. for the purpose of discussing the establishment of proposed Sewer District # 3 for Poplar Lane in the Town of St. Armand. February's Regular Board Meeting will immediately follow the conclusion of the Public Hearing.

Due to COVID-19, this hearing will be held virtually:

Public Hearing on Proposed Sewer District # 3 for Poplar Lane

Tuesday, February 15, 2022, 6:15 PM – 7:30 PM (EST)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/559929325>

You can also dial in using your phone.

United States: +1 (646) 749-3122

Access Code: 559-929-325

This notice was published in the Adirondack Daily Enterprise on January 31, 2022.

Supervisor Winemiller explained that late last year, the Town Board worked on change to the Local Law for the Sewer Rules and Regulations, and the change was to include the Poplar Lane residents. It would not start charging debt service to Poplar Lane residents until the sewer lines were installed. In order for us to apply for grant funds for the Poplar Lane sewer line, it needs to be in the Sewer District, so we are just bringing Poplar Lane into the District. Many years ago, the residents of Poplar Lane petitioned the Town to add a sewer line on Poplar Lane, so we are addressing that.

Winemiller offered the floor for any comments, questions, or concerns at this time.

There were no comments, questions or concerns.

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## **REGULAR BOARD MEETING**

Supervisor Winemiller started off the Regular Board Meeting inviting Sara Clarkin, Adirondack Housing Development Corporation (non-profit) to speak. Sara introduced herself as the Executive Director for the Harrietstown Housing Authority and running the Adirondack Housing Development Corporation. This is in response to the housing crisis in this area. It was started in 2009 to help provide quality housing. In 2012, it took over a 12-unit building in Saranac Lake. They upgraded the properties and started to make a profit. They transferred ownership, but they still currently manage the properties. They had received \$720,000 grant from New York State to make upgrades. Last year they worked on a plan as to how we want to go forward. One challenge is the they have no staff. They are applying for grants to incorporate some staff. Hopefully, within the next 12-18 months, they are hoping to meet with the municipalities and increase affordable housing projects. The Town Board thanked Sara for her presentation.

Supervisor Winemiller then invited Timothy Woodruff, Fire Chief, Bloomingdale Volunteer Fire Department to speak.

Chief Woodruff presented the Fire Department statistics for 2021 and the Bloomingdale Volunteer Fire Department list of Officers and their contact numbers. He then explained the Franklin County Fire Mutual Aid Plan and the included draft Resolution for Town Board approval from Franklin County. They are asking for each one of the Town's to adopt the Resolution. Supervisor Winemiller stated the Resolution would be presented for vote further in the meeting. Supervisor Winemiller thanked the Fire Department for all they have done for our Town and the people.

Winemiller asked the Department Heads to present their reports.

## **HIGHWAY DEPARTMENT MONTHLY REPORT**

**Highway Superintendent Douglas Snickles presented the following report to the Board:**

**Town of St. Armand Highway Report for the February 15, 2022 Town Board Meeting**

- 1) We cleaned and picked up all sidewalks several times since the last meeting.**
- 2) We have most of the fire hydrants opened up and shoveled around.**
- 3) All of our roads are widened out and ready for more snow.**
- 4) The new plow for the one-ton is in and will be picked up this week.**
- 5) The bristles for the broom are ordered for Spring clean-up.**
- 6) We are going around and opening up drains and ditch lines with the little thaw we had in order to keep the water running to the right areas.**
- 7) We help with the clean-up of the skating rink when we can.**
- 8) We are trying to help out with the ends of driveways and by mailboxes when we are out doing clean-up.**

**Supervisor Winemiller thanked Doug and the Highway crew for sanding the Transfer Station on Saturday, due to the fact it was very slippery, commenting that Doug's response time was 12 minutes after she contacted him.**

**A quote from Hyde Fuel was presented to the Town Board for replacing two existing Weil McLain boilers with two new Ideal propane boilers for equal or greater size and new venting. Winemiller explained when the Highway Garage was built in 2015, the two Weil McLain furnaces were also installed. Since that time, there has been nothing but problems with those furnaces. Hyde Fuel stated we needed to replace the furnaces.**

**There was a furnace that Weil McLain made for a couple of years; they stopped making them in 2013 due to problems. The propane residue gums up. Winemiller stated she feels Hyde Fuel is correct in that the Highway Garage needs a new furnace. The quote is a not-to-exceed quote for \$14,954.28. The quote price includes all materials and labor to do the**

work. Supervisor Winemiller stated she will get more details and this will be presented for approval at the February 24th meeting in case supply chain issues come into play.

There were no questions regarding the Highway report. Councilperson Karl Law thanked Doug Snickles for the hard work on maintaining the roads. Warrenne McCarthy thanked Doug for keeping the lower Franklin Falls Road clear, as well. Doug Snickles thanked the Fire Department for helping with the wind storm clean-up and all they do for the town.

#### **WATER DEPARTMENT MONTHLY REPORT**

**Cory Skiff presented the following report to the Town Board:**

**1/4/22 - Monthly sample to lab. Monthly report to health department.**

**1/5/22 - Discovered a water leak at 1656 Rte. 3**

**1/6/22 - Located curb stop at 1656 Rte. 3**

**1/7/22 - Shutoff water at 1656 Rte. 3 so Trudeau and Snickles Plumbing and Heating could repair the broken lateral line.**

**1/16/22 - House Fire at 4 Vine Street - Started pump 3 and shut water off to the home. Monitored water level throughout the course of the fire.**

**1/18/22 - Quarterly water readings and issues for Barb.**

**1/27/22 - Checked 788 St. Regis Ave., 1648 NYS Rte. 3, and 43 Prospect water readings for Barb.**

**1/28/22 - Helped 44 Main St. with a frozen water line. Helped 775 St. Regis with a new water meter and reader.**

**1/30/22 - Opened Bleeder valve on upper Rockledge to prevent a frozen water main.**

**Supervisor Winemiller asked Cory to report to the Board on the on-going well problems.**

**Back in November both wells, # 4 and # 5 quit working. Two new pumps were installed and pump 5 only lasted 2 days and was replaced. Pump 4 lasted 3 months. We are currently running on pump 5. I was told the original pumps were Gould pumps, but they are saying**

it could be 6 – 8 weeks. Woods Wells are coming to the well field tomorrow and pull pump #4 to check out the issue.

The Health Department report was displayed on the screen and distributed to the Board and Winemiller stated it would be addressed at next month's meeting.

Supervisor Winemiller asked Cory to address the well field generator estimate. Cory stated the well field has one Caterpillar generator and the water treatment plant has one Caterpillar generator. The one at the treatment plant senses voltage, so if the power goes out, the generator comes on automatically. The one at the well field does not sense voltage, therefore does not come automatically. Cory goes up to the well field and inspects the generator about once a month. If the power does go out, he would need to go to the well field and start it. He feels it should be the opposite; the well field generator is the one that should activate automatically. The Board agreed. Supervisor Winemiller stated that funds from the Covid Cares Act money could be used for this type of purchase. Supervisor Winemiller asked for a Motion to approve the quote amount of \$4,620.00 for service agreements for two generators and the cost to fully automate the well field generator. Councilperson Sheridan Swinyer made a Motion to approve the quote for \$4,620.00. The Motion was seconded by Councilperson Stephanie Mikesell. All in favor. Motion carried.

There were no further questions regarding the Water report.

#### **WASTEWATER DEPARTMENT MONTHLY REPORT**

Wastewater Superintendent Stanley Ingison submitted the following written report to the Town Board:

Town of St. Armand Wastewater Department Summary of last month's activities for the February 15, 2022 Town Board Meeting

- 1) Did daily collections, testing and recorded data.
- 2) Did daily checks of all systems at the PTB and WWTP and recorded the data.
- 3) Wrote up the DEC monthly operating report and the discharge monitoring report and submitted them digitally.
- 4) Did weekly generator checks.
- 5) Did weekly greasing of the paddle wheel drive and clarifier drives.
- 6) Did weekly grit removal from the classifier drive outfall and unloaded it into the transfer station trash dumpster.
- 7) I did the weekly flexing of all the aeration diffusers.
- 8) Kevin Cogan and crew did come back to work on the new set of solar panels because one of the panels came loose from the rack. They reconnected the panel that came loose and tightened all the connections for safety and re-started the system. We are still waiting for one more panel to arrive so that we can get the top row of panels up and running.
- 9) Davina and I continue to talk about the possibility of going to groundwater discharge along with continuing to work toward sealing up the collection system from Inflow and infiltration (I & I).
- 10) I am working with Craig Catalano, now of New York Rural Water Association (NYRWA), on the optimization plan for nutrient removal for our plant and have re-started the Polymer/coagulant system using the Surfloc B-1110, which I previously got NYSDEC to certified its use. This is the first step in working to optimize the existing rehabilitated plant structure to try and meet the nutrient removal including the new phosphorus limits which will be coming soon. I will be adjusting the dosing volume to find the optimum level of removal for this Polymer/Coagulant mix. If we can't meet the new phosphorus limit this way, then we will need to look into something else, such as finding another mix that will work better or rehabilitating the plant again to further enhance the treatment

process.

11) I continue to do plowing and shoveling of both wastewater treatment sites along with snow blowing the back walkways and solar panel drop zones at the main plant. The blower will not do the hillside under the new set of solar panels and has a hard time with the original panels without chains on the wheels. I have looked at 7 stores and on line for a set that will fit our blower with no luck and am continuing to look on line without finding anything yet.

12) I have been getting around a dozen Google calls a week trying to verify the business listing so our customers can find us. Of course the Google system isn't working correctly and I can never get through to a person. Does anyone know of a way to end this nonsense? I believe that all of our customers can get ahold of us without looking into Google.

13) I continue to work on the St. Armand Wastewater Department Comprehensive Improvement and Repair Program.

Supervisor Winemiller stated she included an email to Greg Swart, from AES, in the Board meeting packets. She stated the Board could discuss it at the next Board meeting. Winemiller also stated she would look into the Google issue.

There were no questions regarding the Wastewater Report.

#### **CODE ENFORCEMENT MONTHLY REPORT**

Code Enforcement Officer Rodger Tompkins submitted the following written report for the February 15, 2022 Town Board Meeting

#### **Monthly Report of Activities**

**New Residential Building Permits Issued: 1**

**Extension of Residential Building Permits Issued: 1**

**Commercial Building Permits Issued: 0**



**Extension of Commercial Building Permits Issued: 0**

**Demolition Permits Issued: 0**

**Solar PVS Permits Issued: 0**

**Code Violations Issued: 0**

**Sewer Code Violations Issued: 0**

**Amount of fees collected for Code Office since last report: \$75.00**

**Amount of fees collected for Sewer Department since last report: \$0**

**Total amount of fees collected via Code Office since last report: \$75.00**

**I am currently engaged in the NYS CEO training per requirements. I have five weeks remaining for this class.**

**I have been responding to phone calls and emails daily.**

**I have been making site visits for existing building permits weekly.**

**Supervisor Winemiller commented she felt Rodger was working out really well as the Code Enforcement Officer, adding that he communicated very well with her.**

**There were no questions regarding the Code Enforcement monthly report.**

#### **TOWN JUSTICE REPORT**

**Town Justice Frank Whitelaw submitted the following written report for the February 15, 2022 Town Board Meeting:**

**Total fines and surcharges collected for the month of January 2022: \$1779.00**

**Total collected year-to-date: \$1779.00**

**Total parking fines for January 2022: \$125.00**

**The court has received the new laptop, as requested.**

**All financial files for 2021 have been audited, as required by law.**

**The moratorium on evictions has expired and the court is receiving new requests for evictions.**

**The court has been advised that it has been awarded \$25,560.00 as a JCAP grant which was applied for in the fall of 2021. Funds will be disbursed in April and this should finance about 80% of the furnishings and equipment for the new upstairs courtroom. The maximum award limit was \$30,000.00, so we did well.**

**There were no questions regarding the Town Justice Court Report**

**RESOLUTIONS # 26 - # 29 OF 2022**

**RESOLUTION # 26 OF 2022 STANDARD WORK DAY AND REPORTING FOR ELECTED AND APPOINTED OFFICIALS RS 2417-A**

**Councilperson Donald Amell, who moved its adoption, offered the following Resolution:**

**WHEREAS A Resolution of the Town Board of the Town of St. Armand approving the Standard Work Day and Reporting figures for Elected and Appointed Officials for the New York State Retirement System, Form RS2417-A was completed on February 1, 2022 and hereby supersedes RESOLUTION # 38 of 2021, dated April 13, 2021.**

**Standard Work Day and Reporting Resolution for Elected and Appointed Officials**

**BE IT RESOLVED, that the Town of St. Armand hereby establishes the following standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the Supervisor of this body:**

Appointed Officials	Name	Standard Work Day (Hrs/Day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (Based on Record of Activities)
Water Superintendent	David Siskavich	8	04/01/21 - 08/31/21	Y	5.75
Sewer Superintendent	Stanley Injison	8	1/1/2020-12/31/2023	N	13.35
Assessor	Donna Brumer	6	10/01/19-09/30/25	N	8.45
<b>Elected Officials</b>					
Receiver of Taxes	Nancy Heath	6	01/01/18-12/31/21	N	10.28
Highway Superintendent	Douglas Sicides	8	01/01/18-12/31/21	N	21.19
Town Supervisor	Davina Winemiller	8	01/01/20 - 12/31/21	N	22.88
Town Councilperson	Karl Law	6	01/01/20 - 12/31/23	N	Not submitted

I, Barbara J. Darrah, Town Clerk of the governing board of the Town of St. Armand, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting, held on February 15, 2022, on file as part of the minutes of such meeting and that same is a true copy thereof and the whole of such original.

I further certify that the full board consists of 5 members, and that 5 of such members were present at such meeting and 5 of such members voted in favor of the Resolution.

This Resolution was duly seconded by Councilperson Sheridan Swinyer and adopted by Roll Call Vote as follows:

This Resolution was duly seconded by Karl Law, and was adopted by Roll Call vote as follows:

Supervisor Davina Winemiller AYE

Deputy Supervisor Karl Law AYE

Councilperson Donald Amell AYE

Councilperson Stephanie Mikesell AYE

Councilperson Sheridan Swinyer AYE

**RESOLUTION # 27 OF 2022 TOWN OF ST. ARMAND FIRE AGREEMENT TO PARTICPATE IN THE FRANKLIN COUNTY FIRE MUTUAL AID PLAN**

**Councilperson Donald Amell, who moved its adoption, offered the following Resolution:**

**WHEREAS, the Bloomingdale Volunteer Fire Department has provided the services of the Town of St. Armand for fire protection pursuant to General Municipal Law Section 209-b and fire police protection pursuant to General Municipal Law Section 209-c to the Town, and**

**WHEREAS, has been heretofore entered into a contract between the Town and the Bloomingdale Volunteer Department providing the fire protection pursuant to General Municipal Law S209-b for aid district which contract expires on the 31st day of December, 2021, and**

**WHEREAS, the Franklin County Fire Mutual Aid Plan may be amended and certified by the Franklin County Board of Legislators through its County Fire Coordinator and no restrictions exist against “outside” service by the Bloomingdale Volunteer Fire Department within the meaning of Section 209 of the General Municipal Law, which would affect the power of the Bloomingdale Volunteer Fire Department to participate in such a plan.**

**THEREFORE, BE IT RESOLVED, the Town Board of the Town of St. Armand agrees that the Bloomingdale Volunteer Fire Department will participate in the Franklin County Mutual Aid Plan that is currently in effect, and this includes any automatic Mutual Aid Policies agreed upon by the Franklin County Fire Advisory Board.**

**This Resolution was duly seconded by Councilperson Stephanie Mikesell and adopted by Roll Call Vote as follows:**

**Supervisor Davina Winemiller AYE**

**Deputy Supervisor Karl Law AYE**

**Councilperson Donald Amell AYE**

**Councilperson Stephanie Mikesell AYE**

**Councilperson Sheridan Swinyer AYE**

**RESOLUTION # 28 OF 2022 TOWN OF ST. ARMAND BOARD APPROVAL TO CLOSE  
INACTIVE CHECKING ACCOUNT**

**Deputy Supervisor Karl Law, who moved its adoption, offered the following Resolution:**

**WHEREAS, it is in the best security interest of the Town of St. Armand to close inactive bank accounts, and**

**WHEREAS, NBT Bank Account # 7100409350 was opened for Justice Dean Dietrich on approximately June 25, 2020, and**

**WHEREAS Justice Dean Dietrich's temporary term ended on December 31, 2020, and the bank account listed above has not been used since December 31, 2020, and**

**WHEREAS Justice Francis Whitelaw was elected to the term January 1, 2021 through December 31, 2024, and by Court jurisdiction, two new bank accounts for Court business were opened for Justice Francis Whitelaw.**

**THEREFORE, LET IT BE RESOLVED that the Town Board of the Town of St. Armand hereby authorizes the NBT Bank Account # 7100409350 be closed and any checks belonging to that account be shredded in the immediate future.**

**This Resolution was duly seconded by Councilperson Sheridan Swinyer, and adopted by**

**Roll Call Vote as follows:**

**Supervisor Davina Winemiller AYE**

**Deputy Supervisor Karl Law AYE**

**Councilperson Donald Amell AYE**

**Councilperson Stephanie Mikesell AYE**

**Councilperson Sheridan Swinyer AYE**

**RESOLUTION # 29 OF 2022 TOWN OF ST. ARMAND TOWN BOARD AUTHORIZATION TO SIGN BLOOMINGDALE VOLUNTEER FIRE DEPARTMENT CONTRACT AGREEMENT FOR 2022, 2023, AND 2024**

**Councilperson Donald Amell, who moved its adoption, offered the following Resolution:**

**WHEREAS, the Bloomingdale Volunteer Fire Department has provided the services of the Town of St. Armand for fire protection pursuant to General Municipal Law Section 209-b and fire police protection pursuant to General Municipal Law Section 209-c to the Town, and**

**WHEREAS, there has been heretofore entered into a contract between the Town and the Bloomingdale Volunteer Department providing the fire protection pursuant to General Municipal Law S209-b for aid district which contract expired on the 31st day of December, 2021, and**

**WHEREAS, it is the desire of the Town and the Fire Company to enter into a new contract to cover the cost of providing the same such services for a three (3) year period commencing on the 1st day of January, 2022 and ending on the 31st day of December, 2024, and**

**WHEREAS, in consideration of the services provided and to be provided by the Bloomingdale Volunteer Fire Department during the calendar years 2022, 2023 and 2024, the Town shall pay to the Bloomingdale Volunteer Fire Department the total sum of \$46,000.00 for 2022; \$ 49,000.00 for 2023; and \$50,000.00 for 2024, as and for said services. Payment shall be made by February 20th of each year.**

**THEREFORE, LET IT BE RESOLVED the Town of St. Armand shall abide by the Contract Agreement with the Bloomingdale Volunteer Fire Department commencing on the 1st day of January 1, 2022 and ending on the 31st day of December 31, 2024 and authorizes Davina Winemiller, Town Supervisor to sign said agreement.**

**BE IT FURTHER RESOLVED** this Resolution is retroactive as of January 1, 2022.

This Resolution was duly seconded by Councilperson Stephanie Mikesell and adopted by Roll Call Vote as follows:

**Supervisor Davina Winemiller AYE**

**Deputy Supervisor Karl Law AYE**

**Councilperson Donald Amell AYE**

**Councilperson Stephanie Mikesell AYE**

**Councilperson Sheridan Swinyer AYE**

**MOTION TO PAY MONTHLY BILLS**

The payment vouchers for February's bills were presented for the Board's approval as follows:

**General Vouchers # 24 - # 67 in the amount of \$ 21,558.45**

**Trust and Agency Vouchers # 6 in the amount of \$ 21.00**

**Highway Vouchers # 21 - # 32 in the amount of \$ 6,949.13**

**Water and Sewer Vouchers # 17 - # 35 in the amount of \$ 11,138.27**

**B Fund Voucher # 3 in the amount of \$ 149.36**

**Councilperson Donald Amell made the Motion to approve payment of this month's bills; the Motion was seconded by Councilperson Sheridan Swinyer. A Roll Call Vote was as follows:**

**Supervisor Davina Winemiller AYE**

**Deputy Supervisor Karl Law RECUSED – On-line**

**Councilperson Donald Amell AYE**

**Councilperson Stephanie Mikesell RECUSED – On-line**

**Councilperson Sheridan Swinyer AYE**

**MONTHLY REPORT FROM THE SUPERVISOR**

**Supervisor Winemiller presented the Supervisor's Monthly Report for January 2022. Councilperson Stephanie Mikesell made the Motion to approve January's Supervisor's Report. The Motion was seconded by Councilperson Karl Law. All in favor. Motion carried.**

#### **REVIEW AND MOTION TO APPROVE PREVIOUS MONTH'S MINUTES**

**Deputy Supervisor Karl Law made the Motion to approve the Meeting Minutes of the Regular Board Meeting held on January 18, 2022. The Motion was seconded by Councilperson Stephanie Mikesell. All in favor. Motion carried.**

#### **TOWN CLERK'S MONTHLY REPORT**

**Town Clerk Barbara Darrah gave the following report for the month of January 2022:**

**Dog Licenses (3) FS (2) MN (1) \$ 21.00**

**Genealogy Request (1) \$ 22.00**

**Total Revenue Earned \$ 43.00**

**Checks written to: Town Supervisor \$40.00 NYS Dept. A&M \$3.00**

#### **WATER AND SEWER BILLING MONTHLY REPORT:**

**The currently receivables as of February 14, 2022 are \$47,839.60. The due date for the 1st quarter billing is February 22, 2022. The moratorium on utilities has been lifted, therefore late fees will be applied on remaining balances on February 23, 2022. The Town Board approved four Water and Sewer adjustments on customers who remedied their non-working readers or inaccessibility to their readers.**

#### **OLD BUSINESS**

**CARES Fiscal Recovery Fund Money – A handout was distributed to the Board last month regarding the County giving the Towns funds. Essex County passed a Resolution to give each Town a portion of the money. Winemiller stated the Town of St. Armand will**



be receiving \$31,650.76. On the County level they used some of that money for recruitment and retention. For those employees who worked full and part-time 1,000 hours from March 1, 2020 to January 1, 2022, they have given those employees a bonus of \$2,000. They decided to give money to the towns base on population so that if the Towns wanted to give their employees a bonus, they could do that. The question is does the Board want to give some to our employees, and if so, how much, and if not we need to determine where to appropriately spend the money, IE., Water and Sewer infrastructure. Karl Law asked based on the 1,000 hours' metric, how many people would get it? Winemiller replied the Town can make up its own metric. The Board agreed to work on it during a Work Session. Supervisor Winemiller reviewed the calendar and asked if March 9th at 5:00 pm worked for everyone? The Board agreed on that date to work on the Essex County Cares Fund money.

Ground Water Discharge for Effluent – Winemiller stated if the Town could move to a ground water discharge system for effluent, then the seasonal disinfection which is estimated at \$1.4 million, the Phosphorus which is estimated at another \$2 million and ammonia which is estimated at \$800,000 would all go away. As stated previously, Davina and Stan are meeting with Todd Hodgson on February 23, at 9:00 am. looking at that as an option.

Highway Superintendent salary as a driver verses a non-driver – The Board determined Doug Snickles should be present during the discussion, and suggested we include the salary discussion in the Special Board Meeting on March 9th.

Transfer Station Update – Two new employees started at the Transfer Station this past weekend: Terry Snyder and Tom Darrah. Winemiller stated she would like to hire one more person, and ideally two more people for the Transfer Station.

**Electronic Speed Signs – Winemiller discussed the electronic speed signs suggestion. Winemiller stated she believed the Town could use the Covid money to fund these, because it had to do with safety. Dollar General donated the two that are on upper Route 3. Winemiller asked the Board how they felt about this idea? Councilperson Sheridan Swinyer stated he was not really in favor of them, as it seemed like a lot of money to spend for this. He gave an example of Cadyville and how no one speeds through Cadyville because the speed limit is enforced. Swinyer pointed out Cadyville does not have electronic signs. Winemiller asked Tim Woodruff to give his opinion. Tim suggested the Town write a letter to the NYS Police Major Oliver or Sargent St. Marie, explaining the problem. Winemiller suggested maybe road signs with the pedestrian stick figures that could be done by the County. Winemiller asked Tim if he thought the pedestrian signs or playground signs would work? Tim responded he thought they would. Councilperson Swinyer stated it might work for some and not work for others. Discussion ensued and Winemiller stated she could look into something else and see what she could come up with an alternative plan and report back to the Board.**

**Youth Field Memorial name – Winemiller reported she met with the Youth Task Force and examples and different ideas that could be brought to the table were discussed for fund-raising for the Hockey rink and find ways to memorialize those who have passed.**

**Special Board Meeting Reminder - Winemiller reminded those present about the Special Board meeting set to work on the Cannabis Law for the Town. Winemiller stated it is February 24th at 5:00 pm.**

#### **NEW BUSINESS**

**Adirondack Park Agency Solar Resources and Survey – Provided a survey which were distributed to the Town Board’s packets.**

**Memo to Bob Stegmann, NYS DEC – A copy of a memo Supervisor Winemiller sent Bob Stegmann, in November of 2020, highlighting our problems that we were facing regarding Wastewater Treatment. Copies were distributed in the Town Board’s packets to serve as a reminder of what the Town has been facing over the years.**

**Personnel Policy Update and Updated Job Descriptions – Updated Job Descriptions were distributed to the Town Board members for review and then discussion at the next meeting, and then a Resolution would be done, approving the updates.**

**Rockledge Water Local Law DRAFT - Supervisor Winemiller drafted the Rockledge Rules and Regulations and then we could set up a meeting with the Rockledge folks. The draft mirrors the Town of St. Armand’s Water Rules and Regulations, and there are some differences from St. Armand’s because the Village of Saranac Lake does supply the water to Rockledge. A Special Board meeting was scheduled for Monday, March 28th at 5:30 pm for the next Rockledge meeting (#5). The Board agreed that date was conducive to all.**

**Mark Rust Entertainment – Supervisor Winemiller shared a flier she had received in the mail for an entertainer, stating she thought it would be a great idea for a day at the Youth Field. ROOST money could be used for this. Councilperson Donald Amell stated if he was a local performer, he would be insulted that he was not considered for this.**

**Winemiller responded that this person was nominated for entertainer of the year by the National Association of Campus Activities, and that the entertainment was geared toward kids. Winemiller continued that maybe Dave Filsinger, might know of someone more local. She will contact him. Tim Woodruff suggested Alicia Landon from the Saranac Lake Youth Center might also know of someone who is local.**

**QUESTIONS OR CONCERNS FROM GUESTS AND STAFF:**

**Timothy Woodruff asked what can be done about the stench from the Wastewater Treatment Plant that is near his residence? He continued that once an engineer came and fixed the problem, but that was once. He is asking if someone can address the situation. In the summer he can't even sit in his yard. He stated he has tracked the times it happens and there is no set time. Supervisor Winemiller responded that she is very sorry that is happening, and she will talk to Todd Hodgson from the County during their upcoming meeting. She continued that the problem will be addressed.**

**MOTION TO ADJOURN REGULAR BOARD MEETING**

**Councilperson Sheridan Swinyer made the Motion to adjourn the Regular Board Meeting. The Motion was seconded by Councilperson Stephanie Mikesell. The Regular Board Meeting adjourned at 7:48 pm.**

**I, Barbara J. Darrah, Town Clerk for the Town of St. Armand, do hereby certify that the above is a true and correct transcript of the Regular Board Meeting minutes held on the above-referenced date.**